

Town Council Regular Meeting

January 28, 2025 @ 2:30 PM

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Seabrook Island Town Hall, Council Chambers
2001 Seabrook Island Road
Seabrook Island, SC 29455



AGENDA

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL & FOIA STATEMENT

EXECUTIVE SESSION ITEMS

Receipt of Legal Advice

Discussion of items subject to attorney-client privilege pursuant to S.C. Code of Laws Sec. 30-4-70(a)(2):

- FY 2025 Grant Program Guidelines
- Ordinances 2024-10, 2024-11 & 2024-12
- Supplemental Compensation Policy

Please Note: Upon returning to open session, Council may take action on items discussed during Executive Session.

ITEMS FOR RECONSIDERATION

Ordinance 2024-10

An ordinance amending the Town Code for the Town of Seabrook Island, South Carolina; Chapter 20, Planning and Development; Article IV, Comprehensive Plan; Section 20-70, Adopted, so as to adopt a five-year review and update to the town's Comprehensive Plan (***Request to reconsider and postpone second reading to February 25, 2025***)

Ordinance 2024-11

An ordinance amending the Town Code for the Town of Seabrook Island, South Carolina; Chapter 32, Waterways and Beaches; Article II, Beachfront Management; Division I, Generally; Section 32-20, Plan Adopted; so as to adopt an updated Comprehensive Beach Management Plan for the Town of Seabrook Island (***Request to reconsider and postpone second reading to February 25, 2025***)

APPROVAL OF MINUTES

December 17, 2024

Town Council Regular Meeting

PUBLIC HEARING ITEMS

There are no Public Hearing Items

PRESENTATIONS

There are no Presentations

CITIZEN COMMENTS

During the first citizen comment period, any citizen may speak pertaining to any item listed on the meeting agenda which does not require a public hearing. Each speaker shall be limited to three minutes in which to make his or her comments. Town council shall allow no more than 30 minutes for citizen comments. Preference shall be given to individuals who have signed up or otherwise notified the town clerk/treasurer of a desire to speak prior to the start of the meeting.

REPORTS OF TOWN BOARDS, COMMISSIONS AND COMMITTEES

- Advisory Committees** Community Promotions & Engagement Committee (Bruce Kleinman)
- Environment & Wildlife Committee (Gordon Weis)
- Public Safety Committee (Dan Kortvelesy)
- Utility Commission** Seabrook Island Utility Commission (Jim Ferland)

REPORTS OF TOWN OFFICERS & STAFF

- Mayor** Strategic Priorities Workshop: February 18 @ 10:30 AM
- Town Administrator** Update regarding online licensing/permitting software (Citizenserve)
- Town Clerk/Treasurer** Report of financials for the month ending November 30, 2024
- Zoning Administrator** Report of code enforcement activities
 Report of construction activities
 Report of activities from the Planning Commission and BZA
- Comm. & Events Manager**

ORDINANCES FOR SECOND READING

There are no Ordinances for Second Reading

ORDINANCES FOR FIRST READING

- Ordinance 2024-09** An ordinance amending the Town Code for the Town of Seabrook Island, South Carolina; Chapter 18, Offenses and Miscellaneous Provisions; so as to establish regulations pertaining to trash, litter and debris; illegal dumping; the parking of vehicles and equipment; the operation of small unmanned aircraft; and other matters related thereto ***(Postponed from October 28, 2024)***
- Ordinance 2025-01** An ordinance amending the annual operating budget for the fiscal year beginning January 1, 2025, and ending December 31, 2025

OTHER ACTION ITEMS

- Committee Appointments** Appointments to Boards, Commissions & Committees:
- Public Safety Committee (1)
- Emergency Preparedness Services Contract** Request to approve a fourth amendment to the Emergency Preparedness Services Contract between the Town of Seabrook Island and eGroup Enabling Technologies, LLC, so as to extend the contract for an additional one-year term beginning March 1, 2025, and ending February 28, 2026
- EV Charging Rates** Consideration of amendments to the per kilowatt-hour (kWh) rate for electric vehicle (EV) charging stations at Seabrook Island Town Hall
- FY 2025 Grant Guidelines** Request to approve updated grant program guidelines:
- Community Promotion & Engagement Grants
 - Environment & Wildlife Conservation Grants
- Resolution 2024-39** A resolution adopting a supplemental compensation policy for employees of the Town of Seabrook Island (***Postponed from December 17, 2024***)
- Resolution 2025-01** A resolution in support of the Town of Seabrook Island's request for funding under the FY 2026 Transportation Sales Tax Annual Allocation Program for the Seabrook Island Road Improvement Project

ITEMS FOR INFORMATION/DISCUSSION

- Grant Writing Services** Discussion regarding retention of a professional grant writer

CITIZEN COMMENTS

During the second citizen comment period, any citizen may speak pertaining to any town matter, except personnel matters. Each speaker shall be limited to three minutes in which to make his or her comments. Town council shall allow no more than 30 minutes for citizen comments. Preference shall be given to individuals who have signed up or otherwise notified the town clerk/treasurer of a desire to speak prior to the start of the meeting.

COUNCIL COMMENTS

ADJOURNMENT

Town Council Regular Meeting

December 17, 2024 @ 2:30 PM

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Seabrook Island Town Hall, Council Chambers
2001 Seabrook Island Road
Seabrook Island, SC 29455



MINUTES

CALL TO ORDER

Mayor Kleinman called the meeting to order at 2:32 PM.

ROLL CALL

Town Council Members Present: Mayor Kleinman; Councilmembers Darryl May, Gordon Weis (virtual), Raymond Hamilton, and Dan Kortvelesy.

Town Staff Present: Joe Cronin (Town Administrator), Katharine Watkins (Assistant Town Administrator), Tyler Newman (Zoning Administrator), and Peter Wiggins (Clerk/Treasurer).

FOIA STATEMENT

The Clerk/Treasurer confirmed that the meeting was advertised in compliance with the requirements of the South Carolina Freedom of Information Act. Agendas were posted and furnished to news media and all persons requesting notification.

EXECUTIVE SESSION

Mr. May motioned to enter into Executive Session to discuss a personnel matter related to the Associate Municipal Judge and Town Treasurer, seconded by Mr. Hamilton.

The motion was approved UNANIMOUSLY.

Town Council entered into Executive Session at 2:34 pm.

Mr. Hamilton motioned to return to open session, seconded by Mr. Kortvelesy.

The motion was approved UNANIMOUSLY.

Town Council returned to open session at 3:02 pm.

Mr. Kleinman stated that no motions were made and no action was taken while in Executive Session.

APPROVAL OF MINUTES

November 19, 2024
November 20, 2024

Town Council Regular Meeting
Town Council Special Called Meeting

Mr. May made a motion to approve the minutes of the Town Council Regular Meeting and Special Called Meeting of November 19 and November 20, seconded by Mr. Weis.

The motion was approved UNANIMOUSLY.

Mr. Kleinman noted a scrivener’s error in the minutes of November 19.

PUBLIC HEARING ITEMS

Ordinance 2024-11

Mr. Kleinman opened a public hearing to receive comments on the updating of the Town’s comprehensive beach management plan. Seeing there were no individuals wishing to speak at the public hearing, Mr. Kleinman closed the public hearing.

Ordinance 2024-12

Mr. Kleinman opened a public hearing to receive comments on the Town’s budget for FY 2025. Mr. Wiggins stated the Town received one comment related to the budget. The commenter thanked leaders for “keeping a tight spending ship in these trying times.” Seeing no other individuals wishing to speak at the public hearing, Mr. Kleinman closed the public hearing.

PRESENTATIONS

There were no Presentations.

CITIZEN COMMENTS

Mr. Wiggins stated that the Town had received comments and those comments were shared with council and were also available for review.

REPORTS OF TOWN BOARDS, COMMISSIONS AND COMMITTEES

Community Promotions & Engagement Committee No report.

Environment & Wildlife Committee No report.

Public Safety Committee No report.

Special Committee on Finance No report.

Board of Zoning Appeals No report.

Planning Commission No report.

ATAX Advisory Committee No report.

Utility Commission No report.

REPORTS OF TOWN OFFICERS

Mayor

Mr. Kleinman provided an update on the proposed Island Park Place Health and Wellness Village. He stated he submitted a public comment to the Charleston County Planning Commission who unanimously recommended the proposed development be denied.

He stated that both he and the mayor of Kiawah Island sponsored a community meeting to discuss the proposed development that was well attended.

Mr. Kleinman announced that Assistant Town Administrator Katharine Watkins would be leaving Seabrook Island to become the Town Administrator in Awendaw. He stated that Seabrook Island would miss her and she has been a tremendous resource for both he and the Town.

Town Administrator

Mr. Cronin stated that asphalt repairs to the multi-use path were completed last week.

Mr. Cronin also stated that installation of a new fence along the multi-use path began on Monday.

Mr. Cronin provided an update on the holiday schedule for town hall. He stated staff would be working until 12:00 pm on Christmas Eve, but would be off on Friday, December 27.

Assistant Town Administrator

Ms. Watkins noted that she had not received the financials from the Town's accountant due to the Thanksgiving holiday and other scheduled leave.

Mr. Hamilton asked a question related to money spent and received in FY 2025 that would need to be accounted for in FY 2024.

Ms. Watkins said that she keeps a spreadsheet to track expenditures that must be accounted for in FY 2024.

Zoning Administrator

Code Enforcement Summary: Mr. Newman provided an update of code enforcement and construction activities since the November meeting.

Planning & Zoning Summary: Mr. Newman provided an update on planning and zoning activities since the November meeting.

ORDINANCES FOR SECOND READING

Ordinance 2024-06

An ordinance amending the Development Standards Ordinance for the Town of Seabrook Island, South Carolina; Article 2, General Provisions; Section 2.1, General Compliance; so as to repeal subsection (e) pertaining to the placement and storage of trash, litter, and junk on premises within the town; Article 8; Seabrook Island Road Overlay District; so as to rename the title of the article to "Overlay

Districts” and to incorporate provisions related to the establishment of a Short-Term Rental Overlay District; Article 9, Conditional Use Requirements; Section 9.4, Specific Use Requirements; Subsection O, Short-Term Rental; so as to amend the conditional use requirements for short-term rental units operating within the Town; Article 12; Parking and Loading; Section 12.4, Design Requirements; Subsection B, Parking Construction and Development; Paragraph 7, Lighting; so as to amend the reference to the correct subsection; and Appendix E, Fee Schedule; so as to update the schedule of fees to reflect changes relating to permitting requirements and procedures for short-term rental units within the town

Mr. Cronin provided historical context to the council on the four ordinances, commonly referred to as the “Short Term Rental (STR) Ordinances.”

Mr. Cronin provided an update on the latest changes to Ordinance 2024-06. He stated the latest changes were the removal of an uncapped legal residence permit, or “Class B” permit. He also stated there were some violations that would have applied a two point penalty to an individual’s STR permit, that will now be a three point violation.

Mr. May motioned to approve Ordinance 2024-06 as amended, seconded by Mr. Hamilton.

Mr. Kortvelesy motioned to amend the ordinance such that references to the “Class B” permit be reinserted, and to allow for the following additions:

- 1.) No property owner can apply for a Class B permit if they have held an active STR permit in the last calendar year, and
- 2.) No property owner can apply for a Class B permit for more than two consecutive years.

The amendment died due to the lack of a second.

Mr. May thanked the STR committee for their tremendous amount of work. He also stated that the current ordinance reflected that hard work. He also thanked Seabrook Island residents for their participation in this process.

The council then proceeded to vote on the ordinance, with the following vote:

Mr. Hamilton	aye
Mr. Kleinman	aye
Mr. Kortvelesy	nay
Mr. May	aye

Mr. Weis

aye

Ordinance 2024-06 PASSED second reading with four aye's and one nay.

Ordinance 2024-07

An ordinance amending the Official Zoning District Map of the Town of Seabrook Island to reflect the location of the Short-Term Rental Overlay District

Mr. Weis motioned to approve Ordinance 2024-07, seconded by Mr. Kortvelesy.

Without further discussion, Ordinance 2024-07 passed second reading UNANIMOUSLY.

Ordinance 2024-08

An ordinance amending the Town Code for the Town of Seabrook Island; Chapter 8, Businesses and Business Regulations; Article I, Business License; Section 8-21, Classification and Rates; so as to amend the rates for class 9.2 businesses (Short-Term Rental Units) for the License Year beginning May 1, 2025

Mr. Cronin stated that there were small changes made to Ordinance 2024-08 to remove references to the "Class B" permit.

Mr. Weis motioned to approve Ordinance 2024-08, seconded by Mr. May.

Without further discussion, Ordinance 2024-08 passed second reading UNANIMOUSLY.

Mr. Kleinman thanked residents, council, and staff for their hard work on the STR Ordinances.

Ordinance 2024-10

An ordinance amending the Town Code for the Town of Seabrook Island, South Carolina; Chapter 20, Planning and Development; Article IV, Comprehensive Plan; Section 20-70, Adopted; so as to adopt a five-year review and update to the Town's Comprehensive Plan

Mr. Hamilton motioned to approve Ordinance 2024-10, seconded by Mr. Weis.

Mr. Kleinman motioned to amend the Town's Comprehensive Plan so as to remove references to the Special Committee on Finance, seconded by Mr. May.

Mr. Kleinman's amendment to Ordinance 2024-10 passed UNANIMOUSLY.

Ordinance 2024-10 as amended, passed second reading
UNANIMOUSLY.

Ordinance 2024-11

An Ordinance Amending the Town Code for the Town of Seabrook Island, South Carolina; Chapter 32, Waterways and Beaches; Article II, Beachfront Management; Division I, Generally; Section 32-20, Plan Adopted; so as to Adopt an Updated Comprehensive Beach Management Plan for the Town of Seabrook Island

Mr. Weis moved to approve 2024-11, seconded by Mr. May.

Mr. Cronin stated there were minor typos and grammatical corrections to the document since first reading.

Ordinance 2024-11 passed second reading UNANIMOUSLY.

Ordinance 2024-12

An Ordinance to Adopt a Budget for the Town of Seabrook Island, South Carolina for the Fiscal Year Beginning January 1, 2025, and Ending December 31, 2025

Mr. Hamilton motioned to approve Ordinance 2024-12, seconded by Mr. May.

Mr. Cronin stated there was a minor change to the FY 2025 budget to allow for grant funds to be carried over from FY 2024. He stated these funds were related to a beach signage project that still needed state permits.

Ordinance 2024-12 passed second reading UNANIMOUSLY.

OTHER ACTION ITEMS

Resolution 2024-38

A Resolution Authorizing the Temporary Discharge of Firearms by the Seabrook Island Property Owners Association (SIPOA) Within the Town of Seabrook Island for the Purpose of Thinning the Deer Herd

Heather Paton of SIPOA provided context and background to council on the pending resolution.

Mr. Hamilton asked Ms. Paton where the discharge of firearms would take place. Ms. Paton stated this would all take place behind the security gate.

Mr. May asked Ms. Paton if she knew the number of deer on the island. Ms. Paton said she did not know the number but she could get it and provide it to council.

Mr. Weis motioned to approve Resolution 2024-38, seconded by Mr. Kortvelesy.

Mr. May stated he did not have enough information to justify the resolution stating that council believes that it is in the best interest of the public to thin the deer herd.

Mr. Kleinman made a motion to amend the resolution, so as to insert in the final *WHEREAS* clause, “based on the determination and representation made by SIPOA”, seconded by Mr. May.

Mr. Kleinman’s amendment passed UNANIMOUSLY.

Without further discussion, Resolution 2024-38 as amended, passed UNANIMOUSLY.

Resolution 2024-39

A Resolution Adopting a Supplemental Compensation Policy for the Town of Seabrook Island

Mr. Cronin provided a summary of Resolution 2024-39.

Mr. Hamilton asked a hypothetical question related to potential pay increases of a newly hired employee. Mr. Hamilton stated that a newly hired employee could get pay increases as high as 11.3%. He asked if this scenario is included in the resolution, and if newly hired employees are given this information before beginning employment.

Mr. Cronin stated this scenario assumes the employee gets an outstanding evaluation. He stated that in this case, the 11.3% raise is warranted. He further stated that the likelier scenario is an employee receives “meets” or “exceeds” expectations on a performance evaluation, in which the employee would not receive an 11.3% increase.

Mr. Hamilton stated he did not see anything measurable in the performance matrix. He further stated that there were areas of the proposal he would like to see improved.

Mr. Cronin stated he would work with employees as part of the evaluation process to establish goals for each individual employee.

Ms. Watkins stated to the council that this resolution closely mirrors what other local municipalities offer their employees.

Mr. Kortvelesy stated he was glad this proposal has been put on paper. He stated that prior council’s have been asking for something like this for the past two years. He went on to state that there is much more in this resolution than past councils have ever asked for, so it was his wish to thank Mr. Cronin for finally presenting this plan.

Mr. Hamilton stated he had pulled data from the Bureau of Labor statistics, and that 1% of local governments offer a hiring bonus, 2% of local governments offer an end-of-year bonus, and 8% of local governments offer a longevity bonus.

Mr. May asked if bonuses were subject to council approval.

Mr. Cronin stated that it was at his discretion to recommend bonuses, but it is at the mayor's discretion to approve due to the mayor having broad authority on how the budget is implemented.

There was a discussion that followed amongst the council, Mr. Cronin, and the Town's attorney related to the ability of council setting an employee bonus threshold.

Mr. Kleinman stated as much as he wanted to pass the resolution today, perhaps consideration should be postponed until the January meeting. In the meantime, he stated, the Town should consult with the Town attorney on establishing the council's powers to approve or deny bonus-type payments to employees.

Mr. Kleinman motioned to continue consideration of Resolution 2024-39 until the January meeting of the council, with the understanding that the cost of living adjustment would still be paid to staff as passed in the FY 2025 budget, seconded by Mr. Hamilton.

Mr. Kleinman's motion passed UNANIMOUSLY.

Mr. Kortvelesy commented that council frequently recognizes the hard work of town staff. He further stated that one of the ways that council rewards staff is through added compensation.

Appointments

Mr. Kleinman stated that there were two applications for appointments to the Planning Commission, one from Jim Newton and another from Jennifer Miller.

Mr. Hamilton motioned to appoint both Mr. Newton and Ms. Miller to the Planning Commission for a term of two years, beginning on January 1, 2025, seconded by Mr. May.

Mr. Hamilton's motion passed UNANIMOUSLY.

Mr. Kleinman motioned to appoint John Robinson as Associate Municipal Judge for the Town of Seabrook Island, subject to both he and Mr. Cronin negotiating a salary for the position, seconded by Mr. May.

Mr. Kleinman's motion was passed UNANIMOUSLY.

2025 Meeting and Holiday Calendar

Mr. Kortvelesy motioned to approve both the 2025 Meeting and Holiday Calendar, seconded by Mr. Hamilton.

Mr. Kleinman wished to move the September council meeting to September 30, 2025, so as not to conflict with Rosh Hashanah.

Mr. Kortvelesy's motion was approved UNANIMOUSLY.

ITEMS FOR INFORMATION/DISCUSSION

There were no Items for Information/Discussion.

CITIZEN COMMENTS

There were no Citizen Comments.

COUNCIL COMMENTS

There were no Council Comments.

ADJOURNMENT

There being no further discussion, Mayor Kleinman declared the meeting adjourned at 4:53 pm.

Peter D. Wiggins II, MPA
Clerk/Treasurer

** - Mr. Weis left the meeting at approximately 4:02 pm.*

TOWN OF SEABROOK ISLAND

ORDINANCE NO. 2024-09

ADOPTED _____

AN ORDINANCE AMENDING THE TOWN CODE FOR THE TOWN OF SEABROOK ISLAND, SOUTH CAROLINA; CHAPTER 18, OFFENSES AND MISCELLANEOUS PROVISIONS; SO AS TO ESTABLISH REGULATIONS PERTAINING TO TRASH, LITTER AND DEBRIS; ILLEGAL DUMPING; THE PARKING OF VEHICLES AND EQUIPMENT; THE OPERATION OF SMALL UNMANNED AIRCRAFT; AND OTHER MATTERS RELATED THERETO

WHEREAS, Chapter 18 of the Town Code for the Town of Seabrook Island (the "Town Code") contains various provisions pertaining to general offenses against public safety; and

WHEREAS, the Mayor and Council of the Town of Seabrook Island "the "Mayor and Council") desire to amend Chapter 18 of the Town Code to establish and consolidate regulations pertaining to various general offenses and public nuisances, including trash, litter and debris; illegal dumping; the parking of vehicles and equipment within the Town; and the launching and landing of small unmanned aircraft within the Town; and

WHEREAS, the Mayor and Council further desire to amend the Town Code so as to remove conflicting provisions from elsewhere in the Town Code, including Section 22-21; and

WHEREAS, the Mayor and Council advertised and held a public hearing on the proposed amendments during a duly called meeting on October 15, 2024; and

WHEREAS, in an effort to protect the public health, comfort, safety and welfare of residents within the town, the Mayor and Council believe it is fitting and proper to amend the Town Code to achieve the objectives referenced herein;

NOW, THEREFORE, pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, **BE IT ORDAINED BY THE MAYOR AND COUNCIL FOR THE TOWN OF SEABROOK ISLAND, S.C.:**

SECTION 1. Amending Chapter 18 of the Town Code. The Town Code for the Town of Seabrook Island, South Carolina; Chapter 18, Offenses and Miscellaneous Provisions; is hereby amended to read as follows:

Chapter 18 - OFFENSES AND MISCELLANEOUS PROVISIONS

ARTICLE I. IN GENERAL

Sec. 18-1. Uniform ordinance summons.

- (a) *Authority.* Any person or entity violating any provision of the Town Code, or any ordinance adopted pursuant thereto, within the town's corporate limits may be issued a uniform ordinance summons.
- (b) *Jurisdiction.* The issuance of a uniform ordinance summons shall vest jurisdiction in the municipal court or a designated magistrate's court, as applicable, to hear and dispose of the charge for which the uniform ordinance summons was issued and served.
- (c) *Issuance.* A uniform ordinance summons may be issued by any person or official designated or appointed as a town code enforcement officer, pursuant to the provisions of section 18-2.
- (d) *Bond.* The bond amount for violations shall be prescribed by the municipal judge or the magistrate ~~so~~ appointed to perform that function. Town code enforcement officers are prohibited from accepting bonds. Bonds are to be posted in the manner prescribed in the uniform ordinance summons.
- (e) *Limitations.* A uniform ordinance summons shall not be used to perform a custodial arrest, to regulate the use of motor vehicles on public highways, or to enforce any other offense or violation for which a uniform traffic ticket must be used, pursuant to S.C. Code 1976, ~~Sec. §~~ 56-7-10.
- (f) *Form.* The form set forth in Exhibit A to the ordinance from which this section is derived is hereby adopted as the "Town of Seabrook Island's Uniform Ordinance Summons."

Sec. 18-2. Town code enforcement officers.

- (a) *Designation of ex officio code enforcement officers.* For purposes of this section, the town administrator and zoning administrator are hereby designated, ex officio, as town code enforcement officers.
- (b) *Appointment of additional code enforcement officers.* The mayor, with the concurrence of the town council, may appoint and commission as many town code enforcement officers as may be necessary for the proper security, general welfare and convenience of the town.
- (c) *Powers and duties.* Town code enforcement officers shall be vested with the powers and duties set forth in S.C. Code 1976, ~~Sec. §~~ 5 7-32. Town code enforcement officers shall have the authority to exercise their powers on all public and private property within the town.
- (d) *Limitations.* No town code enforcement officer commissioned pursuant to the provisions of this section may perform a custodial arrest.

Sec. 18-3. Prohibited activities.

- (a) *False complaints, false information.* It is unlawful for any person to knowingly make a false complaint or provide false information to any town code enforcement officer concerning the alleged commission of any offense or violation by another.
- (b) *Misrepresentation of identity; failure to cooperate.* It is unlawful for any person to:
 - (1) Misrepresent his or her identity to a town code enforcement officer;
 - (2) Fail to provide necessary information or to otherwise cooperate with a town code enforcement officer in the discharge of his or her official duties; and
 - (3) Fail to accept a uniform ordinance summons issued by a town code enforcement officer.
- (c) *Penalties.* Unless otherwise prescribed by law, Any person who violates-violating the provisions of this section is-shall be deemed guilty of a misdemeanor and-upon conviction, must be fined not more than \$200.00 or imprisoned for not more than 30 days. shall be subject to the penalties set forth in section 1-7.

Sec. 18-4. Assaulting or resisting code enforcement or law enforcement officer.

No person shall assault, resist, hinder, oppose, molest, or interfere with any town code enforcement officer or employee of the town, of any department or board of the town, or of any law enforcement officer, in the discharge of official duties. Unless otherwise prescribed by law, any person violating the provisions of this section shall be deemed guilty of a misdemeanor and shall be subject to the penalties set forth in section 1-7.

Secs. 18-5—18-~~2219~~. Reserved.

ARTICLE II. OFFENSES AGAINST PUBLIC SAFETY

Sec. 18-~~2320~~. Discharging firearms.

- (a) *Firearms defined.*
 - (1) For purposes of this articlesection, the term "firearm" includes:
 - a. Any handgun as defined in S.C. Code 1976, § 16-23-10; and
 - b. Any machine gun, sawed-off shotgun, shotgun, sawed-off rifle, rifle or antique firearm as defined in S.C. Code 1976, § 23-31-310.
 - (2) For purposes of this articlesection, the term "firearm" does not include:

- a. BB guns; and
 - b. Air rifles.
- (b) *Prohibited.* It shall be unlawful for any person to negligently or carelessly discharge or fire any firearm or crossbow within the town's jurisdiction. Any intentional discharge is prohibited, subject to the exceptions set forth in subsection (c) of this section.
- (c) *Exceptions.* Exceptions to the prohibition contained in subsection (b) of this section may be granted by resolution of the town council. The following are examples of situations warranting exception:
- (1) A controlled hunt which is undertaken as part of a duly authorized wildlife management program;
 - (2) A controlled hunt to remove any animal whose presence poses a threat to public health and safety;
 - (3) Any peace officer of the state, county or municipality, in the performance of his or her office or duty;
 - (4) Any security officer employed by a property owners' association or development within the town, in the performance of his or her office or duty; and
 - (5) A landowner intentionally discharging a firearm or crossbow on the landowner's property to protect the landowner's family, employees, the general public, or the landowner's property from animals that the landowner reasonably believes poses a direct threat or danger to the landowner's property, people on the landowner's property, or the general public. For purposes of this subsection, the landowner's property must be a parcel of land comprised of at least twenty-five (25) contiguous acres.

(d) Penalties. Unless otherwise prescribed by law, any person violating the provisions of this section shall be deemed guilty of a misdemeanor and shall be subject to the penalties set forth in section 1-7.

Sec. 18-~~2421~~. Gaming-Gambling vessels.

- (a) *Prohibited; exceptions.* The town hereby prohibits within its jurisdiction the docking and embarking or disembarking of passengers aboard gambling vessels, as defined in S.C. Code 1976, § 3-11-100(1), that provide gambling aboard voyages that depart from the town's jurisdiction, leave the territorial waters of the state, sail into United States or international waters, and return to the territorial waters of the state without making an intervening stop, as defined in S.C. Code 1976, § 3-11-100(3). Nothing in this section shall be construed to prohibit, regulate, or otherwise apply to passenger

cruise liners, as defined by S.C. Code 1976, § 3-11-100(5), nor shall this section apply to vessels described in S.C. Code 1976, § 3-11-400(A).

- (b) *Penalties.* Anyone violating this section must be assessed a civil penalty of not more than \$100.00 per passenger for each violation, with an aggregate total in penalties not to exceed \$50,000.00 per gambling vessel for a 24-hour period. For the purposes of this section, the term "per passenger" means the total number of passengers allowed on a vessel pursuant to its United States Coast Guard certificate of documentation or equivalent foreign documentation. In addition, violations of this section are subject to injunctive relief.
- (c) *Validity.* The exceptions for passenger cruise liners and S.C. Code 1976, § 3-11-400(D) in this section are so connected with the other provisions of this section that they are mutually dependent on each other as conditions and considerations for each other, so that the town council would not have adopted this section without them; therefore, should these exceptions be found unconstitutional or invalid, it is the intent of the council that the entire section be found invalid.

Sec. 18-~~2522~~. Prohibited hours of operation for establishments permitting on-premises consumption of beer, ale, etc.; penalty.

The town hereby prohibits any establishment that allows for the on-premises consumption of beer, ale, liquor, porter, and/or wine from operating between the hours of 2:00 a.m. and 6:00 a.m. on Mondays through Sundays. ~~A violation of the provisions of this section is punishable by a fine of up to \$500.00 per incident and 30 days in jail and the immediate revocation of the merchant's business license for a period of one year. Unless otherwise prescribed by law, any establishment violating the provisions of this section shall be deemed guilty of a misdemeanor and shall be subject to the penalties set forth in section 1-7. Violation of this section shall also be grounds for suspension and revocation of the establishment's business license, as provided in section 8-15.~~

Sec. 18-~~2623~~. Restraint of General rules for domestic household animals/pets.

(a) Definitions. For purposes of this section, the following definitions shall apply, except where the context clearly indicates a different meaning:

(1) Competent person. A person of suitable age and discretion and physically capable of restraining and controlling the domestic animal/pet in his or her care in order to prevent harm to persons, property, or to other animals.

(2) Effectively restrained. The person owning or having possession, charge, custody, or control of the domestic household animal/pet restrains the animal from destroying or damaging any property; attacking, threatening to attack, or interfering with any person in any manner; becoming a nuisance; or straying onto public property or the private property of another.

(3) On a leash. The domestic household animal/pet is restrained by a competent person using a physical restraint made of cord, rope, strap, chain, or other material effective for restraining the type and size of domestic household animal/pet, the physical restraint being no more than sixteen (16) feet in length, secured to the animal's collar or harness, and continually held by a competent person.

(b) Leash required. No person owning or having possession, charge, custody, or control of any domestic household animal/pet shall cause, permit, or allow the animal to stray or in any manner to run at large upon public property or upon the property of another unless the animal is effectively restrained on a leash.

~~(a)~~(c) Excessive noise prohibited. No person shall allow or permit any animal in his or her possession, charge, custody, or control to bark, whine, howl, or make other noises in an excessive, continuous, or untimely fashion so as to interfere with the reasonable use and enjoyment of neighboring premises.

~~(b)~~ For purposes of this section, the term "on a leash" shall have the same meaning as contained in section 32-44(a)(4)(d).

~~(c)~~ For purposes of this section the term "effectively restrained" shall mean that the person owning or having possession, charge, custody or control of the animal restrains the animal from destroying or damaging any property; attacking, threatening to attack, or interfering with any person in any manner; becoming a nuisance; or straying onto public property or the private property of another.

(d) Exceptions. The provisions of this section shall not apply on any public property which is subject to the provisions of section 32-44.

(e) Penalties. Unless otherwise prescribed by law, any person violating the provisions of this section shall be deemed guilty of a misdemeanor and shall be subject to the penalties set forth in section 1-7. Notwithstanding the provisions of section 1-7, the maximum fine for violations of this section shall be as follows:

(1) \$50.00 for the first violation in any twelve (12) month period;

(2) \$100.00 for the second violation in any twelve (12) month period;

(3) \$250.00 for the third violation in any twelve (12) month period; and

~~(1)~~(4) \$500.00 for any subsequent violation in any twelve (12) month period.

Sec. 18-24. Small unmanned aircraft.

(a) Definitions. For purposes of this section, the following definitions shall apply, except where the context clearly indicates a different meaning:

(5) FAA. The Federal Aviation Administration.

(6) Small UAS Rule (Part 107). Title 14, Code of Federal Regulations, Part 107.

(7) Small unmanned aircraft. An unmanned aircraft, commonly known as a “drone,” weighing less than 55 pounds on takeoff, including everything that is on board or otherwise attached to the aircraft.

(8) Small unmanned aircraft system (UAS). A small unmanned aircraft and its associated elements (including communication links and the components that control the small unmanned aircraft) that are required for the safe and efficient operation of the small unmanned aircraft in the national airspace system.

(9) Unmanned aircraft. An aircraft operated without the possibility of direct human intervention from within or on the aircraft.

(b) In general. No person shall launch and/or land a small unmanned aircraft within the corporate limits of the town, including those areas lying between the high-tide line and one mile seaward of the high-tide line, unless specifically exempted or permitted in accordance with the provisions of this section.

(c) Exceptions.

(1) The prohibition set forth in subsection (b) of this section shall not apply to the launching and/or landing of any small unmanned aircraft which, in the performance of official duties, is operated by an official, employee, or contractor of the following:

a. A municipal, county, state, or federal agency, department, or unit;

b. A bona fide public safety agency, including, but not limited to, law enforcement, code enforcement, fire suppression, and emergency medical services;

c. A public utility or telecommunications provider operating pursuant to a duly authorized franchise agreement;

d. The Seabrook Island Property Owners Association; and

e. The owner of any property containing twenty-five (25) or more contiguous acres; provided, the small unmanned aircraft is not launched from or landed upon the property of another.

(2) The prohibition set forth in subsection (b) of this section shall not apply to the launching and/or landing of any small unmanned aircraft which is used exclusively for commercial, cultural, educational, or scientific purposes, provided:

a. The operator provides documentation that he or she possesses a valid Remote Pilot Certificate from the FAA;

b. The operator provides documentation that the small unmanned aircraft to be launched and/or landed within the corporate limits of the town is properly registered with the FAA, pursuant to the FAA's Small UAS Rule (Part 107); and

c. No less than seventy-two (72) hours in advance of each flight, the operator shall provide written notice to the Town Administrator, using a notification form made available for that purpose, of his or her intent to launch and/or land a small unmanned aircraft within the corporate limits of the town. The notification form shall include the operator's name and contact information; the purpose of the operation; the date, time, and location upon which the small unmanned aircraft is proposed to be launched and/or landed; and such other information as may be deemed appropriate by the Town Administrator. In cases of exigent circumstances, the Town Administrator may waive or modify the seventy-two (72) hour notice requirement at his or her sole discretion. In lieu of the advance notification requirement, an eligible operator may apply for and obtain an annual "frequent flyer" permit. The Town Administrator may issue an annual permit to any operator meeting the requirements set forth in paragraphs (a) and (b) above. Each permit year shall run from May 1st to April 30th of the following year. The cost of a permit shall be five dollars (\$5.00) per year.

(f) Penalties. Unless otherwise prescribed by law, any person violating the provisions of this section shall be deemed guilty of a misdemeanor and shall be subject to the penalties set forth in section 1-7. Notwithstanding the provisions of section 1-7, the maximum fine for violations of this section shall be as follows:

(1) \$50.00 for the first violation in any twelve (12) month period;

(2) \$100.00 for the second violation in any twelve (12) month period;

(3) \$250.00 for the third violation in any twelve (12) month period; and

(4) \$500.00 for any subsequent violation in any twelve (12) month period.

Secs. 18-25—18-29. Reserved.

ARTICLE III. PUBLIC NUISANCES

Sec. 18-30. Trash, litter and debris; illegal dumping.

(a) Trash, litter and debris.

(1) In general. Except as otherwise provided herein, it shall be unlawful for any person to accumulate, place, store, allow, or permit the accumulation, placement, or storage of trash, litter, junk, or debris on any premises within the town, except in a lawfully permitted disposal facility.

(2) Household waste and debris.

a. Trash and recycling. Household trash and recycling shall be stored in covered watertight storage receptacles designed for the temporary accumulation of trash for a period not to exceed seven (7) days. Household trash and recycling receptacles shall not be placed curbside prior to 12:00 p.m. on the day prior to the scheduled pick-up and must be removed from the curb by the end of the day of pick-up. At all other times, trash and recycling receptacles must be removed from the curb and stored in a location which is not plainly visible from the street.

b. Yard debris. Household yard debris shall not be placed curbside prior to dawn on the Saturday prior to the scheduled pick-up date; provided, however, the mayor or council may suspend this provision for up to one hundred and eighty (180) days following any major storm or debris-generating event, or when deemed necessary to preserve public health and safety. Yard debris shall not be placed on or near storm water catch basins or drainage boxes, or within fifteen (15) feet of a fire hydrant. Limbs and palm fronds must be neatly stacked at curbside, and all loose debris, such as leaves and twigs, shall be placed into sturdy paper bags or in open-topped containers.

c. Bulk items. Bulk items, such as appliances, electronics, household furnishings, bedding, and similar items, shall not be placed curbside prior to 12:00 p.m. on the day prior to the scheduled pick-up date. Bulk items shall not be placed on or near storm water catch basins or drainage boxes, or within fifteen (15) feet of a fire hydrant.

d. Airtight containers. It shall be unlawful for any person to abandon or discard, or to knowingly permit the abandoning or discarding upon their property, any icebox, refrigerator, ice chest, or other type of airtight container of a capacity sufficient to contain any child and to neglect, prior to such abandonment, to remove the door, lid, or other device for the closing thereof

(3) Dumpsters.

a. In general. Where dumpsters are provided for use in any regime, association, or non-residential establishment, the dumpsters shall be used for trash

storage and disposal only by residents or other approved users within the regime, association, or non-residential establishment. Dumpsters shall be stored on an approved pad and sufficiently screened pursuant to the requirements of Section 11.3(B) of the Development Standards Ordinance.

b. *Service; maintenance.* Dumpster pick-up service shall be sufficiently frequent to avoid trash overflow. Any trash overflow or other maintenance concerns shall be immediately remedied by the management of the regime, association, or non-residential establishment.

(4) *Construction activities.*

a. *Construction and demolition debris.* Trash, litter, and debris generated during the construction, renovation, repair, or demolition of structures, roads, bridges, and other improvements shall be stored in a dumpster or similar receptacle on the construction site. In lieu of a dumpster, a trailer not more than sixteen (16) feet in length may remain on the construction site for the purpose of collecting trash, litter, and debris; provided, the trailer shall have solid sides for trash containment or be covered with a tarpaulin while construction activities are not taking place. Any dumpster, receptacle, or trailer shall be emptied or removed on a regular basis to avoid overflow and to ensure that any accumulated trash, litter, and debris is not visible from the street.

b. *Vegetative debris.* Vegetative debris such as trees, limbs, stumps, rocks, soils, and other vegetative matter resulting from land clearing or land development activities shall be removed from each construction site by the owner or contractor as often as necessary to keep the site free of such debris.

c. *Temporary sanitary facilities.* Temporary sanitary facilities, where provided, shall be located off the street right-of-way and screened so they are not visible from the street.

(5) *Littering.* No person shall dispose of trash by dropping, scattering, or strewing it upon any public property, street or right-of-way, or upon the property of another.

(6) *Animal waste.* No person shall allow a domestic household animal/pet or livestock to defecate upon any public property, street or right-of-way, or upon the property of another, without removing and disposing of the excrement as promptly as is reasonably practicable.

(b) *Illegal dumping.*

(1) *In general.* No person shall use any part of his or her property, or the property of another, as a dumping site for any type of trash, litter, junk, debris, or hazardous materials.

(2) *Dumping in waterways and storm sewers prohibited; mitigation.* No person shall dump, place, or deposit, or allow the dumping, placing, or depositing, of any trash, litter, junk, debris, hazardous material, fill of any type, or other substances in any channel, stream, ditch, river, marsh, sewer, storm sewer, or other waterway within the town. Any violation of this section shall require mitigation along with such fines or penalties as may be imposed.

(c) *Penalties.* Failure to comply with the provisions set forth in this section shall be deemed a public nuisance. Unless otherwise prescribed by law, any person violating the provisions of this section shall be deemed guilty of a misdemeanor and shall be subject to the penalties set forth in section 1-7. Notwithstanding the provisions of section 1-7, the maximum fine for violations of this section, with the exception of section 18-30(b)(2), shall be as follows:

(1) \$50.00 for the first violation in any twelve (12) month period;

(2) \$100.00 for the second violation in any twelve (12) month period;

(3) \$250.00 for the third violation in any twelve (12) month period; and

(4) \$500.00 for any subsequent violation in any twelve (12) month period.

Sec. 18-31. Vehicle and equipment parking.

(a) *Definitions.* For purposes of this section, the following definitions shall apply, except where the context clearly indicates a different meaning:

(1) *Carport.* An attached or detached structure with a roof and one or more open sides, or an unenclosed area located under a residential dwelling which is designed or used for the storage of vehicles.

(2) *Designated parking space.* A designated area or space on a single-family lot or within a multi-unit development which is used primarily for the parking of passenger vehicles. A designated parking space may be located on a driveway, shared driveway, guest parking area, or within a shared parking lot, as applicable. Designated parking spaces shall be located on an improved surface consisting of any one of more of the following materials:

a. asphalt or pervious asphalt;

b. brick or brick pavers;

c. concrete, pervious concrete, or concrete pavers;

d. crushed stone, gravel, or plantation mix; or

e. stone or stone pavers.

(3) Garage. An attached or detached enclosed structure which is devoted to or designed for the storage of vehicles.

(4) Passenger vehicle. Any type or class of passenger car, sport utility vehicle (SUV), pickup truck, or van with a maximum seating capacity of ten (10) or fewer passengers (including the driver); passenger van with a maximum seating capacity of fifteen (15) or fewer passengers (including the driver); moped; motorcycle; golf cart; or low-speed vehicle (LSV); which is manufactured primarily for the purpose of carrying passengers.

(5) Residential area. Any lot, plot, or parcel of land which is zoned R-SF1, R-SF2, R-SF3, R-CL, R-TH, or R-MF, according to the official zoning map of the town. The term shall also apply to properties in the AGR and MU zoning districts which contain a residential use or structure.

(b) Off-street parking; generally. In all areas of the town, no person shall park, or allow to be parked upon his or her property, any vehicle or equipment, of any type, except as provided herein:

(1) Vehicles and equipment shall not be parked within fifteen (15) feet of a fire hydrant;

(2) Vehicles and equipment shall not be parked in any area which has been designated as a fire lane, emergency lane, loading area, or no parking area;

(3) Vehicles and equipment shall not be parked in any location which impairs access by emergency vehicles, unreasonably impedes the flow of vehicular or pedestrian traffic, or restricts ingress to or egress from neighboring properties;

(4) Within shared residential parking lots or parking lots in non-residential areas, vehicles and equipment shall not be parked in any aisle or driving lane; and

(5) Parking in handicapped spaces shall be permitted only with a valid government-issued parking permit.

(c) Off-street parking in residential areas. In all residential areas of the town, no person shall park, or allow to be parked upon his or her property, any vehicle or equipment, except as provided herein:

(1) Passenger vehicles shall park only upon designated parking space(s) or within a garage or carport;

(2) Passenger vehicles shall not be parked on or within any yard, grass, landscaped area, median, pathway, or sidewalk, or within any common open space which is used for a purpose other than passenger vehicle parking;

(3) Parking of the following types of vehicles and equipment shall be prohibited:

- a. Vehicles larger than a passenger vehicle;
- b. Vehicles containing more than two (2) axles;
- c. Commercial vehicles displaying a business sign or logo;
- d. Unlicensed or unregistered vehicles;
- e. Inoperative vehicles;
- f. Vehicles in a state of major disassembly, disrepair, or in the process of being stripped or dismantled;
- g. Recreational vehicles, campers, boats, and trailers; and
- h. Heavy machinery and equipment.

(4) The prohibitions contained in the preceding paragraph (3) shall not apply to the following:

- a. Vehicles and equipment which are actively engaged in providing goods, services, deliveries, or service calls to a residential property or to the occupants thereof, such as delivery trucks, moving trucks, landscapers, housekeepers, and similar contractors or vendors;
- b. Vehicles and equipment which are making trips to transport persons or property;
- c. Vehicles and equipment which are being used in conjunction with lawfully permitted construction activities on the property;
- d. Vehicles and equipment which are parked within a garage or other enclosed space;
- e. Vehicles and equipment which are temporarily parked on the property between the hours of 7:00 a.m. and 11:00 p.m. for the purpose of loading, unloading, cleaning, or performing minor repairs and maintenance, such as tire or battery replacement; and

f. Temporary storage units which are lawfully permitted pursuant to Section 2.5(F)(2) of the Development Standards Ordinance.

(d) On-street parking. In addition to the off-street parking requirements specified herein, parking on or within a recorded street or road right-of-way (hereafter "on-street parking") shall be subject to the following:

(1) No vehicle or equipment of any kind shall be parked on or within any public street right-of-way within the town without the express authorization of the town.

(2) The owner of any private road within the town may impose additional on-street parking requirements including, without limitation, restricting or prohibiting on-street parking on or within any right-of-way under its ownership.

(e) Exceptions. The provisions of this section shall not apply to the following:

(1) Vehicles and equipment operated by an official, employee, or authorized contractor of any municipal, county, state, or federal agency, department or unit;

(2) Vehicles and equipment operated by an official, employee, or authorized contractor of any bona fide public safety agency, including, but not limited to, law enforcement, code enforcement, fire suppression, military, and emergency medical services;

(3) Vehicles and equipment operated by an official, employee, or authorized contractor of any public utility or telecommunications provider operating pursuant to a duly authorized franchise agreement; and

(4) Vehicles and equipment operated by an official, employee, or authorized contractor of the Seabrook Island Property Owners Association.

(g) Penalties. Failure to comply with the provisions set forth in this section shall be deemed a public nuisance. Unless otherwise prescribed by law, any person violating the provisions of this section shall be deemed guilty of a misdemeanor and shall be subject to the penalties set forth in section 1-7. Notwithstanding the provisions of section 1-7, the maximum fine for violations of this section, with the exception of those specified in section 18-31(b), shall be as follows:

(1) \$50.00 for the first violation in any twelve (12) month period;

(2) \$100.00 for the second violation in any twelve (12) month period;

(3) \$250.00 for the third violation in any twelve (12) month period; and

(4) \$500.00 for any subsequent violation in any twelve (12) month period.

SECTION 2. Adopting an Amended Uniform Ordinance Summons. The “Town of Seabrook Island’s Uniform Ordinance Summons,” which was adopted by reference as Exhibit A pursuant to Section 18-1(f) of the Town Code for the Town of Seabrook Island, is hereby amended so as to repeal and replace the existing exhibit, a copy of which is attached to this ordinance as “Exhibit A.” The version contained in the attached “Exhibit A” is hereby adopted by reference as if fully set forth within this section.

SECTION 3. Repealing Section 22-21 of the Town Code. The Town Code for the Town of Seabrook Island, South Carolina; Chapter 22, Solid Waste; Article II, Garbage and Refuse Collection and Disposal; is hereby amended so as to repeal Section 22-21, Prohibited Practices; in its entirety.

~~**Sec. 22-21. Prohibited practices.**~~

~~No person shall dump, place, or deposit or allow the dumping, placing, or depositing of any refuse, garbage, fill of any type, or other substances in any channel, stream, ditch, river, marsh, sewer, storm sewer or other waterway within the town. Any violation of this section will require mitigation along with such fines or penalties imposed under section 1-7.~~

SECTION 4. Severability. If any section, subsection, paragraph, clause, or provision of this ordinance shall be deemed to be unconstitutional, unenforceable, or otherwise invalid by the final decision of a court of competent jurisdiction, it shall be construed to have been the legislative intent of Town Council to pass said ordinance without such unconstitutional provision, and the validity of all remaining sections, subsections, paragraphs, clauses, or provisions of said ordinance shall not be affected thereby. If said ordinance, or any provision thereof, is held by the final decision of a court of competent jurisdiction to be inapplicable to any person, group of persons, property, kind of property, circumstances or set of circumstances, such holding shall not affect the applicability thereof to any other persons, property or circumstances.

SECTION 5. Conflicting Ordinances Repealed. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 6. Effective Date. This ordinance shall be effective from and after May 1, 2025.

SIGNED AND SEALED this ____ day of _____, 2024, having been duly adopted by the Town Council for the Town of Seabrook Island on the ____ day of _____, 2024.

First Reading: **October 28, 2024**
Public Hearing: **October 15, 2024**
Second Reading: **November 14, 2024**

TOWN OF SEABROOK ISLAND

Bruce Kleinman, Mayor

LEGAL REVIEW

Stafford J. McQuillin, Town Attorney
Approved as to legal form only

ATTEST

Katharine E. Watkins, Town Clerk

DRAFT

Exhibit A
To Ordinance 2024-09

Town of Seabrook Island's Uniform Ordinance Summons
(Amended)

DRAFT

DEFENDANT COPY

UNIFORM ORDINANCE SUMMONS

Town of Seabrook Island

No. **XXXX**

Business Name			
Last Name	First Name	Middle Name	
Address			
City	State	Zip	SSN/FEIN

**YOU ARE REQUIRED TO APPEAR BEFORE THE MUNICIPAL JUDGE AT
2001 SEABROOK ISLAND ROAD, SEABROOK ISLAND, SC 29455**

ON

/	/
---	---

 DATE OF TRIAL AT

	A.M.
	P.M.

 TIME OF TRIAL

FOR TRIAL FOR VIOLATION OF TOWN ORDINANCE:

Ordinance Section No.	Date Issued
Description of Ordinance	
Place of Violation	
Date of Violation	Time of Violation A.M. P.M.
Name of Issuing Officer	Title

Failure to appear in court without first posting bond or obtaining a continuance is a misdemeanor punishable by a fine of up to \$500.00 or imprisonment for up to 30 days.

Please visit Seabrook Island Town Hall or call (843) 768-9121 if you wish to pay a fine in lieu of coming to court.

If you choose to pay a fine in lieu of coming to court, please sign this copy, date and return to Seabrook Island Town Hall with the fine. This payment can be hand-delivered or mailed to the following address: Clerk of Court, 2001 Seabrook Island Road, Seabrook Island, SC 29455.

Payment of a fine in lieu of coming to court shall be deemed an admission of guilt.

Signature of Defendant

Date

Maximum penalty that can be imposed by the court for this offense is \$500.00 and/or imprisonment for 30 days. In addition to the court fine, the state imposes a State Assessment of 107.5% that is added to the fine imposed by the court, a Victim's Advocate Surcharge of \$25.00, and a Municipal Law Enforcement Surcharge of \$25.00.

DEFENDANT COPY

ISSUING OFFICER COPY

UNIFORM ORDINANCE SUMMONS

Town of Seabrook Island

No. **XXXX**

Business Name			
Last Name	First Name	Middle Name	
Address			
City	State	Zip	SSN/FEIN

**YOU ARE REQUIRED TO APPEAR BEFORE THE MUNICIPAL JUDGE AT
2001 SEABROOK ISLAND ROAD, SEABROOK ISLAND, SC 29455**

ON

	/		/	
--	---	--	---	--

 DATE OF TRIAL

AT

		A.M.
		P.M.

 TIME OF TRIAL

FOR TRIAL FOR VIOLATION OF TOWN ORDINANCE:

Ordinance Section No.	Date Issued
Description of Ordinance	
Place of Violation	
Date of Violation	Time of Violation A.M. P.M.
Name of Issuing Officer	Title

FOR OFFICIAL USE ONLY

Disposition

Defendant	<input type="checkbox"/> Did Not Appear <input type="checkbox"/> Appeared	Date of Disposition		
Pled	<input type="checkbox"/> Nolo Contendere <input type="checkbox"/> Guilty <input type="checkbox"/> Not Guilty			
Trial	<input type="checkbox"/> Bench <input type="checkbox"/> Jury	Verdict	<input type="checkbox"/> Guilty <input type="checkbox"/> Not Guilty	
Fine	Assessments	VA Fee	LE Surcharge	Amount Collected
Suspended		Community Service		
Name of Presiding Municipal Judge				
Certified Correct By		Date		

ISSUING OFFICER COPY

COURT COPY

UNIFORM ORDINANCE SUMMONS

Town of Seabrook Island

No. **XXXX**

Business Name			
Last Name	First Name	Middle Name	
Address			
City	State	Zip	SSN/FEIN

**YOU ARE REQUIRED TO APPEAR BEFORE THE MUNICIPAL JUDGE AT
2001 SEABROOK ISLAND ROAD, SEABROOK ISLAND, SC 29455**

ON

/ /

 DATE OF TRIAL AT

	A.M.
	P.M.

 TIME OF TRIAL

FOR TRIAL FOR VIOLATION OF TOWN ORDINANCE:

Ordinance Section No.	Date Issued
Description of Ordinance	
Place of Violation	
Date of Violation	Time of Violation A.M. P.M.
Name of Issuing Officer	Title

FOR OFFICIAL USE ONLY

Disposition

Defendant	<input type="checkbox"/> Did Not Appear <input type="checkbox"/> Appeared	Date of Disposition		
Pled	<input type="checkbox"/> Nolo Contendere <input type="checkbox"/> Guilty <input type="checkbox"/> Not Guilty			
Trial	<input type="checkbox"/> Bench <input type="checkbox"/> Jury	Verdict	<input type="checkbox"/> Guilty <input type="checkbox"/> Not Guilty	
Fine	Assessments	VA Fee	LE Surcharge	Amount Collected
Suspended		Community Service		
Name of Presiding Municipal Judge				
Certified Correct By		Date		

COURT COPY

TOWN OF SEABROOK ISLAND

ORDINANCE NO. 2025-01

ADOPTED _____

AN ORDINANCE AMENDING THE ANNUAL OPERATING BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2025, AND ENDING DECEMBER 31, 2025

WHEREAS, on December 17, 2024, the Mayor and Council of the Town of Seabrook Island gave final reading approval to Ordinance No. 2024-12, thereby adopting an annual operating budget for the Town of Seabrook Island for the fiscal year beginning January 1, 2025, and ending December 31, 2025 (hereafter, the “FY 2025 Budget”); and

WHEREAS, consistent with state statute, the adopted budget for FY 2025 was in balance, with estimated revenues (including the use of fund balance reserves) equal to estimated expenditures in the amount of \$4,748,046.00; and

WHEREAS, the Mayor and Council desire to amend the FY 2025 Budget so as to obligate surplus funds from FY 2024 to the Road and Drainage Fund for use towards the Seabrook Island Road construction project; and

WHEREAS, the Mayor and Council have determined that it is necessary and proper to amend the FY 2025 Budget to authorize the transfer of \$500,000.00 from the General Fund to the Road and Drainage Fund to achieve the objectives set forth herein; and

WHEREAS, pursuant to Section 6-1-320 of the South Carolina Code of Laws, a public hearing on this ordinance was advertised and held on February 25, 2025, in Town Council Chambers, with public input duly noted; and

WHEREAS, the amended budget has been found to be in balance with estimated revenues equal to estimated expenditures for the General Fund and all Restricted and Designated Funds;

NOW, THEREFORE, pursuant to the authority granted by the Constitution and the General Assembly of the State of South Carolina, **BE IT ORDAINED BY THE MAYOR AND COUNCIL FOR THE TOWN OF SEABROOK ISLAND:**

SECTION 1. Adoption.

The annual budget for the Town of Seabrook Island, which document is attached hereto as “Exhibit A” and incorporated by reference as if fully set forth in this ordinance, is hereby adopted. The budget referenced herein is in balance, with estimated revenues equal to estimated expenditures in the amount of ~~\$4,748,046.00~~\$5,748,046.00. The same shall constitute the Official Amended Budget of the Town of Seabrook Island for Fiscal Year 2025 (hereafter, the “Amended FY 2025 Budget.”)

SECTION 2. Funds.

To facilitate operations, the following funds shall be established and maintained in FY 2025:

- General Fund: 10 – General Fund
- Restricted Funds: 20 – State Accommodations Tax Fund
25 – Town Accommodations Tax Fund
30 – County Accommodations Tax Fund
35 – Alcohol Local Option Permit Fund
- Designated Funds: 60 – Conservation Fund
65 – Emergency Reserve Fund
70 – Road and Drainage Fund
75 – Town Facilities Fund
80 – Vehicle & Equipment Replacement Fund

The estimated revenues and expenditures for each fund, as well as all transfers between funds, shall be as provided for in the Amended FY 2025 Budget, or as may be modified hereafter pursuant to state and local law.

Any excess funds remaining within the General Fund, the four Restricted Funds or the five Designated Funds at the conclusion of FY 2025 shall remain within each respective fund's "fund balance" unless transferred or otherwise expended by Town Council.

Any interest proceeds generated by funds in the General Fund and the five Designated Funds, shall be credited to the General Fund; any interest proceeds generated by funds in the State Accommodations Tax Fund, Town Accommodations Tax Fund, County Accommodations Tax Fund, and Alcohol Local Option Permit Fund, shall be credited to each respective fund.

SECTION 3. Administration.

Pursuant to Section 2-602(d)(1) of the Town Code, the Mayor shall be responsible for the administration of the Amended FY 2025 Budget. The Mayor shall have the authority to approve any reasonable unbudgeted expenditure which may exceed a particular line-item budget, but which will not cause the total annual expenditures to exceed the total amount of the Amended FY 2025 Budget. The Mayor shall have the authority to transfer any sum from one budget line item to another, or from one department or division to another department or division; provided, however, any transfer between funds must be approved by Town Council, and any change in the Amended FY 2025 Budget which would increase or decrease the total of all authorized expenditures must also be approved by Town Council.

SECTION 4. Use of Funds and Excess Funds.

Revenues obtained from any source may be used for any appropriation named in the Amended FY 2025 Budget; provided, however, this provision shall not apply to revenues which are

specifically restricted by this ordinance, the Town Code, or the South Carolina Code of Laws. Actual revenues in excess of budgeted amounts may be administered by resolution of Town Council.

Section 5. Premium Subsidy for Employee Medical Insurance.

Pursuant to the Town's Employee Handbook, adopted pursuant to Resolution 2024-34 on July 23, 2024, Town Council has elected to subsidize the employee portion of the monthly medical insurance premium for eligible full-time, active employees, at a rate of \$97.68 per employee, per month, during FY 2025. Employees shall be responsible for the full cost of any additional premiums for covered dependents; supplemental insurance programs including, but not limited to, Dental Plus, vision, life, dependent life and long-term disability; as well as any tobacco or other surcharges, if applicable. Town Council's election to offer this subsidy is not intended to create any obligation for the Town, and the subsidy authorized by this section may be reduced or eliminated at any time by Town Council.

SECTION 6. Requirement for Entities Receiving an Appropriation of Town Funds.

Any entity receiving a grant or other direct appropriation of public funds from the Town during FY 2025 shall provide a detailed report describing the purpose(s) for which town funds were used. This report shall be submitted to the Town Administrator on or before December 31, 2025, on a form made available by the Town Administrator for that purpose.

The Mayor is hereby authorized to execute a Memorandum of Agreement with a responsible individual from each entity receiving a grant or other direct appropriation of public funds from the Town during FY 2025. The purpose of the Memorandum of Agreement is to outline the standard terms, conditions and reporting requirements associated with each entity's receipt and use of public funds. Public funds which are appropriated to an outside entity must be used to advance a legitimate public purpose.

SECTION 7. Transfer of Funds from Short-Term Rental Permit Fund

Any funds remaining in the Short-Term Rental Permit Fund (50) fund balance at the conclusion of FY 2024 shall be transferred to the General Fund (10) fund balance. Any funds transferred pursuant to this section shall be used exclusively for costs related to the administration and enforcement of the Town's Short-Term Rental Ordinance.

SECTION 8. Restriction on the Use of Local Government Funds for Lobbying Activities.

The Town shall not use any taxpayer funds received from the South Carolina Local Government Fund to compensate employees for lobbying activities engaged in on behalf of the Town.

SECTION 9. Severability.

If any section, subsection, paragraph, clause, or provision of this ordinance shall be deemed to be unconstitutional, unenforceable, or otherwise invalid by the final decision of a court of

competent jurisdiction, it shall be construed to have been the legislative intent of Town Council to pass said ordinance without such unconstitutional provision, and the validity of all remaining sections, subsections, paragraphs, clauses, or provisions of said ordinance shall not be affected thereby. If said ordinance, or any provision thereof, is held by the final decision of a court of competent jurisdiction to be inapplicable to any person, group of persons, property, kind of property, circumstances or set of circumstances, such holding shall not affect the applicability thereof to any other persons, property, or circumstances.

SECTION 10. Conflicting Ordinances Repealed.

All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed. It is the intent of the Mayor and Council for this ordinance to supersede and replace Ordinance No. 2024-12, which was adopted on December 17, 2024.

SECTION 11. Effective Date.

This ordinance shall be effective from and after the date of adoption, and shall cover the fiscal year beginning on January 1, 2025, and ending on December 31, 2025.

SIGNED AND SEALED this ____ day of _____, 2025, having been duly adopted by the Mayor and Council for the Town of Seabrook Island on the ____ day of _____, 2025.

First Reading: January 28, 2025
Public Hearing: February 25, 2025
Second Reading: February 25, 2025

TOWN OF SEABROOK ISLAND

Bruce Kleinman, Mayor

LEGAL REVIEW

Stafford J. McQuillin, Town Attorney
Approved as to legal form only

ATTEST

Peter D. Wiggins II, Town Clerk

Exhibit A
To Ordinance 2024-12

Town of Seabrook Island
Amended FY 2025 Budget

TOWN OF SEABROOK ISLAND
FY 2025 BUDGET (BY FUND)

10 GENERAL FUND

REVENUES

100 Assessments and Surcharges

	ADOPTED	FY 2023 YTD 11/30/23	FY 2023 ACTUAL 12/31/23	ADOPTED	FY 2024 YTD 11/30/24	ADOPTED	FY 2025 AMENDED	AMENDED 2025 VS 2024 \$ CHANGE	AMENDED 2025 VS 2024 % CHANGE
10 - 100 - 1001 Law Enforcement Surcharge	\$ 1,250.00	\$ 75.00	\$ 1,650.00	\$ 1,250.00	\$ 175.00	\$ 750.00	\$ 750.00	\$ (500.00)	-40.0%
10 - 100 - 1002 State Assessment	\$ 8,063.00	\$ 376.25	\$ 3,246.38	\$ 8,063.00	\$ 725.64	\$ 4,838.00	\$ 4,838.00	\$ (3,225.00)	-40.0%
10 - 100 - 1003 Victim Advocate Surcharge	\$ 1,250.00	\$ 75.00	\$ 1,650.00	\$ 1,250.00	\$ 175.00	\$ 750.00	\$ 750.00	\$ (500.00)	-40.0%
	\$ 10,563.00	\$ 526.25	\$ 6,546.38	\$ 10,563.00	\$ 1,075.64	\$ 6,338.00	\$ 6,338.00	\$ (4,225.00)	-40.0%

110 Fines and Forfeitures

10 - 110 - 1101 Court Fines	\$ 7,500.00	\$ 8,949.01	\$ 2,928.88	\$ 7,500.00	\$ 1,551.25	\$ 4,500.00	\$ 4,500.00	\$ (3,000.00)	-40.0%
10 - 110 - 1102 Setoff Debt Collections (MASC)	\$ -	\$ -	\$ -	\$ 150.00	\$ -	\$ 150.00	\$ 150.00	\$ -	0.0%
	\$ 7,500.00	\$ 8,949.01	\$ 2,928.88	\$ 7,650.00	\$ 1,551.25	\$ 4,650.00	\$ 4,650.00	\$ (3,000.00)	-39.2%

120 Franchise Fees

10 - 120 - 1201 AT&T U-verse Franchise Fee	\$ 5,000.00	\$ 2,900.28	\$ 3,873.43	\$ 5,000.00	\$ 2,643.37	\$ 5,000.00	\$ 5,000.00	\$ -	0.0%
10 - 120 - 1202 Berkeley Electric Cooperative Franchise Fee	\$ 170,000.00	\$ -	\$ 173,320.50	\$ 260,000.00	\$ -	\$ 265,000.00	\$ 265,000.00	\$ 5,000.00	1.9%
10 - 120 - 1203 Comcast Franchise Fee	\$ 55,000.00	\$ 48,663.50	\$ 64,662.42	\$ 60,000.00	\$ 45,090.42	\$ 60,000.00	\$ 60,000.00	\$ -	0.0%
	\$ 230,000.00	\$ 51,563.78	\$ 241,856.35	\$ 325,000.00	\$ 47,733.79	\$ 330,000.00	\$ 330,000.00	\$ 5,000.00	1.5%

130 Grant Funding

10 - 130 - 1398 Berkeley Electric Cooperative Grant	\$ -	\$ -	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
10 - 130 - 1399 MASC Grant	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00	\$ 22,631.25	\$ -	\$ -	\$ (25,000.00)	-100.0%
	\$ 25,000.00	\$ -	\$ 25,000.00	\$ 25,000.00	\$ 22,631.25	\$ -	\$ -	\$ (25,000.00)	-100.0%

140 Investment Income

10 - 140 - 1401 Checking Account Interest	\$ 50.00	\$ 198.79	\$ 201.41	\$ 200.00	\$ 46.71	\$ 100.00	\$ 100.00	\$ (100.00)	-50.0%
10 - 140 - 1402 Local Government Investment Pool Interest	\$ 125,000.00	\$ 293,401.22	\$ 341,737.81	\$ 300,000.00	\$ 457,371.52	\$ 350,000.00	\$ 350,000.00	\$ 50,000.00	16.7%
	\$ 125,050.00	\$ 293,600.01	\$ 341,939.22	\$ 300,200.00	\$ 457,418.23	\$ 350,100.00	\$ 350,100.00	\$ 49,900.00	16.6%

150 Intergovernmental

10 - 150 - 1502 County Local Option Sales Tax	\$ 365,000.00	\$ 324,582.38	\$ 425,688.24	\$ 400,000.00	\$ 317,434.41	\$ 410,000.00	\$ 410,000.00	\$ 10,000.00	2.5%
10 - 150 - 1504 State Accommodations Tax	\$ 47,500.00	\$ 44,427.46	\$ 47,220.92	\$ 45,000.00	\$ 43,251.75	\$ 43,750.00	\$ 43,750.00	\$ (1,250.00)	-2.8%
10 - 150 - 1505 State Aid to Subdivisions	\$ 48,044.00	\$ 37,231.06	\$ 49,841.58	\$ 50,446.00	\$ 79,663.62	\$ 52,968.00	\$ 52,968.00	\$ 2,522.00	5.0%
10 - 150 - 1508 State TNC Local Assessment Fees	\$ -	\$ -	\$ -	\$ 25.00	\$ 130.02	\$ 100.00	\$ 100.00	\$ 75.00	300.0%
	\$ 460,544.00	\$ 406,240.90	\$ 522,750.74	\$ 495,471.00	\$ 440,479.80	\$ 506,818.00	\$ 506,818.00	\$ 11,347.00	2.3%

160 Licenses and Permits

10 - 160 - 1601 Building Permit Fees (County)	\$ 25,000.00	\$ 37,158.75	\$ 45,491.89	\$ 30,000.00	\$ 31,894.02	\$ 30,000.00	\$ 30,000.00	\$ -	0.0%
10 - 160 - 1602 Business Licenses	\$ 675,000.00	\$ 900,565.93	\$ 922,867.19	\$ 825,000.00	\$ 1,092,008.99	\$ 1,150,000.00	\$ 1,150,000.00	\$ 325,000.00	39.4%
10 - 160 - 1603 Business Licenses - Brokers (Statewide)	\$ -	\$ -	\$ -	\$ 55,000.00	\$ 88,499.28	\$ 60,000.00	\$ 60,000.00	\$ 5,000.00	9.1%
10 - 160 - 1604 Business Licenses - Insurance (Statewide)	\$ -	\$ -	\$ -	\$ 250,000.00	\$ 373,878.10	\$ 350,000.00	\$ 350,000.00	\$ 100,000.00	40.0%
10 - 160 - 1605 Business Licenses - Telecommunications (Statewide)	\$ -	\$ -	\$ -	\$ 6,000.00	\$ 5,985.75	\$ 6,000.00	\$ 6,000.00	\$ -	0.0%
10 - 160 - 1606 Planning and Zoning Fees	\$ 75,000.00	\$ 132,741.67	\$ 139,266.67	\$ 85,000.00	\$ 165,281.47	\$ 175,000.00	\$ 175,000.00	\$ 90,000.00	105.9%
-- - --- - ---- Business Licenses - MASC (Statewide)	\$ 250,000.00	\$ 348,243.95	\$ 348,243.95	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
	\$ 1,025,000.00	\$ 1,418,710.30	\$ 1,455,869.70	\$ 1,251,000.00	\$ 1,757,547.61	\$ 1,771,000.00	\$ 1,771,000.00	\$ 520,000.00	41.6%

170 Miscellaneous Income

10 - 170 - 1701 Contractual Reimbursements	\$ 5,000.00	\$ -	\$ -	\$ 1,000.00	\$ 1,202.50	\$ 1,000.00	\$ 1,000.00	\$ -	0.0%
10 - 170 - 1702 Gifts and Donations	\$ -	\$ -	\$ -	\$ 100.00	\$ -	\$ 100.00	\$ 100.00	\$ -	0.0%
10 - 170 - 1703 Miscellaneous Income	\$ 500.00	\$ 856.80	\$ 1,234.12	\$ 500.00	\$ 27,721.66	\$ 500.00	\$ 500.00	\$ -	0.0%
10 - 170 - 1704 Retiree Insurance Premiums	\$ -	\$ -	\$ -	\$ -	\$ 22,484.54	\$ 16,841.00	\$ 16,841.00	\$ 16,841.00	N/A
	\$ 5,500.00	\$ 856.80	\$ 1,234.12	\$ 1,600.00	\$ 51,408.70	\$ 18,441.00	\$ 18,441.00	\$ 16,841.00	1052.6%

TOWN OF SEABROOK ISLAND

FY 2025 BUDGET (BY FUND)

	FY 2023			FY 2024		FY 2025		AMENDED 2025 VS 2024	
	ADOPTED	YTD	ACTUAL	ADOPTED	YTD	ADOPTED	AMENDED	\$ CHANGE	% CHANGE
		11/30/23	12/31/23		11/30/24				
180 Sale of Assets									
10 - 180 - 1801 Sale of Assets	\$ 100.00	\$ -	\$ -	\$ 100.00	\$ -	\$ 100.00	\$ 100.00	\$ -	0.0%
	\$ 100.00	\$ -	\$ -	\$ 100.00	\$ -	\$ 100.00	\$ 100.00	\$ -	0.0%
190 Sales and User Charges									
10 - 190 - 1901 Credit Card Convenience Fees	\$ 7,500.00	\$ 4,802.71	\$ 4,767.53	\$ 15,000.00	\$ 8,951.73	\$ 25,000.00	\$ 25,000.00	\$ 10,000.00	66.7%
10 - 190 - 1902 Facility Rentals	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ -	0.0%
10 - 190 - 1903 EV Charging Stations	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 139.32	\$ 2,000.00	\$ 2,000.00	\$ -	0.0%
	\$ 7,550.00	\$ 4,852.71	\$ 4,817.53	\$ 17,050.00	\$ 9,141.05	\$ 27,050.00	\$ 27,050.00	\$ 10,000.00	58.7%
REVENUES (BEFORE TRANSFERS & FUND BALANCE APPROPRIATIONS)	\$ 1,896,807.00	\$ 2,185,299.76	\$ 2,602,942.92	\$ 2,433,634.00	\$ 2,788,987.32	\$ 3,014,497.00	\$ 3,014,497.00	\$ 580,863.00	23.9%
300 Other Financing Sources									
10 - 300 - 3020 Interfund Transfer - From State Accommodations Tax Fund	\$ 72,027.00	\$ -	\$ 72,027.00	\$ 75,783.00	\$ -	\$ 73,041.00	\$ 73,041.00	\$ (2,742.00)	-3.6%
10 - 300 - 3045 Interfund Transfer - From Short-Term Rental Permit Fund	\$ 178,400.00	\$ -	\$ 178,400.00	\$ 279,796.00	\$ -	\$ -	\$ -	\$ (279,796.00)	-100.0%
10 - 300 - 3059 Interfund Transfer - From ARPA Fund	\$ -	\$ -	\$ -	\$ 514,915.00	\$ 514,915.08	\$ -	\$ -	\$ (514,915.00)	-100.0%
	\$ 250,427.00	\$ -	\$ 250,427.00	\$ 870,494.00	\$ 514,915.08	\$ 73,041.00	\$ 73,041.00	\$ (797,453.00)	-91.6%
400 Use of Fund Balance									
10 - 400 - 4000 Appropriated from Fund Balance	\$ 1,897,933.00	\$ -	\$ 1,022,329.17	\$ -	\$ -	\$ 95,667.00	\$ 595,667.00	\$ 595,667.00	N/A
	\$ 1,897,933.00	\$ -	\$ 1,022,329.17	\$ -	\$ -	\$ 95,667.00	\$ 595,667.00	\$ 595,667.00	N/A
TOTAL REVENUES	\$ 4,045,167.00	\$ 2,185,299.76	\$ 3,875,699.09	\$ 3,304,128.00	\$ 3,303,902.40	\$ 3,183,205.00	\$ 3,683,205.00	\$ 379,077.00	11.5%
EXPENDITURES									
510 Administration									
10 - 510 - 5005 Salaries - Gross Wages	\$ -	\$ -	\$ -	\$ 356,780.00	\$ 328,188.86	\$ 440,360.00	\$ 440,360.00	\$ 83,580.00	23.4%
10 - 510 - 5015 FICA	\$ -	\$ -	\$ -	\$ 27,296.00	\$ 27,158.99	\$ 33,696.00	\$ 33,696.00	\$ 6,400.00	23.4%
10 - 510 - 5020 Medical Insurance	\$ -	\$ -	\$ -	\$ 33,765.00	\$ 35,156.94	\$ 45,501.00	\$ 45,501.00	\$ 11,736.00	34.8%
10 - 510 - 5025 PEBA Retirement	\$ -	\$ -	\$ -	\$ 66,221.00	\$ 60,398.12	\$ 81,365.00	\$ 81,365.00	\$ 15,144.00	22.9%
10 - 510 - 6100 Membership and Dues	\$ -	\$ -	\$ -	\$ 3,100.00	\$ 2,225.03	\$ 3,100.00	\$ 3,100.00	\$ -	0.0%
10 - 510 - 6110 Postage	\$ -	\$ -	\$ -	\$ 1,800.00	\$ 1,489.59	\$ 2,000.00	\$ 2,000.00	\$ 200.00	11.1%
10 - 510 - 6115 Printing and Scanning Services	\$ -	\$ -	\$ -	\$ 4,000.00	\$ 6,641.09	\$ 7,000.00	\$ 7,000.00	\$ 3,000.00	75.0%
10 - 510 - 6120 Professional Services	\$ -	\$ -	\$ -	\$ 54,900.00	\$ 20,029.14	\$ 32,500.00	\$ 32,500.00	\$ (22,400.00)	-40.8%
10 - 510 - 6135 Software Licenses and Subscriptions	\$ -	\$ -	\$ -	\$ 2,200.00	\$ 3,474.68	\$ 28,800.00	\$ 28,800.00	\$ 26,600.00	1209.1%
10 - 510 - 6155 Telecommunications	\$ -	\$ -	\$ -	\$ 3,600.00	\$ 3,104.33	\$ 6,000.00	\$ 6,000.00	\$ 2,400.00	66.7%
10 - 510 - 6170 Travel and Training	\$ -	\$ -	\$ -	\$ 7,500.00	\$ 1,749.11	\$ 7,500.00	\$ 7,500.00	\$ -	0.0%
10 - 510 - 6175 Uniforms	\$ -	\$ -	\$ -	\$ 800.00	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 200.00	25.0%
	\$ -	\$ -	\$ -	\$ 561,962.00	\$ 489,615.88	\$ 688,822.00	\$ 688,822.00	\$ 126,860.00	22.6%
515 Buildings and Grounds									
10 - 515 - 5005 Salaries - Gross Wages	\$ -	\$ -	\$ -	\$ 73,848.00	\$ 67,694.00	\$ 78,132.00	\$ 78,132.00	\$ 4,284.00	5.8%
10 - 515 - 5015 FICA	\$ -	\$ -	\$ -	\$ 5,650.00	\$ 5,056.13	\$ 5,979.00	\$ 5,979.00	\$ 329.00	5.8%
10 - 515 - 5020 Medical Insurance	\$ -	\$ -	\$ -	\$ 10,461.00	\$ 8,626.48	\$ 7,704.00	\$ 7,704.00	\$ (2,757.00)	-26.4%
10 - 515 - 5025 PEBA Retirement	\$ -	\$ -	\$ -	\$ 13,707.00	\$ 12,344.22	\$ 14,503.00	\$ 14,503.00	\$ 796.00	5.8%
10 - 515 - 6025 Contracted Services	\$ -	\$ -	\$ -	\$ 66,500.00	\$ 30,190.00	\$ 86,500.00	\$ 86,500.00	\$ 20,000.00	30.1%
10 - 515 - 6050 Equipment Purchases (Non-Capital)	\$ -	\$ -	\$ -	\$ 3,000.00	\$ 1,287.65	\$ 3,000.00	\$ 3,000.00	\$ -	0.0%
10 - 515 - 6055 Equipment Rentals	\$ -	\$ -	\$ -	\$ 15,000.00	\$ 7,481.43	\$ 15,000.00	\$ 15,000.00	\$ -	0.0%
10 - 515 - 6060 Facility Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,500.00	\$ 27,500.00	\$ 27,500.00	N/A
10 - 515 - 6065 Fuel	\$ -	\$ -	\$ -	\$ 2,600.00	\$ 2,369.95	\$ 2,700.00	\$ 2,700.00	\$ 100.00	3.8%
10 - 515 - 6090 Materials and Supplies	\$ -	\$ -	\$ -	\$ 29,000.00	\$ 16,605.86	\$ 29,000.00	\$ 29,000.00	\$ -	0.0%
10 - 515 - 6100 Membership and Dues	\$ -	\$ -	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	\$ -	0.0%

TOWN OF SEABROOK ISLAND

FY 2025 BUDGET (BY FUND)

	FY 2023			FY 2024		FY 2025		AMENDED 2025 VS 2024	
	ADOPTED	YTD	ACTUAL	ADOPTED	YTD	ADOPTED	AMENDED	\$ CHANGE	% CHANGE
		11/30/23	12/31/23		11/30/24				
10 - 515 - 6120 Professional Services	\$ -	\$ -	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -	0.0%
10 - 515 - 6130 Right-of-Way Maintenance	\$ -	\$ -	\$ -	\$ 20,000.00	\$ 9,237.38	\$ 25,000.00	\$ 25,000.00	\$ 5,000.00	25.0%
10 - 515 - 6135 Software Licenses and Subscriptions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 750.00	\$ 750.00	\$ 750.00	N/A
10 - 515 - 6155 Telecommunications	\$ -	\$ -	\$ -	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ -	0.0%
10 - 515 - 6170 Travel and Training	\$ -	\$ -	\$ -	\$ 1,500.00	\$ 30.00	\$ 1,500.00	\$ 1,500.00	\$ -	0.0%
10 - 515 - 6175 Uniforms	\$ -	\$ -	\$ -	\$ 1,500.00	\$ 574.26	\$ 1,500.00	\$ 1,500.00	\$ -	0.0%
10 - 515 - 6185 Vehicle and Equipment Maintenance	\$ -	\$ -	\$ -	\$ 3,500.00	\$ 1,134.86	\$ 3,500.00	\$ 3,500.00	\$ -	0.0%
10 - 515 - 7005 Bike and Pedestrian Projects	\$ -	\$ -	\$ -	\$ 80,000.00	\$ -	\$ -	\$ -	\$ (80,000.00)	-100.0%
	\$ -	\$ -	\$ -	\$ 329,366.00	\$ 163,232.22	\$ 305,368.00	\$ 305,368.00	\$ (23,998.00)	-7.3%
520 Communications and Events									
10 - 520 - 5005 Salaries - Gross Wages	\$ -	\$ -	\$ -	\$ 71,832.00	\$ 59,775.33	\$ 82,211.00	\$ 82,211.00	\$ 10,379.00	14.4%
10 - 520 - 5015 FICA	\$ -	\$ -	\$ -	\$ 5,496.00	\$ 4,699.55	\$ 6,291.00	\$ 6,291.00	\$ 795.00	14.5%
10 - 520 - 5020 Medical Insurance	\$ -	\$ -	\$ -	\$ 10,461.00	\$ 5,280.81	\$ 12,250.00	\$ 12,250.00	\$ 1,789.00	17.1%
10 - 520 - 5025 PEBA Retirement	\$ -	\$ -	\$ -	\$ 13,333.00	\$ 10,931.98	\$ 15,260.00	\$ 15,260.00	\$ 1,927.00	14.5%
10 - 520 - 6090 Materials and Supplies	\$ -	\$ -	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -	0.0%
10 - 520 - 6100 Membership and Dues	\$ -	\$ -	\$ -	\$ 400.00	\$ -	\$ 400.00	\$ 400.00	\$ -	0.0%
10 - 520 - 6135 Software Licenses and Subscriptions	\$ -	\$ -	\$ -	\$ 12,400.00	\$ 2,225.78	\$ 11,200.00	\$ 11,200.00	\$ (1,200.00)	-9.7%
10 - 520 - 6140 Special Events	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 1,999.80	\$ 3,000.00	\$ 3,000.00	\$ 1,000.00	50.0%
10 - 520 - 6155 Telecommunications	\$ -	\$ -	\$ -	\$ 1,200.00	\$ 991.41	\$ 1,200.00	\$ 1,200.00	\$ -	0.0%
10 - 520 - 6170 Travel and Training	\$ -	\$ -	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -	0.0%
10 - 520 - 6175 Uniforms	\$ -	\$ -	\$ -	\$ 200.00	\$ -	\$ 200.00	\$ 200.00	\$ -	0.0%
	\$ -	\$ -	\$ -	\$ 122,322.00	\$ 85,904.66	\$ 137,012.00	\$ 137,012.00	\$ 14,690.00	12.0%
525 Mayor and Council									
10 - 525 - 6005 Advertising	\$ -	\$ -	\$ -	\$ 9,600.00	\$ 8,800.00	\$ 14,600.00	\$ 14,600.00	\$ 5,000.00	52.1%
10 - 525 - 6035 Discretionary Grants	\$ -	\$ -	\$ -	\$ 30,000.00	\$ 10,377.11	\$ 37,700.00	\$ 37,700.00	\$ 7,700.00	25.7%
10 - 525 - 6045 Election Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	N/A
10 - 525 - 6095 Meeting Expenses	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 922.30	\$ 1,000.00	\$ 1,000.00	\$ -	0.0%
10 - 525 - 6135 Software Licenses and Subscriptions	\$ -	\$ -	\$ -	\$ 3,300.00	\$ 7,597.54	\$ 7,500.00	\$ 7,500.00	\$ 4,200.00	127.3%
10 - 525 - 6140 Special Events	\$ -	\$ -	\$ -	\$ 4,000.00	\$ 615.22	\$ 4,000.00	\$ 4,000.00	\$ -	0.0%
10 - 525 - 6155 Telecommunications	\$ -	\$ -	\$ -	\$ 3,000.00	\$ 418.11	\$ 2,400.00	\$ 2,400.00	\$ (600.00)	-20.0%
10 - 525 - 6170 Travel and Training	\$ -	\$ -	\$ -	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 4,000.00	\$ -	0.0%
10 - 525 - 6175 Uniforms	\$ -	\$ -	\$ -	\$ 750.00	\$ -	\$ 750.00	\$ 750.00	\$ -	0.0%
	\$ -	\$ -	\$ -	\$ 55,650.00	\$ 28,730.28	\$ 79,950.00	\$ 79,950.00	\$ 24,300.00	43.7%
530 Municipal Court									
10 - 530 - 5005 Salaries - Gross Wages	\$ -	\$ -	\$ -	\$ 13,800.00	\$ 8,150.00	\$ 14,058.00	\$ 14,058.00	\$ 258.00	1.9%
10 - 530 - 5015 FICA	\$ -	\$ -	\$ -	\$ 1,056.00	\$ 623.53	\$ 1,076.00	\$ 1,076.00	\$ 20.00	1.9%
10 - 530 - 5025 PEBA Retirement	\$ -	\$ -	\$ -	\$ 2,562.00	\$ 1,477.52	\$ 2,610.00	\$ 2,610.00	\$ 48.00	1.9%
10 - 530 - 6080 Jury Expenses	\$ -	\$ -	\$ -	\$ 1,650.00	\$ -	\$ 750.00	\$ 750.00	\$ (900.00)	-54.5%
10 - 530 - 6085 Law Enforcement Surcharge	\$ -	\$ -	\$ -	\$ 1,250.00	\$ 175.00	\$ 750.00	\$ 750.00	\$ (500.00)	-40.0%
10 - 530 - 6120 Professional Services	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	0.0%
10 - 530 - 6145 State Assessment - 11.16% (County)	\$ -	\$ -	\$ -	\$ 900.00	\$ 125.98	\$ 540.00	\$ 540.00	\$ (360.00)	-40.0%
10 - 530 - 6150 State Assessment - 88.84% (State)	\$ -	\$ -	\$ -	\$ 7,163.00	\$ 644.66	\$ 4,298.00	\$ 4,298.00	\$ (2,865.00)	-40.0%
10 - 530 - 6170 Travel and Training	\$ -	\$ -	\$ -	\$ 1,600.00	\$ -	\$ 1,600.00	\$ 1,600.00	\$ -	0.0%
10 - 530 - 6190 Victim Advocate Surcharge	\$ -	\$ -	\$ -	\$ 1,250.00	\$ 275.00	\$ 750.00	\$ 750.00	\$ (500.00)	-40.0%
	\$ -	\$ -	\$ -	\$ 32,231.00	\$ 12,471.69	\$ 27,432.00	\$ 27,432.00	\$ (4,799.00)	-14.9%
535 Public Safety									
10 - 535 - 6065 Fuel	\$ -	\$ -	\$ -	\$ 800.00	\$ 50.00	\$ 800.00	\$ 800.00	\$ -	0.0%
10 - 535 - 6070 Insurance	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 384.00	\$ 500.00	\$ 500.00	\$ (500.00)	-50.0%
10 - 535 - 6095 Meeting Expenses	\$ -	\$ -	\$ -	\$ 750.00	\$ 278.32	\$ 800.00	\$ 800.00	\$ 50.00	6.7%
10 - 535 - 6110 Postage	\$ -	\$ -	\$ -	\$ 2,000.00	\$ -	\$ 2,500.00	\$ 2,500.00	\$ 500.00	25.0%

TOWN OF SEABROOK ISLAND

FY 2025 BUDGET (BY FUND)

	FY 2023			FY 2024		FY 2025		AMENDED 2025 VS 2024	
	ADOPTED	YTD	ACTUAL	ADOPTED	YTD	ADOPTED	AMENDED	\$ CHANGE	% CHANGE
		11/30/23	12/31/23		11/30/24				
10 - 535 - 6115 Printing and Scanning Services	\$ -	\$ -	\$ -	\$ 4,000.00	\$ 395.00	\$ 3,000.00	\$ 3,000.00	\$ (1,000.00)	-25.0%
10 - 535 - 6120 Professional Services	\$ -	\$ -	\$ -	\$ 20,000.00	\$ 6,800.00	\$ 30,000.00	\$ 30,000.00	\$ 10,000.00	50.0%
10 - 535 - 6135 Software Licenses and Subscriptions	\$ -	\$ -	\$ -	\$ 4,000.00	\$ 5,063.63	\$ 5,000.00	\$ 5,000.00	\$ 1,000.00	25.0%
10 - 535 - 6140 Special Events	\$ -	\$ -	\$ -	\$ 4,500.00	\$ -	\$ 10,000.00	\$ 10,000.00	\$ 5,500.00	122.2%
10 - 535 - 6155 Telecommunications	\$ -	\$ -	\$ -	\$ 8,200.00	\$ -	\$ 8,500.00	\$ 8,500.00	\$ 300.00	3.7%
	\$ -	\$ -	\$ -	\$ 45,250.00	\$ 12,970.95	\$ 61,100.00	\$ 61,100.00	\$ 15,850.00	35.0%
540 Zoning and Code Enforcement									
10 - 540 - 5005 Salaries - Gross Wages	\$ -	\$ -	\$ -	\$ 308,617.00	\$ 232,848.22	\$ 273,131.00	\$ 273,131.00	\$ (35,486.00)	-11.5%
10 - 540 - 5010 Salaries - Overtime	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 1,925.87	\$ 2,000.00	\$ 2,000.00	\$ -	0.0%
10 - 540 - 5015 FICA	\$ -	\$ -	\$ -	\$ 23,766.00	\$ 17,637.64	\$ 21,052.00	\$ 21,052.00	\$ (2,714.00)	-11.4%
10 - 540 - 5020 Medical Insurance	\$ -	\$ -	\$ -	\$ 27,744.00	\$ 21,008.25	\$ 15,408.00	\$ 15,408.00	\$ (12,336.00)	-44.5%
10 - 540 - 5025 PEBA Retirement	\$ -	\$ -	\$ -	\$ 48,040.00	\$ 38,911.78	\$ 51,072.00	\$ 51,072.00	\$ 3,032.00	6.3%
10 - 540 - 6005 Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	N/A
10 - 540 - 6025 Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	N/A
10 - 540 - 6050 Equipment Purchases (Non-Capital)	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -	0.0%
10 - 540 - 6065 Fuel	\$ -	\$ -	\$ -	\$ 6,500.00	\$ 6,162.28	\$ 7,500.00	\$ 7,500.00	\$ 1,000.00	15.4%
10 - 540 - 6095 Meeting Expenses	\$ -	\$ -	\$ -	\$ 750.00	\$ -	\$ 500.00	\$ 500.00	\$ (250.00)	-33.3%
10 - 540 - 6100 Membership and Dues	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 433.00	\$ 1,500.00	\$ 1,500.00	\$ (500.00)	-25.0%
10 - 540 - 6120 Professional Services	\$ -	\$ -	\$ -	\$ 85,000.00	\$ 44,698.44	\$ 37,000.00	\$ 37,000.00	\$ (48,000.00)	-56.5%
10 - 540 - 6125 Recording Fees	\$ -	\$ -	\$ -	\$ 300.00	\$ -	\$ 300.00	\$ 300.00	\$ -	0.0%
10 - 540 - 6135 Software Licenses and Subscriptions	\$ -	\$ -	\$ -	\$ 3,400.00	\$ 3,454.49	\$ 27,900.00	\$ 27,900.00	\$ 24,500.00	720.6%
10 - 540 - 6155 Telecommunications	\$ -	\$ -	\$ -	\$ 8,400.00	\$ 5,680.34	\$ 6,600.00	\$ 6,600.00	\$ (1,800.00)	-21.4%
10 - 540 - 6170 Travel and Training	\$ -	\$ -	\$ -	\$ 7,500.00	\$ -	\$ 8,000.00	\$ 8,000.00	\$ 500.00	6.7%
10 - 540 - 6175 Uniforms	\$ -	\$ -	\$ -	\$ 1,400.00	\$ 212.75	\$ 1,400.00	\$ 1,400.00	\$ -	0.0%
10 - 540 - 6185 Vehicle and Equipment Maintenance	\$ -	\$ -	\$ -	\$ 4,500.00	\$ 1,665.41	\$ 5,500.00	\$ 5,500.00	\$ 1,000.00	22.2%
	\$ -	\$ -	\$ -	\$ 530,917.00	\$ 374,638.47	\$ 465,363.00	\$ 465,363.00	\$ (65,554.00)	-12.3%
545 General Operations									
10 - 545 - 5005 Salaries - Gross Wages	\$ 765,672.00	\$ 657,166.14	\$ 741,625.42	\$ 47,066.00	\$ 637.98	\$ 66,593.00	\$ 66,593.00	\$ 19,527.00	41.5%
10 - 545 - 5010 Salaries - Overtime	\$ 2,000.00	\$ 1,561.19	\$ 1,709.87	\$ -	\$ 33.71	\$ -	\$ -	\$ -	N/A
10 - 545 - 5015 FICA	\$ 58,876.00	\$ 47,369.90	\$ 52,000.67	\$ 3,643.00	\$ 51.40	\$ 5,100.00	\$ 5,100.00	\$ 1,457.00	40.0%
10 - 545 - 5020 Medical Insurance	\$ 77,781.00	\$ 81,552.26	\$ 80,881.62	\$ 9,488.00	\$ 23,202.54	\$ 18,863.00	\$ 18,863.00	\$ 9,375.00	98.8%
10 - 545 - 5025 PEBA Retirement	\$ 127,950.00	\$ 111,482.62	\$ 120,153.70	\$ 7,455.00	\$ -	\$ 12,361.00	\$ 12,361.00	\$ 4,906.00	65.8%
10 - 545 - 5030 Pre-Employment Expenses	\$ 1,500.00	\$ 5,435.93	\$ 5,991.83	\$ 1,500.00	\$ 2,304.91	\$ 2,500.00	\$ 2,500.00	\$ 1,000.00	66.7%
10 - 545 - 6005 Advertising	\$ 13,100.00	\$ 15,130.16	\$ 17,651.18	\$ 7,800.00	\$ 3,168.94	\$ 2,000.00	\$ 2,000.00	\$ (5,800.00)	-74.4%
10 - 545 - 6010 Bank Service Charges	\$ 2,500.00	\$ 1,341.63	\$ 1,360.87	\$ 2,500.00	\$ 831.70	\$ 2,500.00	\$ 2,500.00	\$ -	0.0%
10 - 545 - 6020 Contingency	\$ 30,000.00	\$ 20,554.00	\$ 85,708.19	\$ 50,000.00	\$ 6,127.75	\$ 50,000.00	\$ 50,000.00	\$ -	0.0%
10 - 545 - 6025 Contracted Services	\$ 75,000.00	\$ 79,395.90	\$ 97,662.90	\$ 30,000.00	\$ 19,072.40	\$ 20,500.00	\$ 20,500.00	\$ (9,500.00)	-31.7%
10 - 545 - 6030 Credit Card Processing Charges	\$ 7,500.00	\$ 2,356.48	\$ 4,065.77	\$ 15,000.00	\$ 33,603.09	\$ 25,000.00	\$ 25,000.00	\$ 10,000.00	66.7%
10 - 545 - 6035 Discretionary Grants	\$ 7,500.00	\$ 3,483.58	\$ 6,928.16	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
10 - 545 - 6045 Election Expenses	\$ 4,000.00	\$ -	\$ 6,206.32	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
10 - 545 - 6050 Equipment Purchases (Non-Capital)	\$ 7,750.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
10 - 545 - 6055 Equipment Rentals	\$ 21,000.00	\$ 6,548.51	\$ 7,474.94	\$ 6,000.00	\$ 6,517.39	\$ 6,000.00	\$ 6,000.00	\$ -	0.0%
10 - 545 - 6060 Facility Maintenance	\$ 3,000.00	\$ 8,710.38	\$ 10,440.38	\$ 10,000.00	\$ 5,020.34	\$ -	\$ -	\$ (10,000.00)	-100.0%
10 - 545 - 6065 Fuel	\$ 7,200.00	\$ 7,717.77	\$ 8,694.17	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
10 - 545 - 6070 Insurance	\$ 46,300.00	\$ 44,241.40	\$ 44,408.17	\$ 50,300.00	\$ 62,327.34	\$ 59,300.00	\$ 59,300.00	\$ 9,000.00	17.9%
10 - 545 - 6075 IT Services	\$ 42,000.00	\$ 37,984.60	\$ 55,644.15	\$ 45,000.00	\$ 53,345.14	\$ 50,000.00	\$ 50,000.00	\$ 5,000.00	11.1%
10 - 545 - 6080 Jury Expenses	\$ 1,650.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
10 - 545 - 6085 Law Enforcement Surcharge	\$ 1,250.00	\$ 1,600.00	\$ 1,650.00	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
10 - 545 - 6090 Materials and Supplies	\$ 43,000.00	\$ 23,491.49	\$ 28,194.79	\$ 8,000.00	\$ 11,272.64	\$ 14,000.00	\$ 14,000.00	\$ 6,000.00	75.0%
10 - 545 - 6095 Meeting Expenses	\$ 3,500.00	\$ 606.14	\$ 1,489.50	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -	0.0%
10 - 545 - 6100 Membership and Dues	\$ 17,550.00	\$ 23,993.17	\$ 25,221.15	\$ 13,500.00	\$ 12,803.00	\$ 15,000.00	\$ 15,000.00	\$ 1,500.00	11.1%
10 - 545 - 6105 Office Furniture	\$ 7,250.00	\$ 5,061.44	\$ 9,196.32	\$ 5,000.00	\$ 1,154.42	\$ 5,000.00	\$ 5,000.00	\$ -	0.0%

TOWN OF SEABROOK ISLAND

FY 2025 BUDGET (BY FUND)

	FY 2023			FY 2024		FY 2025		AMENDED 2025 VS 2024	
	ADOPTED	YTD	ACTUAL	ADOPTED	YTD	ADOPTED	AMENDED	\$ CHANGE	% CHANGE
		11/30/23	12/31/23		11/30/24				
10 - 545 - 6110 Postage	\$ 6,100.00	\$ 2,797.58	\$ 2,998.58	\$ 3,500.00	\$ 1,744.59	\$ 5,500.00	\$ 5,500.00	\$ 2,000.00	57.1%
10 - 545 - 6115 Printing and Scanning Services	\$ 9,900.00	\$ 10,958.82	\$ 12,000.32	\$ 4,000.00	\$ 5,298.57	\$ 4,000.00	\$ 4,000.00	\$ -	0.0%
10 - 545 - 6120 Professional Services	\$ 145,000.00	\$ 69,908.22	\$ 79,259.39	\$ 95,000.00	\$ 86,040.27	\$ 100,000.00	\$ 100,000.00	\$ 5,000.00	5.3%
10 - 545 - 6125 Recording Fees	\$ 500.00	\$ 28.00	\$ 56.00	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
10 - 545 - 6130 Right-of-Way Maintenance	\$ 20,000.00	\$ 6,460.85	\$ 6,460.85	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
10 - 545 - 6135 Software Licenses and Subscriptions	\$ 30,400.00	\$ 80.00	\$ 80.00	\$ 50,700.00	\$ 50,213.74	\$ 32,850.00	\$ 32,850.00	\$ (17,850.00)	-35.2%
10 - 545 - 6140 Special Events	\$ 10,500.00	\$ -	\$ -	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 4,000.00	\$ -	0.0%
10 - 545 - 6145 State Assessment - 11.16% (County)	\$ 900.00	\$ 449.91	\$ 473.90	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
10 - 545 - 6150 State Assessment - 88.84% (State)	\$ 7,163.00	\$ 2,581.47	\$ 2,772.48	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
10 - 545 - 6155 Telecommunications	\$ 31,800.00	\$ 15,394.83	\$ 17,671.92	\$ 11,000.00	\$ 5,921.13	\$ 13,000.00	\$ 13,000.00	\$ 2,000.00	18.2%
10 - 545 - 6170 Travel and Training	\$ 16,500.00	\$ 6,944.76	\$ 6,982.76	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
10 - 545 - 6175 Uniforms	\$ 5,600.00	\$ 2,074.32	\$ 2,437.59	\$ 750.00	\$ -	\$ 300.00	\$ 300.00	\$ (450.00)	-60.0%
10 - 545 - 6180 Utilities	\$ 27,000.00	\$ 17,217.80	\$ 20,955.91	\$ 29,000.00	\$ 17,456.54	\$ 26,000.00	\$ 26,000.00	\$ (3,000.00)	-10.3%
10 - 545 - 6185 Vehicle and Equipment Maintenance	\$ 4,000.00	\$ 5,480.94	\$ 6,064.32	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
10 - 545 - 6190 Victim Advocate Surcharge	\$ 1,250.00	\$ 1,600.00	\$ 1,650.00	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
10 - 545 - 7020 Facility Repairs and Rehabilitation	\$ -	\$ -	\$ -	\$ 60,000.00	\$ 7,642.78	\$ -	\$ -	\$ (60,000.00)	-100.0%
10 - 545 - 7040 Special Projects	\$ 55,000.00	\$ 2,443.75	\$ 2,750.00	\$ 72,500.00	\$ 42,375.00	\$ -	\$ -	\$ (72,500.00)	-100.0%
-- - --- - ---- Beach Maintenance	\$ -	\$ 2,361.94	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
-- - --- - ---- Emergency Preparedness	\$ -	\$ 24,294.47	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
	\$ 1,746,442.00	\$ 1,357,862.35	\$ 1,576,974.09	\$ 643,702.00	\$ 458,167.31	\$ 541,367.00	\$ 541,367.00	\$ (102,335.00)	-15.9%
EXPENDITURES (BEFORE TRANSFERS & FUND BALANCE APPROPRIATIONS)	\$ 1,746,442.00	\$ 1,357,862.35	\$ 1,576,974.09	\$ 2,321,400.00	\$ 1,625,731.46	\$ 2,306,414.00	\$ 2,306,414.00	\$ (14,986.00)	-0.6%
800 Other Financing Uses									
10 - 800 - 8060 Interfund Transfer - To Conservation Fund	\$ 50,000.00	\$ -	\$ 50,000.00	\$ 50,000.00	\$ -	\$ 50,000.00	\$ 50,000.00	\$ -	0.0%
10 - 800 - 8065 Interfund Transfer - To Emergency Reserve Fund	\$ 100,000.00	\$ -	\$ 100,000.00	\$ 180,000.00	\$ -	\$ -	\$ -	\$ (180,000.00)	-100.0%
10 - 800 - 8070 Interfund Transfer - To Road and Drainage Fund	\$ 50,000.00	\$ -	\$ 50,000.00	\$ 664,915.00	\$ -	\$ 674,942.00	\$ 1,174,942.00	\$ 510,027.00	76.7%
10 - 800 - 8075 Interfund Transfer - To Town Facilities Fund	\$ 2,050,000.00	\$ -	\$ 2,050,000.00	\$ -	\$ -	\$ 106,049.00	\$ 106,049.00	\$ 106,049.00	N/A
10 - 800 - 8080 Interfund Transfer - To Vehicle and Equipment Fund	\$ 48,725.00	\$ -	\$ 48,725.00	\$ 35,800.00	\$ -	\$ 45,800.00	\$ 45,800.00	\$ 10,000.00	27.9%
	\$ 2,298,725.00	\$ -	\$ 2,298,725.00	\$ 930,715.00	\$ -	\$ 876,791.00	\$ 1,376,791.00	\$ 446,076.00	47.9%
900 Reserved for Future Use									
10 - 900 - 9000 Reserved for Future Use	\$ -	\$ -	\$ -	\$ 52,013.00	\$ -	\$ -	\$ -	\$ (52,013.00)	-100.0%
	\$ -	\$ -	\$ -	\$ 52,013.00	\$ -	\$ -	\$ -	\$ (52,013.00)	-100.0%
TOTAL EXPENDITURES	\$ 4,045,167.00	\$ 1,357,862.35	\$ 3,875,699.09	\$ 3,304,128.00	\$ 1,625,731.46	\$ 3,183,205.00	\$ 3,683,205.00	\$ 379,077.00	11.5%
REVENUES OVER (UNDER) EXPENDITURES (BEFORE TRANSFERS & FB APPROPRIATIONS)	\$ 150,365.00	\$ 827,437.41	\$ 1,025,968.83	\$ 112,234.00	\$ 1,163,255.86	\$ 708,083.00	\$ 708,083.00	\$ 595,849.00	530.9%
TOTAL REVENUES OVER (UNDER) EXPENDITURES	\$ -	\$ 827,437.41	\$ -	\$ -	\$ 1,678,170.94	\$ -	\$ -	\$ -	N/A
FUND BALANCE									
Beginning Fund Balance	\$ 2,928,629.50	\$ 2,928,629.50	\$ 2,928,629.50	\$ 1,906,300.33	\$ 1,906,300.33	\$ 1,958,313.33	\$ 1,958,313.33	\$ 52,013.00	2.7%
Reserved To (Used From) Fund Balance	\$ (1,897,933.00)	\$ 827,437.41	\$ (1,022,329.17)	\$ 52,013.00	\$ 1,678,170.94	\$ (95,667.00)	\$ (595,667.00)	\$ (647,680.00)	-1245.2%
Ending Fund Balance	\$ 1,030,696.50	\$ 3,756,066.91	\$ 1,906,300.33	\$ 1,958,313.33	\$ 3,584,471.27	\$ 1,862,646.33	\$ 1,362,646.33	\$ (595,667.00)	-30.4%

TOWN OF SEABROOK ISLAND
FY 2025 BUDGET (BY FUND)

20 STATE ACCOMMODATIONS TAX FUND

REVENUES

140 Investment Income

20 - 140 - 1402 Local Government Investment Pool Interest

	FY 2023			FY 2024		FY 2025		AMENDED 2025 VS 2024	
	ADOPTED	YTD 11/30/23	ACTUAL 12/31/23	ADOPTED	YTD 11/30/24	ADOPTED	AMENDED	\$ CHANGE	% CHANGE
\$ 750.00	\$ 15,517.64	\$ 17,361.32	\$ 9,500.00	\$ 18,767.25	\$ 14,000.00	\$ 14,000.00	\$ 4,500.00	47.4%	
\$ 750.00	\$ 15,517.64	\$ 17,361.32	\$ 9,500.00	\$ 18,767.25	\$ 14,000.00	\$ 14,000.00	\$ 4,500.00	47.4%	

150 Intergovernmental

20 - 150 - 1504 State Accommodations Tax

\$ 427,500.00	\$ 369,121.76	\$ 422,197.56	\$ 380,000.00	\$ 346,783.27	\$ 356,250.00	\$ 356,250.00	\$ (23,750.00)	-6.3%
\$ 427,500.00	\$ 369,121.76	\$ 422,197.56	\$ 380,000.00	\$ 346,783.27	\$ 356,250.00	\$ 356,250.00	\$ (23,750.00)	-6.3%

REVENUES (BEFORE TRANSFERS & FUND BALANCE APPROPRIATIONS)

\$ 428,250.00	\$ 384,639.40	\$ 439,558.88	\$ 389,500.00	\$ 365,550.52	\$ 370,250.00	\$ 370,250.00	\$ (19,250.00)	-4.9%
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400 Use of Fund Balance

20 - 400 - 4000 Appropriated from Fund Balance

\$ 170,152.00	\$ -	\$ 1,549.39	\$ 75,450.00	\$ -	\$ -	\$ -	\$ (75,450.00)	-100.0%
\$ 170,152.00	\$ -	\$ 1,549.39	\$ 75,450.00	\$ -	\$ -	\$ -	\$ (75,450.00)	-100.0%

TOTAL REVENUES

\$ 598,402.00	\$ 384,639.40	\$ 441,108.27	\$ 464,950.00	\$ 365,550.52	\$ 370,250.00	\$ 370,250.00	\$ (94,700.00)	-20.4%
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EXPENDITURES

620 State Accommodations Tax Fund Expenditures

20 - 620 - 6015 Beach Patrol
20 - 620 - 6025 Contracted Services
20 - 620 - 6140 Special Events
20 - 620 - 6160 Tourism Promotion
20 - 620 - 6165 Tourism Related Expenditure Grants
20 - 620 - 7040 Special Projects

\$ 100,000.00	\$ -	\$ -	\$ 80,000.00	\$ 79,688.66	\$ 80,000.00	\$ 80,000.00	\$ -	0.0%
\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
\$ 40,000.00	\$ -	\$ -	\$ 41,667.00	\$ 33,630.74	\$ 77,000.00	\$ 77,000.00	\$ 35,333.00	84.8%
\$ 135,000.00	\$ 116,564.77	\$ 133,325.55	\$ 120,000.00	\$ 109,510.51	\$ 112,500.00	\$ 112,500.00	\$ (7,500.00)	-6.3%
\$ 35,500.00	\$ 230,376.66	\$ 234,880.72	\$ 47,500.00	\$ 35,000.00	\$ 18,000.00	\$ 18,000.00	\$ (29,500.00)	-62.1%
\$ 205,000.00	\$ -	\$ -	\$ 100,000.00	\$ -	\$ -	\$ -	\$ (100,000.00)	-100.0%
\$ 525,500.00	\$ 346,941.43	\$ 368,206.27	\$ 389,167.00	\$ 257,829.91	\$ 287,500.00	\$ 287,500.00	\$ (101,667.00)	-26.1%

EXPENDITURES (BEFORE TRANSFERS & FUND BALANCE APPROPRIATIONS)

\$ 525,500.00	\$ 346,941.43	\$ 368,206.27	\$ 389,167.00	\$ 257,829.91	\$ 287,500.00	\$ 287,500.00	\$ (101,667.00)	-26.1%
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800 Other Financing Uses

20 - 800 - 8010 Interfund Transfer - To General Fund
20 - 800 - 8080 Interfund Transfer - To Vehicle and Equipment Fund

\$ 72,027.00	\$ -	\$ 72,027.00	\$ 75,783.00	\$ -	\$ 73,041.00	\$ 73,041.00	\$ (2,742.00)	-3.6%
\$ 875.00	\$ -	\$ 875.00	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
\$ 72,902.00	\$ -	\$ 72,902.00	\$ 75,783.00	\$ -	\$ 73,041.00	\$ 73,041.00	\$ (2,742.00)	-3.6%

900 Reserved for Future Use

20 - 900 - 9000 Reserved for Future Use

\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,709.00	\$ 9,709.00	\$ 9,709.00	N/A
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,709.00	\$ 9,709.00	\$ 9,709.00	N/A

TOTAL EXPENDITURES

\$ 598,402.00	\$ 346,941.43	\$ 441,108.27	\$ 464,950.00	\$ 257,829.91	\$ 370,250.00	\$ 370,250.00	\$ (94,700.00)	-20.4%
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REVENUES OVER (UNDER) EXPENDITURES (BEFORE TRANSFERS & FB APPROPRIATIONS)

\$ (97,250.00)	\$ 37,697.97	\$ 71,352.61	\$ 333.00	\$ 107,720.61	\$ 82,750.00	\$ 82,750.00	\$ 82,417.00	24749.8%
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TOTAL REVENUES OVER (UNDER) EXPENDITURES

\$ -	\$ 37,697.97	\$ -	\$ -	\$ 107,720.61	\$ -	\$ -	\$ -	N/A
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FUND BALANCE

TOWN OF SEABROOK ISLAND

FY 2025 BUDGET (BY FUND)

	FY 2023			FY 2024		FY 2025		AMENDED 2025 VS 2024	
	ADOPTED	YTD 11/30/23	ACTUAL 12/31/23	ADOPTED	YTD 11/30/24	ADOPTED	AMENDED	\$ CHANGE	% CHANGE
Beginning Fund Balance	\$ 414,758.33	\$ 414,758.33	\$ 414,758.33	\$ 413,208.94	\$ 413,208.94	\$ -	\$ 337,758.94	\$ (75,450.00)	-18.3%
Reserved To (Used From) Fund Balance	\$ (170,152.00)	\$ 37,697.97	\$ (1,549.39)	\$ (75,450.00)	\$ 107,720.61	\$ 9,709.00	\$ 9,709.00	\$ 85,159.00	-112.9%
Ending Fund Balance	\$ 244,606.33	\$ 452,456.30	\$ 413,208.94	\$ 337,758.94	\$ 520,929.55	\$ 9,709.00	\$ 347,467.94	\$ 9,709.00	2.9%

TOWN OF SEABROOK ISLAND
FY 2025 BUDGET (BY FUND)

25 TOWN ACCOMMODATIONS TAX FUND

REVENUES

140 Investment Income

25 - 140 - 1402 Local Government Investment Pool Interest

	FY 2023			FY 2024		FY 2025		AMENDED 2025 VS 2024	
	ADOPTED	YTD 11/30/23	ACTUAL 12/31/23	ADOPTED	YTD 11/30/24	ADOPTED	AMENDED	\$ CHANGE	% CHANGE
\$ 250.00	\$ 1,776.52	\$ 2,484.06	\$ 7,500.00	\$ 7,871.45	\$ 5,000.00	\$ 5,000.00	\$ (2,500.00)	-33.3%	
\$ 250.00	\$ 1,776.52	\$ 2,484.06	\$ 7,500.00	\$ 7,871.45	\$ 5,000.00	\$ 5,000.00	\$ (2,500.00)	-33.3%	

200 Taxes

25 - 200 - 2001 Town Accommodations Tax

\$ 180,000.00	\$ 174,548.08	\$ 194,529.83	\$ 180,000.00	\$ 183,455.11	\$ 200,000.00	\$ 200,000.00	\$ 20,000.00	11.1%
\$ 180,000.00	\$ 174,548.08	\$ 194,529.83	\$ 180,000.00	\$ 183,455.11	\$ 200,000.00	\$ 200,000.00	\$ 20,000.00	11.1%

REVENUES (BEFORE TRANSFERS & FUND BALANCE APPROPRIATIONS)

\$ 180,250.00	\$ 176,324.60	\$ 197,013.89	\$ 187,500.00	\$ 191,326.56	\$ 205,000.00	\$ 205,000.00	\$ 17,500.00	9.3%
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400 Use of Fund Balance

25 - 400 - 4000 Appropriated from Fund Balance

\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A

TOTAL REVENUES

\$ 180,250.00	\$ 176,324.60	\$ 197,013.89	\$ 187,500.00	\$ 191,326.56	\$ 205,000.00	\$ 205,000.00	\$ 17,500.00	9.3%
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EXPENDITURES

625 Town Accommodations Tax Fund Expenditures

25 - 625 - 6015 Beach Patrol

\$ -	\$ 40,005.00	\$ -	\$ 80,000.00	\$ 79,688.66	\$ 80,000.00	\$ 80,000.00	\$ -	0.0%
\$ -	\$ 40,005.00	\$ -	\$ 80,000.00	\$ 79,688.66	\$ 80,000.00	\$ 80,000.00	\$ -	0.0%

EXPENDITURES (BEFORE TRANSFERS & FUND BALANCE APPROPRIATIONS)

\$ -	\$ 40,005.00	\$ -	\$ 80,000.00	\$ 79,688.66	\$ 80,000.00	\$ 80,000.00	\$ -	0.0%
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900 Reserved for Future Use

25 - 900 - 9000 Reserved for Future Use

\$ 180,250.00	\$ -	\$ 197,013.89	\$ 107,500.00	\$ -	\$ 125,000.00	\$ 125,000.00	\$ 17,500.00	16.3%
\$ 180,250.00	\$ -	\$ 197,013.89	\$ 107,500.00	\$ -	\$ 125,000.00	\$ 125,000.00	\$ 17,500.00	16.3%

TOTAL EXPENDITURES

\$ 180,250.00	\$ 40,005.00	\$ 197,013.89	\$ 187,500.00	\$ 79,688.66	\$ 205,000.00	\$ 205,000.00	\$ 17,500.00	9.3%
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REVENUES OVER (UNDER) EXPENDITURES (BEFORE TRANSFERS & FB APPROPRIATIONS)

\$ 180,250.00	\$ 136,319.60	\$ 197,013.89	\$ 107,500.00	\$ 111,637.90	\$ 125,000.00	\$ 125,000.00	\$ 17,500.00	16.3%
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TOTAL REVENUES OVER (UNDER) EXPENDITURES

\$ -	\$ 136,319.60	\$ -	\$ -	\$ 111,637.90	\$ -	\$ -	\$ -	N/A
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FUND BALANCE

Beginning Fund Balance

Reserved To (Used From) Fund Balance

Ending Fund Balance

\$ -	\$ -	\$ -	\$ 197,013.89	\$ 197,013.89	\$ -	\$ 304,513.89	\$ 107,500.00	54.6%
\$ 180,250.00	\$ 136,319.60	\$ 197,013.89	\$ 107,500.00	\$ 111,637.90	\$ 125,000.00	\$ 125,000.00	\$ 17,500.00	16.3%
\$ 180,250.00	\$ 136,319.60	\$ 197,013.89	\$ 304,513.89	\$ 308,651.79	\$ 125,000.00	\$ 429,513.89	\$ 125,000.00	41.0%

TOWN OF SEABROOK ISLAND
FY 2025 BUDGET (BY FUND)

30 COUNTY ACCOMMODATIONS TAX FUND

REVENUES

140 Investment Income

30 - 140 - 1402 Local Government Investment Pool Interest

	FY 2023			FY 2024		FY 2025		AMENDED 2025 VS 2024	
	ADOPTED	YTD 11/30/23	ACTUAL 12/31/23	ADOPTED	YTD 11/30/24	ADOPTED	AMENDED	\$ CHANGE	% CHANGE
\$ 200.00	\$ 2,419.88	\$ 2,887.67	\$ 500.00	\$ 2,498.04	\$ 2,200.00	\$ 2,200.00	\$ 1,700.00	340.0%	
\$ 200.00	\$ 2,419.88	\$ 2,887.67	\$ 500.00	\$ 2,498.04	\$ 2,200.00	\$ 2,200.00	\$ 1,700.00	340.0%	

150 Intergovernmental

30 - 150 - 1501 County Accommodations Tax

\$ 95,000.00	\$ 52,649.29	\$ 107,804.78	\$ 80,000.00	\$ 66,808.52	\$ 80,000.00	\$ 80,000.00	\$ -	0.0%
\$ 95,000.00	\$ 52,649.29	\$ 107,804.78	\$ 80,000.00	\$ 66,808.52	\$ 80,000.00	\$ 80,000.00	\$ -	0.0%

REVENUES (BEFORE TRANSFERS & FUND BALANCE APPROPRIATIONS)

\$ 95,200.00	\$ 55,069.17	\$ 110,692.45	\$ 80,500.00	\$ 69,306.56	\$ 82,200.00	\$ 82,200.00	\$ 1,700.00	2.1%
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400 Use of Fund Balance

30 - 400 - 4000 Appropriated from Fund Balance

\$ 44,800.00	\$ -	\$ 28,373.53	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
\$ 44,800.00	\$ -	\$ 28,373.53	\$ -	\$ -	\$ -	\$ -	\$ -	N/A

TOTAL REVENUES

\$ 140,000.00	\$ 55,069.17	\$ 139,065.98	\$ 80,500.00	\$ 69,306.56	\$ 82,200.00	\$ 82,200.00	\$ 1,700.00	2.1%
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EXPENDITURES

630 County Accommodations Tax Fund Expenditures

30 - 630 - 6015 Beach Patrol

\$ 140,000.00	\$ 94,999.68	\$ 139,065.98	\$ 80,000.00	\$ 79,688.66	\$ 80,000.00	\$ 80,000.00	\$ -	0.0%
\$ 140,000.00	\$ 94,999.68	\$ 139,065.98	\$ 80,000.00	\$ 79,688.66	\$ 80,000.00	\$ 80,000.00	\$ -	0.0%

EXPENDITURES (BEFORE TRANSFERS & FUND BALANCE APPROPRIATIONS)

\$ 140,000.00	\$ 94,999.68	\$ 139,065.98	\$ 80,000.00	\$ 79,688.66	\$ 80,000.00	\$ 80,000.00	\$ -	0.0%
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900 Reserved for Future Use

30 - 900 - 9000 Reserved for Future Use

\$ -	\$ -	\$ -	\$ 500.00	\$ -	\$ 2,200.00	\$ 2,200.00	\$ 1,700.00	340.0%
\$ -	\$ -	\$ -	\$ 500.00	\$ -	\$ 2,200.00	\$ 2,200.00	\$ 1,700.00	340.0%

TOTAL EXPENDITURES

\$ 140,000.00	\$ 94,999.68	\$ 139,065.98	\$ 80,500.00	\$ 79,688.66	\$ 82,200.00	\$ 82,200.00	\$ 1,700.00	2.1%
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REVENUES OVER (UNDER) EXPENDITURES (BEFORE TRANSFERS & FB APPROPRIATIONS)

\$ (44,800.00)	\$ (39,930.51)	\$ (28,373.53)	\$ 500.00	\$ (10,382.10)	\$ 2,200.00	\$ 2,200.00	\$ 1,700.00	340.0%
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TOTAL REVENUES OVER (UNDER) EXPENDITURES

\$ -	\$ (39,930.51)	\$ -	\$ -	\$ (10,382.10)	\$ -	\$ -	\$ -	N/A
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FUND BALANCE

Beginning Fund Balance

Reserved To (Used From) Fund Balance

Ending Fund Balance

\$ 48,116.35	\$ 48,116.35	\$ 48,116.35	\$ 19,742.82	\$ 19,742.82	\$ -	\$ 20,242.82	\$ 500.00	2.5%
\$ (44,800.00)	\$ (39,930.51)	\$ (28,373.53)	\$ 500.00	\$ (10,382.10)	\$ 2,200.00	\$ 2,200.00	\$ 1,700.00	340.0%
\$ 3,316.35	\$ 8,185.84	\$ 19,742.82	\$ 20,242.82	\$ 9,360.72	\$ 2,200.00	\$ 22,442.82	\$ 2,200.00	10.9%

TOWN OF SEABROOK ISLAND
FY 2025 BUDGET (BY FUND)

35 ALCOHOL LOCAL OPTION PERMIT FUND

REVENUES

140 Investment Income

35 - 140 - 1402 Local Government Investment Pool Interest

	FY 2023			FY 2024		FY 2025		AMENDED 2025 VS 2024	
	ADOPTED	YTD 11/30/23	ACTUAL 12/31/23	ADOPTED	YTD 11/30/24	ADOPTED	AMENDED	\$ CHANGE	% CHANGE
\$ 150.00	\$ 1,662.55	\$ 1,868.71	\$ 1,500.00	\$ 2,185.33	\$ 1,600.00	\$ 1,600.00	\$ 100.00	6.7%	
\$ 150.00	\$ 1,662.55	\$ 1,868.71	\$ 1,500.00	\$ 2,185.33	\$ 1,600.00	\$ 1,600.00	\$ 100.00	6.7%	

150 Intergovernmental

35 - 150 - 1506 State Alcohol Local Option Permit

\$ 5,000.00	\$ 3,000.00	\$ 3,000.00	\$ 5,000.00	\$ 7,650.00	\$ 6,000.00	\$ 6,000.00	\$ 1,000.00	20.0%
\$ 5,000.00	\$ 3,000.00	\$ 3,000.00	\$ 5,000.00	\$ 7,650.00	\$ 6,000.00	\$ 6,000.00	\$ 1,000.00	20.0%

REVENUES (BEFORE TRANSFERS & FUND BALANCE APPROPRIATIONS)

\$ 5,150.00	\$ 4,662.55	\$ 4,868.71	\$ 6,500.00	\$ 9,835.33	\$ 7,600.00	\$ 7,600.00	\$ 1,100.00	16.9%
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400 Use of Fund Balance

35 - 400 - 4000 Appropriated from Fund Balance

\$ 14,850.00	\$ -	\$ -	\$ 18,500.00	\$ -	\$ 22,400.00	\$ 22,400.00	\$ 3,900.00	21.1%
\$ 14,850.00	\$ -	\$ -	\$ 18,500.00	\$ -	\$ 22,400.00	\$ 22,400.00	\$ 3,900.00	21.1%

TOTAL REVENUES

\$ 20,000.00	\$ 4,662.55	\$ 4,868.71	\$ 25,000.00	\$ 9,835.33	\$ 30,000.00	\$ 30,000.00	\$ 5,000.00	20.0%
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EXPENDITURES

635 Alcohol Local Option Permit Fund Expenditures

35 - 635 - 7040 Special Projects

\$ 20,000.00	\$ -	\$ -	\$ 25,000.00	\$ -	\$ 30,000.00	\$ 30,000.00	\$ 5,000.00	20.0%
\$ 20,000.00	\$ -	\$ -	\$ 25,000.00	\$ -	\$ 30,000.00	\$ 30,000.00	\$ 5,000.00	20.0%

EXPENDITURES (BEFORE TRANSFERS & FUND BALANCE APPROPRIATIONS)

\$ 20,000.00	\$ -	\$ -	\$ 25,000.00	\$ -	\$ 30,000.00	\$ 30,000.00	\$ 5,000.00	20.0%
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900 Reserved for Future Use

35 - 900 - 9000 Reserved for Future Use

\$ -	\$ -	\$ 4,868.71	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
\$ -	\$ -	\$ 4,868.71	\$ -	\$ -	\$ -	\$ -	\$ -	N/A

TOTAL EXPENDITURES

\$ 20,000.00	\$ -	\$ 4,868.71	\$ 25,000.00	\$ -	\$ 30,000.00	\$ 30,000.00	\$ 5,000.00	20.0%
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REVENUES OVER (UNDER) EXPENDITURES (BEFORE TRANSFERS & FB APPROPRIATIONS)

\$ (14,850.00)	\$ 4,662.55	\$ 4,868.71	\$ (18,500.00)	\$ 9,835.33	\$ (22,400.00)	\$ (22,400.00)	\$ (3,900.00)	21.1%
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TOTAL REVENUES OVER (UNDER) EXPENDITURES

\$ -	\$ 4,662.55	\$ -	\$ -	\$ 9,835.33	\$ -	\$ -	\$ -	N/A
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FUND BALANCE

Beginning Fund Balance

Reserved To (Used From) Fund Balance

Ending Fund Balance

\$ 40,881.97	\$ 40,881.97	\$ 40,881.97	\$ 45,750.68	\$ 45,750.68	\$ -	\$ 27,250.68	\$ (18,500.00)	-40.4%
\$ (14,850.00)	\$ 4,662.55	\$ 4,868.71	\$ (18,500.00)	\$ 9,835.33	\$ (22,400.00)	\$ (22,400.00)	\$ (3,900.00)	21.1%
\$ 26,031.97	\$ 45,544.52	\$ 45,750.68	\$ 27,250.68	\$ 55,586.01	\$ (22,400.00)	\$ 4,850.68	\$ (22,400.00)	-82.2%

TOWN OF SEABROOK ISLAND
FY 2025 BUDGET (BY FUND)

45 SHORT-TERM RENTAL PERMIT FUND (ELIMINATED IN FY 2025)

REVENUES

160 Licenses and Permits

45 - 160 - 1607 Short-Term Rental Permit Fees

	FY 2023			FY 2024		FY 2025		AMENDED 2025 VS 2024	
	ADOPTED	YTD 11/30/23	ACTUAL 12/31/23	ADOPTED	YTD 11/30/24	ADOPTED	AMENDED	\$ CHANGE	% CHANGE
\$ 234,000.00	\$ 281,594.69	\$ 278,425.00	\$ 252,000.00	\$ 291,775.00	\$ -	\$ -	\$ (252,000.00)	-100.0%	
\$ 234,000.00	\$ 281,594.69	\$ 278,425.00	\$ 252,000.00	\$ 291,775.00	\$ -	\$ -	\$ (252,000.00)	-100.0%	
REVENUES (BEFORE TRANSFERS & FUND BALANCE APPROPRIATIONS)	\$ 234,000.00	\$ 281,594.69	\$ 278,425.00	\$ 252,000.00	\$ 291,775.00	\$ -	\$ -	\$ (252,000.00)	-100.0%

400 Use of Fund Balance

45 - 400 - 4000 Appropriated from Fund Balance

\$ -	\$ -	\$ -	\$ 37,950.00	\$ -	\$ -	\$ -	\$ (37,950.00)	-100.0%	
\$ -	\$ -	\$ -	\$ 37,950.00	\$ -	\$ -	\$ -	\$ (37,950.00)	-100.0%	
TOTAL REVENUES	\$ 234,000.00	\$ 281,594.69	\$ 278,425.00	\$ 289,950.00	\$ 291,775.00	\$ -	\$ -	\$ (289,950.00)	-100.0%

EXPENDITURES

EXPENDITURES (BEFORE TRANSFERS & FUND BALANCE APPROPRIATIONS)

\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
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800 Other Financing Uses

45 - 800 - 8010 Interfund Transfer - To General Fund

45 - 800 - 8080 Interfund Transfer - To Vehicle and Equipment Fund

\$ 178,400.00	\$ -	\$ 178,400.00	\$ 279,796.00	\$ -	\$ -	\$ -	\$ (279,796.00)	-100.0%
\$ 47,200.00	\$ -	\$ 41,933.00	\$ 10,000.00	\$ -	\$ -	\$ -	\$ (10,000.00)	-100.0%
\$ 225,600.00	\$ -	\$ 220,333.00	\$ 289,796.00	\$ -	\$ -	\$ -	\$ (289,796.00)	-100.0%

900 Reserved for Future Use

45 - 900 - 9000 Reserved for Future Use

\$ 8,400.00	\$ -	\$ 58,092.00	\$ 154.00	\$ -	\$ -	\$ -	\$ (154.00)	-100.0%
\$ 8,400.00	\$ -	\$ 58,092.00	\$ 154.00	\$ -	\$ -	\$ -	\$ (154.00)	-100.0%
TOTAL EXPENDITURES	\$ 234,000.00	\$ -	\$ 278,425.00	\$ 289,950.00	\$ -	\$ -	\$ (289,950.00)	-100.0%

REVENUES OVER (UNDER) EXPENDITURES (BEFORE TRANSFERS & FB APPROPRIATIONS)

\$ 234,000.00	\$ 281,594.69	\$ 278,425.00	\$ 252,000.00	\$ 291,775.00	\$ -	\$ -	\$ (252,000.00)	-100.0%
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TOTAL REVENUES OVER (UNDER) EXPENDITURES

\$ -	\$ 281,594.69	\$ -	\$ -	\$ 291,775.00	\$ -	\$ -	\$ -	N/A
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FUND BALANCE

Beginning Fund Balance

Reserved To (Used From) Fund Balance

Ending Fund Balance

\$ (450.00)	\$ (450.00)	\$ (450.00)	\$ 57,642.00	\$ 57,642.00	\$ -	\$ 19,846.00	\$ (37,796.00)	-65.6%
\$ 8,400.00	\$ 281,594.69	\$ 58,092.00	\$ (37,796.00)	\$ 291,775.00	\$ -	\$ -	\$ 37,796.00	-100.0%
\$ 7,950.00	\$ 281,144.69	\$ 57,642.00	\$ 19,846.00	\$ 349,417.00	\$ -	\$ 19,846.00	\$ -	0.0%

To GF Balance To GF Balance

TOWN OF SEABROOK ISLAND
 FY 2025 BUDGET (BY FUND)

59 AMERICAN RECOVERY PLAN ACT OF 2021 (ELIMINATED IN FY 2025)

REVENUES

REVENUES (BEFORE TRANSFERS & FUND BALANCE APPROPRIATIONS)

400 Use of Fund Balance
 59 - 400 - 4000 Appropriated from Fund Balance

TOTAL REVENUES

EXPENDITURES

659 ARPA Fund Expenditures
 59 - 659 - 6040 Donations
 59 - 659 - 7015 Facility Construction and Expansion

EXPENDITURES (BEFORE TRANSFERS & FUND BALANCE APPROPRIATIONS)

800 Other Financing Uses
 59 - 800 - 8010 Interfund Transfer - To General Fund

900 Reserved for Future Use
 59 - 900 - 9000 Reserved for Future Use

TOTAL EXPENDITURES

REVENUES OVER (UNDER) EXPENDITURES (BEFORE TRANSFERS & FB APPROPRIATIONS)

TOTAL REVENUES OVER (UNDER) EXPENDITURES

FUND BALANCE

Beginning Fund Balance
 Reserved To (Used From) Fund Balance
 Ending Fund Balance

	FY 2023			FY 2024		FY 2025		AMENDED 2025 VS 2024	
	ADOPTED	YTD 11/30/23	ACTUAL 12/31/23	ADOPTED	YTD 11/30/24	ADOPTED	AMENDED	\$ CHANGE	% CHANGE
REVENUES (BEFORE TRANSFERS & FUND BALANCE APPROPRIATIONS)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
400 Use of Fund Balance									
59 - 400 - 4000 Appropriated from Fund Balance	\$ -	\$ -	\$ -	\$ 914,915.08	\$ -	\$ -	\$ -	\$ (914,915.08)	-100.0%
	\$ -	\$ -	\$ -	\$ 914,915.08	\$ -	\$ -	\$ -	\$ (914,915.08)	-100.0%
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ 914,915.08	\$ -	\$ -	\$ -	\$ (914,915.08)	-100.0%
EXPENDITURES									
659 ARPA Fund Expenditures									
59 - 659 - 6040 Donations	\$ -	\$ -	\$ -	\$ 400,000.00	\$ 400,000.00	\$ -	\$ -	\$ (400,000.00)	-100.0%
59 - 659 - 7015 Facility Construction and Expansion	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
	\$ -	\$ -	\$ -	\$ 400,000.00	\$ 400,000.00	\$ -	\$ -	\$ (400,000.00)	-100.0%
EXPENDITURES (BEFORE TRANSFERS & FUND BALANCE APPROPRIATIONS)	\$ -	\$ -	\$ -	\$ 400,000.00	\$ 400,000.00	\$ -	\$ -	\$ (400,000.00)	-100.0%
800 Other Financing Uses									
59 - 800 - 8010 Interfund Transfer - To General Fund	\$ -	\$ -	\$ -	\$ 514,915.08	\$ 514,915.08	\$ -	\$ -	\$ (514,915.08)	-100.0%
	\$ -	\$ -	\$ -	\$ 514,915.08	\$ 514,915.08	\$ -	\$ -	\$ (514,915.08)	-100.0%
900 Reserved for Future Use									
59 - 900 - 9000 Reserved for Future Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ 914,915.08	\$ 914,915.08	\$ -	\$ -	\$ (914,915.08)	-100.0%
REVENUES OVER (UNDER) EXPENDITURES (BEFORE TRANSFERS & FB APPROPRIATIONS)	\$ -	\$ -	\$ -	\$ (400,000.00)	\$ (400,000.00)	\$ -	\$ -	\$ 400,000.00	-100.0%
TOTAL REVENUES OVER (UNDER) EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ (914,915.08)	\$ -	\$ -	\$ -	N/A
FUND BALANCE									
Beginning Fund Balance	\$ 914,915.08	\$ 914,915.08	\$ 914,915.08	\$ 914,915.08	\$ 914,915.08	\$ -	\$ -	\$ (914,915.08)	-100.0%
Reserved To (Used From) Fund Balance	\$ -	\$ -	\$ -	\$ (914,915.08)	\$ (914,915.08)	\$ -	\$ -	\$ 914,915.08	-100.0%
Ending Fund Balance	\$ 914,915.08	\$ 914,915.08	\$ 914,915.08	\$ -	\$ -	\$ -	\$ -	\$ -	N/A

TOWN OF SEABROOK ISLAND
 FY 2025 BUDGET (BY FUND)

60 CONSERVATION FUND

REVENUES

160 Licenses and Permits

60 - 160 - 1608 Tree Removal Permits
 60 - 160 - 1609 Tree Removal Permits Payment-in-Lieu

ADOPTED	FY 2023	
	YTD 11/30/23	ACTUAL 12/31/23

ADOPTED	FY 2024	
	YTD 11/30/24	

ADOPTED	FY 2025	
	AMENDED	

AMENDED 2025 VS 2024	
\$ CHANGE	% CHANGE

\$ 100.00	\$ -	\$ -
\$ 500.00	\$ -	\$ -
\$ 600.00	\$ -	\$ -

\$ 100.00	\$ -
\$ 500.00	\$ -
\$ 600.00	\$ -

\$ 100.00	\$ 100.00
\$ 500.00	\$ 500.00
\$ 600.00	\$ 600.00

\$ -	0.0%
\$ -	0.0%
\$ -	0.0%

REVENUES (BEFORE TRANSFERS & FUND BALANCE APPROPRIATIONS)

\$ 600.00	\$ -	\$ -
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\$ 600.00	\$ -
------------------	-------------

\$ 600.00	\$ 600.00
------------------	------------------

\$ -	0.0%
-------------	-------------

300 Other Financing Sources

60 - 300 - 3010 Interfund Transfer - From General Fund

\$ 50,000.00	\$ -	\$ 50,000.00
\$ 50,000.00	\$ -	\$ 50,000.00

\$ 50,000.00	\$ -
\$ 50,000.00	\$ -

\$ 50,000.00	\$ 50,000.00
\$ 50,000.00	\$ 50,000.00

\$ -	0.0%
\$ -	0.0%

400 Use of Fund Balance

60 - 400 - 4000 Appropriated from Fund Balance

\$ -	\$ -	\$ -
\$ -	\$ -	\$ -

\$ -	\$ -
\$ -	\$ -

\$ -	\$ -
\$ -	\$ -

\$ -	N/A
\$ -	N/A

TOTAL REVENUES

\$ 50,600.00	\$ -	\$ 50,000.00
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\$ 50,600.00	\$ -
---------------------	-------------

\$ 50,600.00	\$ 50,600.00
---------------------	---------------------

\$ -	0.0%
-------------	-------------

EXPENDITURES

EXPENDITURES (BEFORE TRANSFERS & FUND BALANCE APPROPRIATIONS)

\$ -	\$ -	\$ -
-------------	-------------	-------------

\$ -	\$ -
-------------	-------------

\$ -	\$ -
-------------	-------------

\$ -	N/A
-------------	------------

900 Reserved for Future Use

60 - 900 - 9000 Reserved for Future Use

\$ 50,600.00	\$ -	\$ 50,000.00
\$ 50,600.00	\$ -	\$ 50,000.00

\$ 50,600.00	\$ -
\$ 50,600.00	\$ -

\$ 50,600.00	\$ 50,600.00
\$ 50,600.00	\$ 50,600.00

\$ -	0.0%
\$ -	0.0%

TOTAL EXPENDITURES

\$ 50,600.00	\$ -	\$ 50,000.00
---------------------	-------------	---------------------

\$ 50,600.00	\$ -
---------------------	-------------

\$ 50,600.00	\$ 50,600.00
---------------------	---------------------

\$ -	0.0%
-------------	-------------

REVENUES OVER (UNDER) EXPENDITURES (BEFORE TRANSFERS & FB APPROPRIATIONS)

\$ 600.00	\$ -	\$ -
------------------	-------------	-------------

\$ 600.00	\$ -
------------------	-------------

\$ 600.00	\$ 600.00
------------------	------------------

\$ -	0.0%
-------------	-------------

TOTAL REVENUES OVER (UNDER) EXPENDITURES

\$ -	\$ -	\$ -
-------------	-------------	-------------

\$ -	\$ -
-------------	-------------

\$ -	\$ -
-------------	-------------

\$ -	N/A
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FUND BALANCE

Beginning Fund Balance
 Reserved To (Used From) Fund Balance
 Ending Fund Balance

\$ -	\$ -	\$ -
\$ 50,600.00	\$ -	\$ 50,000.00
\$ 50,600.00	\$ -	\$ 50,000.00

\$ 50,000.00	\$ 50,000.00
\$ 50,600.00	\$ -
\$ 100,600.00	\$ 50,000.00

\$ -	\$ 100,600.00
\$ 50,600.00	\$ 50,600.00
\$ 50,600.00	\$ 151,200.00

\$ 50,600.00	101.2%
\$ -	0.0%
\$ 50,600.00	50.3%

TOWN OF SEABROOK ISLAND
FY 2025 BUDGET (BY FUND)

65 EMERGENCY FUND

REVENUES

150 Intergovernmental

65 - 150 - 1503 FEMA Public Assistance Grant

	FY 2023			FY 2024		FY 2025		AMENDED 2025 VS 2024	
	ADOPTED	YTD 11/30/23	ACTUAL 12/31/23	ADOPTED	YTD 11/30/24	ADOPTED	AMENDED	\$ CHANGE	% CHANGE
\$ -	\$ 195.47	\$ 195.47	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
\$ -	\$ 195.47	\$ 195.47	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
REVENUES (BEFORE TRANSFERS & FUND BALANCE APPROPRIATIONS)	\$ -	\$ 195.47	\$ 195.47	\$ -	\$ -	\$ -	\$ -	\$ -	N/A

300 Other Financing Sources

65 - 300 - 3010 Interfund Transfer - From General Fund

\$ 100,000.00	\$ -	\$ 100,000.00	\$ 180,000.00	\$ -	\$ -	\$ -	\$ -	\$ (180,000.00)	-100.0%
\$ 100,000.00	\$ -	\$ 100,000.00	\$ 180,000.00	\$ -	\$ -	\$ -	\$ -	\$ (180,000.00)	-100.0%

400 Use of Fund Balance

65 - 400 - 4000 Appropriated from Fund Balance

\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A

TOTAL REVENUES

\$ 100,000.00	\$ 195.47	\$ 100,195.47	\$ 180,000.00	\$ -	\$ -	\$ -	\$ -	\$ (180,000.00)	-100.0%
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EXPENDITURES

EXPENDITURES (BEFORE TRANSFERS & FUND BALANCE APPROPRIATIONS)

\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
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900 Reserved for Future Use

65 - 900 - 9000 Reserved for Future Use

\$ 100,000.00	\$ -	\$ 100,195.47	\$ 180,000.00	\$ -	\$ -	\$ -	\$ -	\$ (180,000.00)	-100.0%
\$ 100,000.00	\$ -	\$ 100,195.47	\$ 180,000.00	\$ -	\$ -	\$ -	\$ -	\$ (180,000.00)	-100.0%

TOTAL EXPENDITURES

\$ 100,000.00	\$ -	\$ 100,195.47	\$ 180,000.00	\$ -	\$ -	\$ -	\$ -	\$ (180,000.00)	-100.0%
----------------------	-------------	----------------------	----------------------	-------------	-------------	-------------	-------------	------------------------	----------------

REVENUES OVER (UNDER) EXPENDITURES (BEFORE TRANSFERS & FB APPROPRIATIONS)

\$ -	\$ 195.47	\$ 195.47	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
-------------	------------------	------------------	-------------	-------------	-------------	-------------	-------------	-------------	------------

TOTAL REVENUES OVER (UNDER) EXPENDITURES

\$ -	\$ 195.47	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
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FUND BALANCE

Beginning Fund Balance

Reserved To (Used From) Fund Balance

Ending Fund Balance

\$ 2,220,639.30	\$ 2,220,639.30	\$ 2,220,639.30	\$ 2,320,834.77	\$ 2,320,834.77	\$ -	\$ 2,500,834.77	\$ 180,000.00	7.8%
\$ 100,000.00	\$ 195.47	\$ 100,195.47	\$ 180,000.00	\$ -	\$ -	\$ -	\$ (180,000.00)	-100.0%
\$ 2,320,639.30	\$ 2,220,834.77	\$ 2,320,834.77	\$ 2,500,834.77	\$ 2,320,834.77	\$ -	\$ 2,500,834.77	\$ -	0.0%

TOWN OF SEABROOK ISLAND
FY 2025 BUDGET (BY FUND)

70 ROAD AND DRAINAGE FUND

REVENUES

REVENUES (BEFORE TRANSFERS & FUND BALANCE APPROPRIATIONS)

300 Other Financing Sources

70 - 300 - 3010 Interfund Transfer - From General Fund

400 Use of Fund Balance

70 - 400 - 4000 Appropriated from Fund Balance

TOTAL REVENUES

EXPENDITURES

770 Road and Drainage Fund Expenditures

70 - 770 - 7030 Professional Services Related to Capital Projects

EXPENDITURES (BEFORE TRANSFERS & FUND BALANCE APPROPRIATIONS)

900 Reserved for Future Use

70 - 900 - 9000 Reserved for Future Use

TOTAL EXPENDITURES

REVENUES OVER (UNDER) EXPENDITURES (BEFORE TRANSFERS & FB APPROPRIATIONS)

TOTAL REVENUES OVER (UNDER) EXPENDITURES

FUND BALANCE

Beginning Fund Balance

Reserved To (Used From) Fund Balance

Ending Fund Balance

	FY 2023			FY 2024		FY 2025		AMENDED 2025 VS 2024	
	ADOPTED	YTD	ACTUAL	ADOPTED	YTD	ADOPTED	AMENDED	\$ CHANGE	% CHANGE
		11/30/23	12/31/23		11/30/24				
REVENUES (BEFORE TRANSFERS & FUND BALANCE APPROPRIATIONS)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
300 Other Financing Sources									
70 - 300 - 3010 Interfund Transfer - From General Fund	\$ 50,000.00	\$ -	\$ 50,000.00	\$ 664,915.00	\$ -	\$ 674,942.00	\$ 1,174,942.00	\$ 510,027.00	76.7%
	\$ 50,000.00	\$ -	\$ 50,000.00	\$ 664,915.00	\$ -	\$ 674,942.00	\$ 1,174,942.00	\$ 510,027.00	76.7%
400 Use of Fund Balance									
70 - 400 - 4000 Appropriated from Fund Balance	\$ 50,000.00	\$ -	\$ 39,901.66	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
	\$ 50,000.00	\$ -	\$ 39,901.66	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
TOTAL REVENUES	\$ 100,000.00	\$ -	\$ 89,901.66	\$ 664,915.00	\$ -	\$ 674,942.00	\$ 1,174,942.00	\$ 510,027.00	76.7%
EXPENDITURES									
770 Road and Drainage Fund Expenditures									
70 - 770 - 7030 Professional Services Related to Capital Projects	\$ 100,000.00	\$ 67,056.08	\$ 89,901.66	\$ 25,000.00	\$ 16,644.50	\$ 100,000.00	\$ 100,000.00	\$ 75,000.00	300.0%
	\$ 100,000.00	\$ 67,056.08	\$ 89,901.66	\$ 25,000.00	\$ 16,644.50	\$ 100,000.00	\$ 100,000.00	\$ 75,000.00	300.0%
EXPENDITURES (BEFORE TRANSFERS & FUND BALANCE APPROPRIATIONS)	\$ 100,000.00	\$ 67,056.08	\$ 89,901.66	\$ 25,000.00	\$ 16,644.50	\$ 100,000.00	\$ 100,000.00	\$ 75,000.00	300.0%
900 Reserved for Future Use									
70 - 900 - 9000 Reserved for Future Use	\$ -	\$ -	\$ -	\$ 639,915.00	\$ -	\$ 574,942.00	\$ 1,074,942.00	\$ 435,027.00	68.0%
	\$ -	\$ -	\$ -	\$ 639,915.00	\$ -	\$ 574,942.00	\$ 1,074,942.00	\$ 435,027.00	68.0%
TOTAL EXPENDITURES	\$ 100,000.00	\$ 67,056.08	\$ 89,901.66	\$ 664,915.00	\$ 16,644.50	\$ 674,942.00	\$ 1,174,942.00	\$ 510,027.00	76.7%
REVENUES OVER (UNDER) EXPENDITURES (BEFORE TRANSFERS & FB APPROPRIATIONS)	\$ (100,000.00)	\$ (67,056.08)	\$ (89,901.66)	\$ (25,000.00)	\$ (16,644.50)	\$ (100,000.00)	\$ (100,000.00)	\$ (75,000.00)	300.0%
TOTAL REVENUES OVER (UNDER) EXPENDITURES	\$ -	\$ (67,056.08)	\$ -	\$ -	\$ (16,644.50)	\$ -	\$ -	\$ -	N/A
FUND BALANCE									
Beginning Fund Balance	\$ 1,325,045.22	\$ 1,325,045.22	\$ 1,325,045.22	\$ 1,285,143.56	\$ 1,285,143.56	\$ -	\$ 1,925,058.56	\$ 639,915.00	49.8%
Reserved To (Used From) Fund Balance	\$ (50,000.00)	\$ (67,056.08)	\$ (39,901.66)	\$ 639,915.00	\$ (16,644.50)	\$ 574,942.00	\$ 1,074,942.00	\$ 435,027.00	68.0%
Ending Fund Balance	\$ 1,275,045.22	\$ 1,257,989.14	\$ 1,285,143.56	\$ 1,925,058.56	\$ 1,268,499.06	\$ 574,942.00	\$ 3,000,000.56	\$ 1,074,942.00	55.8%

TOWN OF SEABROOK ISLAND
FY 2025 BUDGET (BY FUND)

75 TOWN FACILITIES FUND

REVENUES

REVENUES (BEFORE TRANSFERS & FUND BALANCE APPROPRIATIONS)

300 Other Financing Sources

75 - 300 - 3010 Interfund Transfer - From General Fund

400 Use of Fund Balance

75 - 400 - 4000 Appropriated from Fund Balance

TOTAL REVENUES

EXPENDITURES

775 Town Facilities Fund Expenditures

75 - 775 - 7015 Facility Construction and Expansion

75 - 775 - 7030 Professional Services Related to Capital Projects

EXPENDITURES (BEFORE TRANSFERS & FUND BALANCE APPROPRIATIONS)

900 Reserved for Future Use

75 - 900 - 9000 Reserved for Future Use

TOTAL EXPENDITURES

REVENUES OVER (UNDER) EXPENDITURES (BEFORE TRANSFERS & FB APPROPRIATIONS)

TOTAL REVENUES OVER (UNDER) EXPENDITURES

FUND BALANCE

Beginning Fund Balance

Reserved To (Used From) Fund Balance

Ending Fund Balance

	FY 2023			FY 2024		FY 2025		AMENDED 2025 VS 2024	
	ADOPTED	YTD 11/30/23	ACTUAL 12/31/23	ADOPTED	YTD 11/30/24	ADOPTED	AMENDED	\$ CHANGE	% CHANGE
REVENUES (BEFORE TRANSFERS & FUND BALANCE APPROPRIATIONS)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
300 Other Financing Sources									
75 - 300 - 3010 Interfund Transfer - From General Fund	\$ 2,050,000.00	\$ -	\$ 2,050,000.00	\$ -	\$ -	\$ 106,049.00	\$ 106,049.00	\$ 106,049.00	N/A
	\$ 2,050,000.00	\$ -	\$ 2,050,000.00	\$ -	\$ -	\$ 106,049.00	\$ 106,049.00	\$ 106,049.00	N/A
400 Use of Fund Balance									
75 - 400 - 4000 Appropriated from Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
TOTAL REVENUES	\$ 2,050,000.00	\$ -	\$ 2,050,000.00	\$ -	\$ -	\$ 106,049.00	\$ 106,049.00	\$ 106,049.00	N/A
EXPENDITURES									
775 Town Facilities Fund Expenditures									
75 - 775 - 7015 Facility Construction and Expansion	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
75 - 775 - 7030 Professional Services Related to Capital Projects	\$ 100,000.00	\$ 52,548.50	\$ 66,048.50	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
	\$ 100,000.00	\$ 52,548.50	\$ 66,048.50	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
EXPENDITURES (BEFORE TRANSFERS & FUND BALANCE APPROPRIATIONS)	\$ 100,000.00	\$ 52,548.50	\$ 66,048.50	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
900 Reserved for Future Use									
75 - 900 - 9000 Reserved for Future Use	\$ 1,950,000.00	\$ -	\$ 1,983,951.50	\$ -	\$ -	\$ 106,049.00	\$ 106,049.00	\$ 106,049.00	N/A
	\$ 1,950,000.00	\$ -	\$ 1,983,951.50	\$ -	\$ -	\$ 106,049.00	\$ 106,049.00	\$ 106,049.00	N/A
TOTAL EXPENDITURES	\$ 2,050,000.00	\$ 52,548.50	\$ 2,050,000.00	\$ -	\$ -	\$ 106,049.00	\$ 106,049.00	\$ 106,049.00	N/A
REVENUES OVER (UNDER) EXPENDITURES (BEFORE TRANSFERS & FB APPROPRIATIONS)	\$ (100,000.00)	\$ (52,548.50)	\$ (66,048.50)	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
TOTAL REVENUES OVER (UNDER) EXPENDITURES	\$ -	\$ (52,548.50)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
FUND BALANCE									
Beginning Fund Balance	\$ 410,000.00	\$ 410,000.00	\$ 410,000.00	\$ 2,393,951.50	\$ 2,393,951.50	\$ -	\$ 2,393,951.50	\$ -	0.0%
Reserved To (Used From) Fund Balance	\$ 1,950,000.00	\$ (52,548.50)	\$ 1,983,951.50	\$ -	\$ -	\$ 106,049.00	\$ 106,049.00	\$ 106,049.00	N/A
Ending Fund Balance	\$ 2,360,000.00	\$ 357,451.50	\$ 2,393,951.50	\$ 2,393,951.50	\$ 2,393,951.50	\$ 106,049.00	\$ 2,500,000.50	\$ 106,049.00	4.4%

TOWN OF SEABROOK ISLAND
FY 2025 BUDGET (BY FUND)

80 VEHICLE AND EQUIPMENT FUND

REVENUES

REVENUES (BEFORE TRANSFERS & FUND BALANCE APPROPRIATIONS)

300 Other Financing Sources

80 - 300 - 3010	Interfund Transfer - From General Fund	\$ 48,725.00	\$ -	\$ 48,725.00	\$ 35,800.00	\$ -	\$ 45,800.00	\$ 45,800.00	\$ 10,000.00	27.9%
80 - 300 - 3020	Interfund Transfer - From State Accommodations Tax Fund	\$ 875.00	\$ -	\$ 875.00	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
80 - 300 - 3045	Interfund Transfer - From Short-Term Rental Permit Fund	\$ 47,200.00	\$ -	\$ 41,933.00	\$ 10,000.00	\$ -	\$ -	\$ -	\$ (10,000.00)	-100.0%
		\$ 96,800.00	\$ -	\$ 91,533.00	\$ 45,800.00	\$ -	\$ 45,800.00	\$ 45,800.00	\$ -	0.0%

400 Use of Fund Balance

80 - 400 - 4000	Appropriated from Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A

TOTAL REVENUES

	FY 2023			FY 2024		FY 2025		AMENDED 2025 VS 2024	
	ADOPTED	YTD 11/30/23	ACTUAL 12/31/23	ADOPTED	YTD 11/30/24	ADOPTED	AMENDED	\$ CHANGE	% CHANGE
REVENUES (BEFORE TRANSFERS & FUND BALANCE APPROPRIATIONS)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
300 Other Financing Sources									
80 - 300 - 3010 Interfund Transfer - From General Fund	\$ 48,725.00	\$ -	\$ 48,725.00	\$ 35,800.00	\$ -	\$ 45,800.00	\$ 45,800.00	\$ 10,000.00	27.9%
80 - 300 - 3020 Interfund Transfer - From State Accommodations Tax Fund	\$ 875.00	\$ -	\$ 875.00	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
80 - 300 - 3045 Interfund Transfer - From Short-Term Rental Permit Fund	\$ 47,200.00	\$ -	\$ 41,933.00	\$ 10,000.00	\$ -	\$ -	\$ -	\$ (10,000.00)	-100.0%
	\$ 96,800.00	\$ -	\$ 91,533.00	\$ 45,800.00	\$ -	\$ 45,800.00	\$ 45,800.00	\$ -	0.0%
400 Use of Fund Balance									
80 - 400 - 4000 Appropriated from Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
TOTAL REVENUES	\$ 96,800.00	\$ -	\$ 91,533.00	\$ 45,800.00	\$ -	\$ 45,800.00	\$ 45,800.00	\$ -	0.0%

EXPENDITURES

780 Vehicle and Equipment Fund Expenditures

80 - 780 - 7045	Vehicle Purchases	\$ 40,000.00	\$ -	\$ 34,267.50	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
		\$ 40,000.00	\$ -	\$ 34,267.50	\$ -	\$ -	\$ -	\$ -	\$ -	N/A

EXPENDITURES (BEFORE TRANSFERS & FUND BALANCE APPROPRIATIONS)

900 Reserved for Future Use

80 - 900 - 9000	Reserved for Future Use	\$ 56,800.00	\$ -	\$ 57,265.50	\$ 45,800.00	\$ -	\$ 45,800.00	\$ 45,800.00	\$ -	0.0%
		\$ 56,800.00	\$ -	\$ 57,265.50	\$ 45,800.00	\$ -	\$ 45,800.00	\$ 45,800.00	\$ -	0.0%

TOTAL EXPENDITURES

REVENUES OVER (UNDER) EXPENDITURES (BEFORE TRANSFERS & FB APPROPRIATIONS)

TOTAL REVENUES OVER (UNDER) EXPENDITURES

FUND BALANCE

Beginning Fund Balance	\$ 39,415.00	\$ 39,415.00	\$ 39,415.00	\$ 96,680.50	\$ 96,680.50	\$ -	\$ 142,480.50	\$ 45,800.00	47.4%
Reserved To (Used From) Fund Balance	\$ 56,800.00	\$ -	\$ 57,265.50	\$ 45,800.00	\$ -	\$ 45,800.00	\$ 45,800.00	\$ -	0.0%
Ending Fund Balance	\$ 96,215.00	\$ 39,415.00	\$ 96,680.50	\$ 142,480.50	\$ 96,680.50	\$ 45,800.00	\$ 188,280.50	\$ 45,800.00	32.1%

	FY 2023			FY 2024		FY 2025		AMENDED 2025 VS 2024	
	ADOPTED	YTD 11/30/23	ACTUAL 12/31/23	ADOPTED	YTD 11/30/24	ADOPTED	AMENDED	\$ CHANGE	% CHANGE
REVENUES (BEFORE TRANSFERS & FUND BALANCE APPROPRIATIONS)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
300 Other Financing Sources									
80 - 300 - 3010 Interfund Transfer - From General Fund	\$ 48,725.00	\$ -	\$ 48,725.00	\$ 35,800.00	\$ -	\$ 45,800.00	\$ 45,800.00	\$ 10,000.00	27.9%
80 - 300 - 3020 Interfund Transfer - From State Accommodations Tax Fund	\$ 875.00	\$ -	\$ 875.00	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
80 - 300 - 3045 Interfund Transfer - From Short-Term Rental Permit Fund	\$ 47,200.00	\$ -	\$ 41,933.00	\$ 10,000.00	\$ -	\$ -	\$ -	\$ (10,000.00)	-100.0%
	\$ 96,800.00	\$ -	\$ 91,533.00	\$ 45,800.00	\$ -	\$ 45,800.00	\$ 45,800.00	\$ -	0.0%
400 Use of Fund Balance									
80 - 400 - 4000 Appropriated from Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
TOTAL REVENUES	\$ 96,800.00	\$ -	\$ 91,533.00	\$ 45,800.00	\$ -	\$ 45,800.00	\$ 45,800.00	\$ -	0.0%
EXPENDITURES									
780 Vehicle and Equipment Fund Expenditures									
80 - 780 - 7045 Vehicle Purchases	\$ 40,000.00	\$ -	\$ 34,267.50	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
	\$ 40,000.00	\$ -	\$ 34,267.50	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
EXPENDITURES (BEFORE TRANSFERS & FUND BALANCE APPROPRIATIONS)	\$ 40,000.00	\$ -	\$ 34,267.50	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
900 Reserved for Future Use									
80 - 900 - 9000 Reserved for Future Use	\$ 56,800.00	\$ -	\$ 57,265.50	\$ 45,800.00	\$ -	\$ 45,800.00	\$ 45,800.00	\$ -	0.0%
	\$ 56,800.00	\$ -	\$ 57,265.50	\$ 45,800.00	\$ -	\$ 45,800.00	\$ 45,800.00	\$ -	0.0%
TOTAL EXPENDITURES	\$ 96,800.00	\$ -	\$ 91,533.00	\$ 45,800.00	\$ -	\$ 45,800.00	\$ 45,800.00	\$ -	0.0%
REVENUES OVER (UNDER) EXPENDITURES (BEFORE TRANSFERS & FB APPROPRIATIONS)	\$ (40,000.00)	\$ -	\$ (34,267.50)	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
TOTAL REVENUES OVER (UNDER) EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
FUND BALANCE									
Beginning Fund Balance	\$ 39,415.00	\$ 39,415.00	\$ 39,415.00	\$ 96,680.50	\$ 96,680.50	\$ -	\$ 142,480.50	\$ 45,800.00	47.4%
Reserved To (Used From) Fund Balance	\$ 56,800.00	\$ -	\$ 57,265.50	\$ 45,800.00	\$ -	\$ 45,800.00	\$ 45,800.00	\$ -	0.0%
Ending Fund Balance	\$ 96,215.00	\$ 39,415.00	\$ 96,680.50	\$ 142,480.50	\$ 96,680.50	\$ 45,800.00	\$ 188,280.50	\$ 45,800.00	32.1%

TOWN OF SEABROOK ISLAND

FY 2025 BUDGET (BY FUND)

	FY 2023			FY 2024		FY 2025		AMENDED 2025 VS 2024	
	ADOPTED	YTD 11/30/23	ACTUAL 12/31/23	ADOPTED	YTD 11/30/24	ADOPTED	AMENDED	\$ CHANGE	% CHANGE
TOTAL COMBINED BUDGET (ALL FUNDS)									
REVENUES (BEFORE TRANSFERS & FUND BALANCE APPROPRIATIONS)	\$ 2,840,257.00	\$ 3,087,785.64	\$ 3,633,697.32	\$ 3,350,234.00	\$ 3,716,781.29	\$ 3,680,147.00	\$ 3,680,147.00	\$ 329,913.00	9.8%
EXPENDITURES (BEFORE TRANSFERS & FUND BALANCE APPROPRIATIONS)	\$ 2,671,942.00	\$ 1,959,413.04	\$ 2,274,464.00	\$ 3,320,567.00	\$ 2,459,583.19	\$ 2,883,914.00	\$ 2,883,914.00	\$ (436,653.00)	-13.1%
REVENUES OVER (UNDER) EXPENDITURES (BEFORE TRANSFERS & FB APPROPRIATIONS)	\$ 168,315.00	\$ 1,128,372.60	\$ 1,359,233.32	\$ 29,667.00	\$ 1,257,198.10	\$ 796,233.00	\$ 796,233.00	\$ 766,566.00	2583.9%
TOTAL REVENUES (ALL FUNDS)	\$ 7,615,219.00	\$ 3,087,785.64	\$ 7,317,811.07	\$ 6,208,258.08	\$ 4,231,696.37	\$ 4,748,046.00	\$ 5,748,046.00	\$ (460,212.08)	-7.4%
TOTAL EXPENDITURES (ALL FUNDS)	\$ 7,615,219.00	\$ 1,959,413.04	\$ 7,317,811.07	\$ 6,208,258.08	\$ 2,974,498.27	\$ 4,748,046.00	\$ 5,748,046.00	\$ (460,212.08)	-7.4%
REVENUES OVER (UNDER) EXPENDITURES (ALL FUNDS)	\$ -	\$ 1,128,372.60	\$ -	\$ -	\$ 1,257,198.10	\$ -	\$ -	\$ -	N/A
FUND BALANCE (ALL FUNDS)									
Beginning Fund Balance	\$ 8,341,950.75	\$ 8,341,950.75	\$ 8,341,950.75	\$ 9,701,184.07	\$ 9,701,184.07	\$ 1,958,313.33	\$ 9,730,850.99	\$ 29,666.92	0.3%
Reserved To (Used From) Fund Balance	\$ 168,315.00	\$ 1,128,372.60	\$ 1,359,233.32	\$ 29,666.92	\$ 1,257,198.10	\$ 796,233.00	\$ 796,233.00	\$ 766,566.08	2583.9%
Ending Fund Balance	\$ 8,510,265.75	\$ 9,470,323.35	\$ 9,701,184.07	\$ 9,730,850.99	\$ 10,958,382.17	\$ 2,754,546.33	\$ 10,527,083.99	\$ 796,233.00	8.2%

~~THIRD-FOURTH~~ AMENDMENT
to the
EMERGENCY PREPAREDNESS SERVICES CONTRACT
between the
TOWN OF SEABROOK ISLAND
and
EGROUP ENABLING TECHNOLOGIES, LLC

WHEREAS, the Town of Seabrook Island, a public body corporate and politic and political subdivision of the State of South Carolina, whose principal office is located at 2001 Seabrook Island Road, Seabrook Island, SC 29455 (hereinafter referred to as the "Town") and eGroup Enabling Technologies, LLC, a South Carolina limited liability corporation, the address of which is 482 Wando Park Boulevard, Mount Pleasant, SC 29464 (hereinafter referred to as the "Contractor"), ("Party" as to each; collectively the "Parties"), entered into a contract for the provision of emergency preparedness services with an effective date of July 28, 2020 (hereinafter referred to as the "Contract"); and

WHEREAS, the initial term of the Contract was for a period of one (1) year, expiring on July 27, 2021; and

WHEREAS, on September 23, 2021, Town exercised its option to extend the Contract for a term of one (1) year, retroactive to July 28, 2021, and expiring on July 27, 2022 (hereinafter referred to as the "First Amendment"); and

WHEREAS, on February 28, 2023, Town exercised its option to extend the Contract for an additional term, retroactive to July 28, 2022, and expiring on February 28, 2024 (hereinafter referred to as the "Second Amendment"); and

WHEREAS, on March 26, 2024, the Town exercised its option to extend the Contract for an additional term, retroactive to March 1, 2024, and expiring on February 28, 2025 (hereinafter referred to as the "Third Amendment"); and

WHEREAS, under the terms of the Contract, as modified by the ~~Second-Third~~ Amendment, the Town has the option to extend the Contract for an additional term of one (1) year under the same terms and conditions as the original Contract, ~~as amended by the Second Amendment~~unless expressly modified by the First, Second, or Third Amendment; and

WHEREAS, the Parties have agreed to extend the Contract by renewal for an additional term, ~~retroactive to beginning~~ beginning March 1, 202~~4~~5, and expiring February 28, 2026, upon such terms, conditions and amendments as are mutually agreeable to both Parties;

NOW, THEREFORE, in consideration of the mutual covenants set forth herein, and for other good and valuable consideration, the sufficiency of which is hereby acknowledged, the Parties hereby execute this ~~third-fourth~~ amendment to extend the Contract by renewal for the period beginning March 1, 202~~4~~5, and expiring February 28, 202~~5~~6, under the same terms and conditions as the original Contract, mutatis mutandis (hereinafter referred to as the "Third-Fourth Amendment"),

unless expressly modified herein. Notwithstanding the foregoing, ~~T~~he Parties agree to the following amendments to the Contract, as follows:

AMENDMENT #1: Section 3 of the Contract is hereby amended to read as follows:

Section 3. Contract Price; Payment Terms

The Town agrees to pay for the performance of the Services described in this Contract, including all items necessary to accomplish and complete the Services, in accordance with all terms and conditions as stated herein on the following basis:

Service Description	Price per Instance
Disaster Recovery Council Meetings (including all deliverables up to single substantive revision of summary report)	\$1,300.00/Meeting
Comprehensive Emergency Plan Updates (including all deliverables)	\$2,600.00/Update
Tabletop Exercises (including all deliverables up to single substantive revision of summary report)	\$5,500.00/Eight Hours of Session(s)
Services not otherwise specified and requested by Town ("On Call Services")	\$275.00/Hour

Contractor shall submit invoices to Town for charges for Services incurred hereunder. Payment for Services shall be made within thirty (30) days of Town's receipt of Contractor's invoice. Payments shall be net of any outstanding credit for payments made and not reflected on Contractor's invoice.

AMENDMENT #2: Section 4 of the Contract is hereby amended to read as follows:

Section 4. Time; Term of Contract

The Town hereby contracts with Contractor to provide the Services specified herein for the period beginning on March 1, 202~~4~~⁵, and ending on February 28, 202~~5~~⁶.

The Town reserves the right to extend this Contract for an additional term of one (1) year, if it is determined to be in its best interest. Any request for a price increase must be made in writing at least ninety (90) days prior to the anniversary date of the Contract, or sooner if so requested by the Town. Any request will be evaluated prior to exercising the option to extend. The Town will be the sole judge as to whether any price increase will be approved.

The Contractor expressly acknowledges that time is of the essence in performance of Services of this Contract and that the time limits set forth for Services in Exhibit A are critical components of the Contract. The Contractor warrants and represents that it has taken these facts into consideration and has determined that it can complete the Services within these time limits, including time for likely delays caused by weather or from other sources. The Contractor will not be compensated for any delays beyond the time set forth herein. The Contractor's only remedy for delays may be an extension

of time to perform the Services. Due consideration will be given to claims for an extension of time due to extraordinary circumstances only.

IN WITNESS WHEREOF, the parties hereto have made and executed this Third Amendment by their duly authorized officers or representatives:

TOWN OF SEABROOK ISLAND

EGROUP HOLDING COMPANY, LLC

By: _____

By: _____

Name: Bruce Kleinman, Mayor

Name: _____

Title: Mayor

Title: _____

Date: _____

Date: _____



All Locations

Overview

CHARGER MANAGEMENT

Chargers

REPORTS

Sessions

Statements

Dashboard - All Locations

Last day Last week Last month This month This year 2024-06-19 - 2025-01-27

Compare

Avg. Duration ⓘ
3h50m

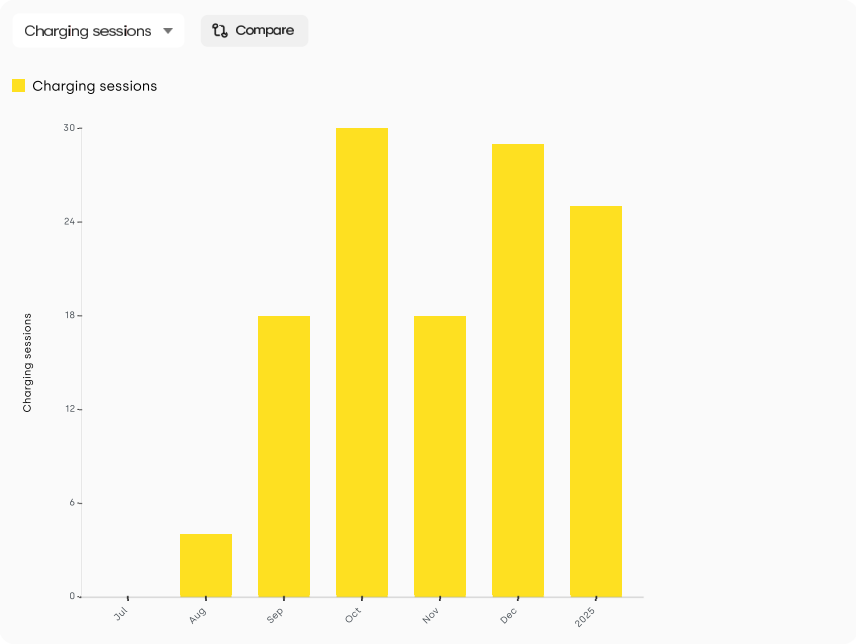
Revenue ⓘ
443.1 USD

Energy ⓘ
2.9 MWh

Charging Time ⓘ
2w6d

Avg. Utilization ⓘ
2.25 %

Users ⓘ
55 New
0 Returning



Chargers ⓘ

Total: 4

Available	4	Unavailable	0
Occupied	0	In Use	0
Coming Soon	0	Unknown	0

All Locations ⓘ

Joseph Cronin
Help Center
Logout

Electric Vehicle (EV) Charging Station Rate Options

- Option 1: \$0.18 per kWh**
Covers the town's cost of electricity only
Current rate
- Option 2: \$0.25 per kWh**
Covers the town's cost of electricity plus generates ~\$325 annually for equipment maintenance
Same rate as Town of Kiawah Island
- Option 3: \$0.34 per kWh**
Covers the town's cost of electricity plus generates ~\$750 annually for equipment maintenance
Same rate as national average (AAA)
- Option 4: \$0.40 per kWh**
Covers the town's cost of electricity plus generates ~\$1,000 annually for equipment maintenance



Town of Seabrook Island

2001 Seabrook Island Road
Seabrook Island, SC 29455
townofseabrookisland.org

Community Promotion Grant **2024⁵**

Contact Us: (843) 768-9121
piggins@townofseabrookisland.org

Community Promotion Grants Program Program Guidelines

PURPOSE

Community Promotion Grants ~~will~~ may be awarded by the Town of Seabrook Island to eligible organizations to provide financial support ~~funding~~ for programs, projects, and activities that are designed to benefit the Town of Seabrook Island by promoting and enhancing community wellness, cultural and historical awareness, and economic development within the town; or which improve citizen participation, satisfaction and sense of place among town residents and visitors.

ELIGIBILITY

Applicant Eligibility

~~A Community Promotion Grants may be awarded to (1) an any organization which: operating and established as a non-profit entity under state and/or federal law; or (2) an organization established to advance a common interest or cause but prohibited by its written rules and guidelines from operating for a profit, including but not limited to, charitable associations, social clubs, trade and professional groups, or sporting clubs. An eligible organization must open its membership to all persons.~~

(1) Is determined by the Internal Revenue Service to be a tax-exempt organization pursuant to Section 501(c)(3) of the Internal Revenue Code;

(2) Is established for any benevolent, social welfare, scientific, educational, environmental, philanthropic, humane, patriotic, public health, civic, or other eleemosynary purpose, or for the benefit of law enforcement personnel, firefighters, or other persons who protect the public safety; or

(3) Employs a charitable purpose or appeal as the basis of solicitation.

Religious organizations may be eligible for grant funding, provided the project advances a secular (i.e. non-religious) purpose. ~~Individuals and~~ organizations formally associated with a national, state or local political party or candidate will not be eligible for grant funding. An eligible organization must open its membership to all persons.

Pursuant to the South Carolina Solicitation of Charitable Funds Act (S.C. Code of Laws Title 33, Chapter 56), all charitable organizations that solicit contributions or have contributions solicited on their behalf must register with the South Carolina Secretary of State's Office on an annual basis unless they fall under one of the statutory exemptions. **Applicants must provide a copy of their current registration or exemption with their application.**

Project Eligibility

Grant funds may be awarded for programs, projects, and activities that are designed to benefit the Town of Seabrook Island by promoting and enhancing community wellness, cultural and historical awareness, and economic development within the town; or which improve citizen participation, satisfaction and sense of place among town

residents and visitors. Projects taking place outside of the town limits of Seabrook Island may be considered for grant funding if the project provides a demonstrable benefit to the town. All activities for which grant funding is sought must be lawful under state and federal laws and conform to all ordinances, regulations, and other rules established by the Town of Seabrook Island. Town Council ~~always has reserves~~ the right to amend or limit eligibility criteria at any time.

GRANT AWARDS

Funds will be awarded in amounts ranging from \$250.00 to \$2,500.00. The total amount of grant funds available each calendar year will be determined by, and shall not exceed, the amount included for the Community Promotion Grant Program in the annual budget ordinance approved by Town Council. Not all appropriated funds need be expended if qualifying applications are not received. Organizations may apply for more than one grant; provided, however, the total amount awarded to any organization shall not exceed \$2,500.00 in any calendar year.

APPLICATION

Organizations wishing to apply for a Community Promotion Grant must complete and submit an application form to the Town Clerk during the calendar year for which the grant funds ~~would be proposed to~~ be expended.

For the 2024~~5~~ calendar year, grant applications will be accepted starting ~~May~~March 1, 2024~~5~~. The first review of applications will take place on ~~May 16~~March 20, 2024~~5~~, ~~and will be completed within 45 days.~~ Subsequent meetings of the Community Promotions and Engagement Committee will take place at 1:00 PM on the third Thursday of each month, unless otherwise advertised. Applications received after the first review will be considered in the order in which they are received ~~and will be approved or disallowed within 60 days of receipt.~~ Applications will be accepted until the earlier of October 1, 2024~~5~~, or upon the commitment of all available grant fundings for 2024~~5~~.

Please return completed grant applications to: Town of Seabrook Island
Attn: Town Clerk
2001 Seabrook Island Road
Seabrook Island, SC 29455

REVIEW

Grant applications will first be reviewed by the town's Community Promotions and Engagement Committee. The committee shall have the authority to establish rules for reviewing applications, including asking for additional information, and/or suggesting changes to the application to ensure it conforms with all grant criteria, ~~and/or requesting an in-person or virtual presentation to better judge the application.~~ A representative from the requesting organization must attend (either in person or virtually) the Community Promotions and Engagement Committee meeting during which the organization's request will be considered. Failure to attend may result in deferral or a recommendation for denial of the grant request.

Upon reviewing each grant application, the committee shall make a recommendation to the Town Council as to whether the application should be approved (in whole or in part) or denied. The Town Council shall have final authority in approving or denying grant applications.

DELIVERY OF GRANT FUNDS

Organizations receiving funding from the Community Promotion Grant program shall submit to the Town Clerk all necessary documentation, including invoices and/or paid receipts, documenting the organization's commitment or

expenditure of awarded grant funds. All disbursement requests will be reviewed and approved by the Town Administrator. Upon approval, a disbursement check will be issued to the organization. Disbursement requests must be received no later than December 15th of the calendar year within which the grant was awarded. Grant funds that are uncommitted or unspent at the end of the calendar year will be returned to the town's General Fund.



Town of Seabrook Island

2001 Seabrook Island Road
 Seabrook Island, SC 29455
townofseabrookisland.org

Community Promotion Grant 2024⁵

Contact Us: (843) 768-9121
pwiggins@townofseabrookisland.org

The Town of Seabrook Island invites applications from eligible organizations for funding from the Community Promotion Grants program. Community Promotion Grants will may be awarded to provide financial support for programs, projects, and activities that are designed to benefit the Town of Seabrook Island by promoting and enhancing community wellness, cultural and historical awareness, and economic development within the town; or which improve citizen participation, satisfaction and sense of place among town residents and visitors. Applications will be accepted beginning on May-March 1, 2025, and will continue to be accepted until the earlier of October 1, 2024⁵, or until all available funds have been committed.

1 APPLICANT INFORMATION

Organization Name			
Contact Person			
Mailing Address			
Phone Number		Email Address	
Brief description of the organization and its membership			
What is the organization's annual budget?			
<p><u>If this organization is NOT registered as a non-profit organization, please explain how and why the organization operates as a not-for-profit under the grant's eligibility criteria. Which of the following best describes the organization?</u></p>		<input type="checkbox"/> This organization is tax-exempt pursuant to Section 501(c)(3) of the Internal Revenue Code <input type="checkbox"/> This organization is established for a benevolent, social welfare, scientific, educational, environmental, philanthropic, humane, patriotic, public health, civic, or other eleemosynary purpose, or for the benefit of law enforcement personnel, firefighters, or other persons who protect the public safety <input type="checkbox"/> This organization has a charitable purpose or appeal as the basis of solicitation.	

Pursuant to the South Carolina Solicitation of Charitable Funds Act (S.C. Code of Laws Title 33, Chapter 56), all charitable organizations that solicit contributions or have contributions solicited on their behalf must register with the South Carolina Secretary of State's Office on an annual basis unless they fall under one of the statutory exemptions. Please attach a copy of your organization's current registration (or exemption) with your application.

2 GRANT AMOUNT

Amount Requested (Min: \$250.00; Max: \$2,500.00)	\$
---	----

3 PROJECT BUDGET

In the space below, please provide a detailed budget showing how the requested funds will be spent if awarded:

Item(s) or Service(s) to be Purchased	Vendor (If Known)	Amount Budgeted
		\$
		\$
		\$
		\$
		\$

4 PROJECT PURPOSE

In the space below, please describe how ~~these funds~~ the project will ~~be used~~ provide a demonstrable benefit to the Town of Seabrook Island

--

5 REIMBURSEMENT

Upon presentation of all required documentation and/or receipts, to whom should the grant check be sent?

--

Note: All documentation must be submitted to the Town Clerk no later than December 15th of the grant year.

6 CERTIFICATION

I hereby certify that all information contained herein is true and accurate to the best of my knowledge. I certify that I have the authority to submit this application on behalf of the above-named organization. I acknowledge that the Town reserves the right to require additional information and that the submittal of this application is not a guarantee of grant funding. On behalf of the organization, I acknowledge that any awarded funds shall be spent in accordance with all applicable laws and shall conform to the guidelines of the grant program. Furthermore, I acknowledge that the town is not party to nor liable for any dispute associated with the expenditure of awarded funds.

Applicant Signature	
Applicant Printed Name	
Submittal Date	

Please return completed applications to:

Town of Seabrook Island
Attn: Town Clerk
2001 Seabrook Island Road
Seabrook Island, SC 29455



Environment and Wildlife Conservation Grant Program Program Guidelines

PURPOSE

Environment and Wildlife Conservation Grants ~~will~~may be awarded by the Town of Seabrook Island to eligible organizations to provide financial support ~~funding~~ for programs, projects, and activities that are designed to preserve and protect wildlife and wildlife habitat within the town, expand resident and/or visitor knowledge of environmental and wildlife issues affecting the town, or ~~enhance environmental and wildlife conservation efforts within the town,~~ or which improve citizen participation, satisfaction, and sense of place.

ELIGIBILITY

Applicant Eligibility

~~An Environment and Wildlife Conservation Grants~~ may be awarded to ~~(1) an any organization which: operating and established as a non-profit entity under state and/or federal law; or (2) an organization established to advance a common interest or cause but prohibited by its written rules and guidelines from operating for a profit, including but not limited to, charitable associations, social clubs, trade and professional groups, or sporting clubs. An eligible organization must open its membership to all persons.~~

- (1) Is determined by the Internal Revenue Service to be a tax-exempt organization pursuant to Section 501(c)(3) of the Internal Revenue Code;
- (2) Is established for any benevolent, social welfare, scientific, educational, environmental, philanthropic, humane, patriotic, public health, civic, or other eleemosynary purpose, or for the benefit of law enforcement personnel, firefighters, or other persons who protect the public safety; or
- (3) Employs a charitable purpose or appeal as the basis of solicitation.

Religious organizations may be eligible for grant funding, provided the project advances a secular (i.e. non-religious) purpose. Individuals and organizations formally associated with a national, state or local political party or candidate will not be eligible for grant funding. An eligible organization must open its membership to all persons.

Pursuant to the South Carolina Solicitation of Charitable Funds Act (S.C. Code of Laws Title 33, Chapter 56), all charitable organizations that solicit contributions or have contributions solicited on their behalf must register with the South Carolina Secretary of State's Office on an annual basis unless they fall under one of the statutory exemptions. Applicants must provide a copy of their current registration or exemption with their application.

Project Eligibility

Grant funds may be awarded for programs, projects, and activities that are designed to preserve and protect wildlife and wildlife habitat within the town, expand resident and/or visitor knowledge of environmental and wildlife issues affecting the town, or enhance environmental and wildlife conservation efforts within the town. Projects taking place outside of the town limits of Seabrook Island may be considered for grant funding if the project provides a

demonstrable benefit to the town. All activities for which grant funding is sought must be lawful under state and federal laws and conform to all ordinances, regulations, and other rules established by the Town of Seabrook Island. Town Council ~~always has~~reserves the right to amend or limit eligibility criteria at any time.

GRANT AWARDS

Funds will be awarded in amounts ranging from \$250.00 to \$2,500.00. The total amount of grant funds available each calendar year will be determined by, and shall not exceed, the amount included for the Environment and Wildlife Conservation Grant Program in the annual budget ordinance approved by the Town Council. Not all appropriated funds need be expended if qualifying applications are not received. Organizations may apply for more than one grant; provided, however, the total amount awarded to any organization shall not exceed \$2,500.00 in any calendar year.

APPLICATION

Organizations wishing to apply for an Environment and Wildlife Conservation Grant must complete and submit an application form to the Town Clerk during the calendar year for which the grant funds ~~would be~~proposed to be expended.

For the 2024~~5~~ calendar year, grant applications will be accepted starting ~~April~~March 1, 2024~~5~~. The first review of applications will take place on ~~April 11~~March 18, 2024~~5~~, ~~and will be completed within 45 days~~. Subsequent meetings of the Environment and Wildlife Committee will take place at 10:00 AM on the second Thursday of each month, unless otherwise advertised. Applications received after the first review will be considered in the order in which they are received ~~and will be approved or disallowed within 60 days of receipt~~. Applications will be accepted until the earlier of October 1, 2024~~5~~, or upon the commitment of all available grant fundings for 2024~~5~~.

Please return completed grant applications to:

Town of Seabrook Island
Attn: Town Clerk
2001 Seabrook Island Road
Seabrook Island, SC 29455

REVIEW

Grant applications will first be reviewed by the town's Environment and Wildlife Committee. The Environment and Wildlife Committee shall have the authority to establish rules for reviewing applications, including asking for additional information, and/or suggesting changes to the application to ensure it conforms with all grant criteria, ~~and/or requesting an in-person or virtual presentation to better judge the application~~. A representative from the requesting organization must attend (either in person or virtually) the Environment and Wildlife Committee meeting during which the organization's request will be considered. Failure to attend may result in deferral or a recommendation for denial of the grant request.

Upon reviewing each grant application, the committee shall make a recommendation to the Town Council as to whether the application should be approved (in whole or in part) or denied. The Town Council shall have final authority in approving or denying grant applications.

DELIVERY OF GRANT FUNDS

Organizations receiving funding from the Environment and Wildlife Conservation Grant program shall submit to the Town Clerk all necessary documentation, including invoices and/or paid receipts, documenting the organization's commitment or expenditure of awarded grant funds. All disbursement requests will be reviewed and approved by the Town Administrator. Upon approval, a disbursement check will be issued to the organization. Disbursement

requests must be received no later than December 15th of the calendar year within which the grant was awarded. Grant funds that are uncommitted or unspent at the end of the calendar year will be returned to the town's General Fund.



Town of Seabrook Island

2001 Seabrook Island Road
 Seabrook Island, SC 29455
townofseabrookisland.org

Environment & Wildlife Grant 2024

Contact Us: (843) 768-9121
pwiggins@townofseabrookisland.org

The Town of Seabrook Island invites applications from eligible organizations for funding from the Environment and Wildlife Conservation Grants program. Environment and Wildlife Conservation Grants will may be awarded to provide financial support for programs, projects, and activities that are designed to benefit the Town of Seabrook Island by preserving and protecting wildlife and wildlife habitat within the town, expanding resident and/or visitor knowledge of environmental and wildlife issues affecting the town, or enhancing environmental and wildlife conservation efforts within the town, or improving citizen participation, satisfaction and sense of place. Applications will be accepted beginning on April March 1, 20245, and will continue to be accepted until the earlier of October 1, 20245, or until all available funds have been committed.

1 APPLICANT INFORMATION

Organization Name			
Contact Person			
Mailing Address			
Phone Number		Email Address	
Brief description of the organization and its membership			

What is the organization's annual budget?	
<p>If this organization is NOT registered as a non-profit organization, please explain how and why the organization operates as a not for profit under the grant's eligibility criteria Which of the following best describes the organization?</p>	<input type="checkbox"/> This organization is tax-exempt pursuant to Section 501(c)(3) of the Internal Revenue Code <input type="checkbox"/> This organization is established for a benevolent, social welfare, scientific, educational, environmental, philanthropic, humane, patriotic, public health, civic, or other eleemosynary purpose, or for the benefit of law enforcement personnel, firefighters, or other persons who protect the public safety <input type="checkbox"/> This organization has a charitable purpose or appeal as the basis of solicitation.

*Pursuant to the South Carolina Solicitation of Charitable Funds Act (S.C. Code of Laws Title 33, Chapter 56), all charitable organizations that solicit contributions or have contributions solicited on their behalf must register with the South Carolina Secretary of State's Office on an annual basis unless they fall under one of the statutory exemptions. **Please attach a copy of your organization's current registration (or exemption) with your application.***

2 GRANT AMOUNT

Amount Requested (Min: \$250.00; Max: \$2,500.00)	\$
---	----

3 PROJECT BUDGET

In the space below, please provide a detailed budget showing how the requested funds will be spent if awarded:

Item(s) or Service(s) to be Purchased	Vendor (If Known)	Amount Budgeted
		\$
		\$
		\$
		\$
		\$
		\$
TOTAL		\$

4 PURPOSE

In the space below, please describe how ~~these funds the project will~~ provide a be used to demonstrable benefit to the Town of Seabrook Island

--

5 REIMBURSEMENT

Upon presentation of all required documentation and/or receipts, to whom should the grant check be sent?	
--	--

Note: All documentation must be submitted to the Town Clerk no later than December 15th of the grant year.

6 CERTIFICATION

I hereby certify that all information contained herein is true and accurate to the best of my knowledge. I certify that I have the authority to submit this application on behalf of the above-named organization. I acknowledge that the Town reserves the right to require additional information and that the submittal of this application is not a guarantee of grant funding. On behalf of the organization, I acknowledge that any awarded funds shall be spent in accordance with all applicable laws and shall conform to the guidelines of the grant program. Furthermore, I acknowledge that the town is not party to nor liable for any dispute associated with the expenditure of awarded funds.

Applicant Signature	
Applicant Printed Name	
Submittal Date	

Please return completed applications to: Town of Seabrook Island
Attn: Town Clerk
2001 Seabrook Island Road
Seabrook Island, SC 29455

TOWN OF SEABROOK ISLAND

RESOLUTION NO. 2024-39

ADOPTED _____

A RESOLUTION ADOPTING A SUPPLEMENTAL COMPENSATION POLICY FOR EMPLOYEES OF THE TOWN OF SEABROOK ISLAND

WHEREAS, the Town of Seabrook Island Employee Handbook (hereafter, the “Employee Handbook”) was last updated by the Mayor and Council on July 23, 2024, pursuant to Resolution 2023-34; and

WHEREAS, the Mayor and Council desire to amend the Employee Handbook to establish certain policies and procedures related to the implementation of cost-of-living increases, merit increases, post-introductory period increases, discretionary bonuses and longevity pay; and

WHEREAS, pursuant to Section 2-102 of the Town Code, the Employee Handbook may be updated from time to time by resolution of Town Council;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Town of Seabrook Island, that the Supplemental Compensation Policy, a copy of which is attached hereto as “Exhibit A,” is hereby adopted by reference as if set forth fully herein;

BE IT FURTHER RESOLVED, that the Supplemental Compensation Policy attached hereto as “Exhibit A” shall be incorporated as an addendum to the Employee Handbook.

SIGNED AND SEALED this _____ day of _____, 2024, having been duly adopted by the Town Council for the Town of Seabrook Island on the _____ day of _____, 2024.

SIGNED:

Bruce Kleinman, Mayor

ATTEST:

Peter D. Wiggins II, Town Clerk

Exhibit A

To Resolution 2024-39

Supplemental Compensation Policy



Town of Seabrook Island Supplemental Compensation Policy

Adopted **December 17, 2024**

PERMANENT ADJUSTMENTS TO BASE COMPENSATION

Cost-of-Living Adjustment

Purpose: A cost-of-living adjustment (COLA) is intended to help employees maintain the value of their compensation by counteracting the effects of inflation over time. When authorized in the annual budget ordinance, a COLA will be added to each eligible employee’s base wages as a permanent wage adjustment.

Eligibility: All full-time and part-time employees.

Method of Determination: No later than September 30th of each calendar year, the Town Administrator shall calculate the average year-over-year change in [Consumer Price Index for Urban Wage Earners and Clerical Workers \(CPI-W\) for the South Region](#) using data for the preceding twelve (12) months (September of the previous year through August of the current year). Based on this calculation, the Town Administrator shall recommend a fixed percentage to be considered for inclusion in the Mayor’s recommended budget as a COLA for the upcoming fiscal year. In instances when this calculation results in a negative number, the recommended COLA shall be 0.0%. The actual amount of any COLA shall be determined by the Mayor and Council during adoption of the annual budget ordinance.

Effective Date: When authorized in the annual budget ordinance, the COLA will go into effect for all eligible employees on January 1st of the following calendar year.

Example COLA Calculation

Month	CPI-W (South Region)		% Change from 12 Months Ago
	2022-23	2023-24	
September	283.777	295.225	4.0%
October	284.717	294.801	3.5%
November	284.698	294.157	3.3%
December	283.431	293.791	3.7%
January	285.907	295.245	3.3%
February	287.708	298.113	3.6%
March	288.746	299.665	3.8%
April	290.926	300.498	3.3%
May	291.229	300.552	3.2%
June	292.119	300.404	2.8%
July	292.783	300.971	2.8%
August	294.901	300.605	1.9%
12-Month Average (Recommended COLA) ►			3.3%

Merit Increase

Purpose: The Town strives to create a culture which promotes accountability and rewards employees for excellence in public service. The Town's merit increase program is intended to establish clear performance expectations, encourage dialogue between employees and their direct supervisors, and motivate employees by offering opportunities for increased compensation commensurate with their job performance. When authorized in the annual budget ordinance, a merit increase will be added to each eligible employee's base wages as a permanent wage adjustment, subject to the results of an annual performance evaluation.

Eligibility: All full-time employees, excluding those in their six (6) month introductory period.

Method of Determination: All full-time employees, including supervisors and managers, but excluding those who are, or will be, in their six (6) month introductory period as of December 31st of the applicable calendar year, shall be subject to an annual performance evaluation. The purpose of this evaluation is to "rate" employees on the basis of their performance in relation to objective, pre-defined performance standards; evaluations should not be used to compare or "rank" the performance of one employee against another. Performance evaluations and evaluation forms are intended to assist supervisors in recording their assessments of employee performance and in communicating results with their direct reports. Annual performance evaluations shall be completed in three (3) steps, as follows:

- Step 1. Self-Evaluation: No later than November 15th of each calendar year, all full-time employees shall complete a self-evaluation using a form made available by the Town Administrator for that purpose. Employees shall evaluate their own performance for the applicable calendar year using the performance standards and rating scale set forth herein. As part of the evaluation process, employees should also establish measurable job-related goals for the upcoming calendar year.
- Step 2. Supervisor Evaluation: No later than November 30th of each calendar year, supervisors shall complete performance evaluations for all employees under their direct supervision using a form made available by the Town Administrator for that purpose. Supervisors shall evaluate the performance of each direct report for the applicable calendar year using the performance standards and rating scale set forth herein. As part of the evaluation process, supervisors should also establish measurable job-related goals for each direct report for the upcoming calendar year. The Mayor shall be responsible for conducting a performance evaluation for the Town Administrator.
- Step 3. Employee Meeting: No later than December 10th of each calendar year, supervisors shall meet one-on-one with each of their direct reports to review the results of the self-evaluation and supervisor evaluation. Supervisors should use these meetings as an opportunity to discuss any deficiencies in the employee's performance, provide additional coaching (when needed), and finalize the employee's goals for the upcoming calendar year. Copies of all evaluation forms shall be provided to the Town Administrator for review.

Performance standards represent the level of performance that is expected from each employee in fulfilling the duties and responsibilities of their position. To provide employees with a framework of expectations, the Town has established ten (10) performance standards applicable to all full-time employees of the Town, including supervisors and managers. During the annual evaluation process, employee performance shall be rated against each of the following standards:

Performance Standards

Performance Standard	Max. Points	Summary of Expectations
Adaptability	5	Employees are expected to have the capacity to anticipate potential challenges, demonstrate resilience and resourcefulness in uncertain situations, embrace new ideas, and quickly adapt to changing conditions or priorities in the workplace.
Communication	5	Employees are expected to be able to articulate ideas and convey information in an understandable way. Employees are expected to maintain open lines of communication, demonstrate excellent listening skills, and show empathy, patience, and respect in all interactions with fellow team members and the public.
Dependability	5	Employees are expected to be accessible and responsive during normal working hours (and in some cases, after hours). Employees are expected to be consistent in their job performance, reliable in completing job-related tasks, and trustworthy in all interactions with fellow team members and the public.
Initiative	5	Employees are expected to take on responsibilities and complete tasks with minimal supervision. Employees are expected to be proactive and take steps to resolve issues independently whenever possible. Employees are also encouraged to identify opportunities to enhance organizational efficiency and effectiveness.
Job Knowledge	5	Employees are expected to understand the basic functions, policies, procedures, requirements, and tools necessary to efficiently and effectively perform their assigned duties.
Professional Development	5	Employees are expected to be aware of their personal strengths and weaknesses. Employees are encouraged to expand their proficiency by pursuing opportunities for professional growth, such as conferences, seminars, training sessions, continuing education, and memberships in professional organizations.
Professionalism	5	Employees are expected to exhibit professional behavior at all times. Employees are expected to carry out their duties with consistency, impartiality, and in accordance with applicable laws, policies, and procedures.
Quality of Work	5	Employees are expected to deliver high-quality work which contributes to the organization's success. Work should demonstrate the employee's knowledge, proficiency, and attention to detail. Employees are expected to use available resources to complete their work within acceptable timeframes.
Teamwork	5	Employees are expected to have a positive attitude and a willingness to collaborate with others to achieve organizational goals. Employees are encouraged to contribute to organizational cohesion by sharing knowledge and resources with fellow team members, and by participating in group activities.

Performance Standards (Continued)

Performance Standard	Max. Points	Summary of Expectations
Time Management	5	Employees are expected to have the capacity to effectively manage their workload, prioritize tasks, consistently meet deadlines, be prepared for meetings, and utilize time-saving tools and resources to maximize productivity and minimize waste.
Max. Performance Score ►	50	

For the purpose of rating employee performance, the Town has established a five (5) point performance rating scale. Employees (Step 1) and supervisors (Step 2) shall use this performance rating scale when evaluating performance against each of the pre-defined standards, as follows:

Performance Rating Scale

Point Value	Performance Rating	Description
5	Outstanding	The employee consistently demonstrates competency that is superior to expectations. The employee is considered outstanding among his or her peers and is a positive role model for others. Work results and behavior are exceptional and valuable to the organization.
4	Exceeds Expectations	The employee demonstrates competency that consistently meets and sometimes exceeds expectations. The employee is respected among his or her peers. Performance at this level provides a valuable contribution to the organization.
3	Meets Expectations	The employee demonstrates full competency that consistently meets expectations. Performance at this level provides a satisfactory contribution to the organization.
2	Needs Improvement	The employee needs to improve performance in order to meet expectations. The employee's performance may sometimes have a negative impact on the operation of the department or organization. The employee has performed some duties successfully, but performance is occasionally inadequate. Performance clearly leaves room for improvement.
1	Unacceptable	The employee is unwilling or unable to meet expectations. The employee's performance has a negative impact on the operation of the department or organization. Performance is frequently inadequate and leaves substantial room for improvement. An employee receiving one (1) or more unacceptable scores may be placed on probationary status.

Following the completion of annual performance evaluations, the determination of annual merit increases paid to Town employees shall be completed in three (3) additional steps, as follows:

- Step 4. Determination of Maximum Merit Increase: The maximum amount for merit increases shall be determined by the Mayor and Council during adoption of the annual budget ordinance. When provided in the annual budget ordinance, merit increases shall be subject to the results of an annual performance evaluation and are not automatic.
- Step 5. Town Administrator Review & Recommendation: No later than December 15th of each calendar year, the Town Administrator shall collect and review all performance evaluations for thoroughness and accuracy. When authorized in the annual budget ordinance, the Town Administrator shall calculate and recommend a merit increase for

each eligible employee based on a sliding scale. Employees receiving a higher performance score on their supervisor evaluation will receive a higher percentage of the maximum merit increase, while average performers will receive a lower percentage increase. Employees receiving a performance score of less than thirty (30) points shall not be eligible to receive a merit increase. Merit increases shall be calculated using the schedule below. The Town Administrator’s recommendations shall be provided to the Mayor in writing as soon as practicable following approval of the budget ordinance.

Merit Increase Schedule

Performance Score	% of Max. Increase Received
45-50	100.0%
40-44	80.0%
35-39	60.0%
30-34	40.0%
<30	0.0%

In the example calculation below, the Mayor and Council have approved a maximum merit increase of 3.0% in the annual budget ordinance. The employee received a performance score of 43 points on his supervisor’s evaluation, entitling him to receive 80.0% of the maximum merit increase, or 2.4% (80.0% x 3.0% = 2.4%) for the upcoming calendar year.

Example Merit Increase Calculation

Employee Name: John Doe

Max. Increase (Budget) ► 3.0%

Performance Standard	Points
Adaptability	5
Communication	4
Dependability	4
Initiative	4
Job Knowledge	4
Professional Dev.	4
Professionalism	5
Quality of Work	4
Teamwork	4
Time Management	5
Performance Score ►	43

Performance Score	% of Max. Increase Received	Merit Increase
45-50	100.0%	3.0%
40-44	80.0%	2.4%
35-39	60.0%	1.8%
30-34	40.0%	1.2%
<30	0.0%	0.0%

Based on the results of the employee’s annual evaluation (43/50), the employee will receive 80.0% of the maximum merit increase authorized in the budget ordinance (3.0%), or **2.4%**.

- **Step 6. Mayor Review & Approval:** No later than December 31st of each calendar year, the Mayor shall review all performance evaluations and render a decision on any merit increases recommended by the Town Administrator.

Effective Date: When authorized in the annual budget ordinance, merit increases will go into effect for all eligible employees on January 1st of the following calendar year.

Note: The dates set forth in steps 1-6 above shall not apply to performance evaluations conducted for the 2024 calendar year. Upon adoption of this policy, the Town Administrator shall establish a compressed schedule for completion of steps 1-6 for the 2024 calendar year; provided, all steps shall be completed no later than January 15, 2025.

Post-Introductory Period Increase

Purpose: Pursuant to the Town of Seabrook Island Employee Handbook, all new full-time employees are subject to a six (6) month introductory period, during which time their attendance, effort, quality of performance, cooperation, and suitability for the position are monitored and assessed. Upon successful completion of their introduction period, new employees are eligible to be reclassified to regular full-time status. Post-introductory period increases are intended to aid employee recruitment and retention efforts by providing a financial incentive to new employees following successful completion of their introductory period. When authorized, a post-introductory period increase will be added to each eligible employee's base wages as a permanent wage adjustment, subject to the results of their initial performance assessment.

Eligibility: All full-time employees, upon successful completion of their six (6) month introductory period. Employees who are subject to a reassessment following promotion, transfer, or demotion, shall not be eligible to receive a post-introductory period increase.

Method of Determination: All new full-time employees, including supervisors and managers, shall be subject to an initial performance assessment six (6) months after their hire date. The purpose of this assessment is to evaluate the employee's attendance, effort, quality of performance, cooperation, and suitability for the position, and to aid management in determining whether to reclassify the employee to regular full-time status.

No later than six (6) months after an employee's initial hire date, the employee's direct supervisor shall complete an initial performance assessment using a form made available by the Town Administrator for that purpose. The Mayor shall be responsible for conducting an initial performance assessment for the position of Town Administrator. The supervisor shall assess the employee's performance as "satisfactory" or "unsatisfactory" for each of the following criteria:

Assessment Criteria & Method of Assessment

Assessment Criteria	Method of Assessment
Attendance	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Unsatisfactory
Cooperation	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Unsatisfactory
Effort	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Unsatisfactory
Quality of Performance	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Unsatisfactory
Suitability	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Unsatisfactory

A copy of the initial performance assessment shall be provided by the supervisor to the employee and the Town Administrator for review. Within ten (10) business days of receiving a copy of the initial performance assessment, the Town Administrator shall calculate and recommend a post-introductory increase using the schedule below. Employees receiving an assessment score of 60.0% (3/5) or less shall not be eligible to receive a merit increase and may be subject to an extension of their introductory period and/or dismissal. The Town Administrator's recommendations shall be provided to the Mayor in writing.

Post-Introductory Period Increase Schedule

Assessment Score	Post-Introductory Increase
100.0% Satisfactory (5/5)	5.0%
80.0% Satisfactory (4/5)	2.5%
≤60.0% Satisfactory (≤3/5)	0.0%

Upon receipt, the Mayor shall review all initial performance assessments and render a decision on any post-introductory increases recommended by the Town Administrator as soon as practicable.

Effective Date: Post-introductory period increases will go into effect for eligible employees beginning with the first pay period following approval by the Mayor.

BONUS PAY

Discretionary Bonus

Purpose: Discretionary bonuses are financial incentives which may be used to recognize employees for extraordinary contributions to the Town, reward professional accomplishments, offset temporary hardships, foster goodwill, and aid in the recruitment and retention of employees. Discretionary bonuses are intended to improve morale, increase engagement, inspire creativity, and foster loyalty among employees. When authorized, discretionary bonuses will be paid to each eligible employee as a one-time payment and shall be excluded from the employee's base wages.

Eligibility: All current and prospective full-time and part-time employees, subject to recommendation by the Town Administrator and approval by the Mayor.

Method of Determination: The Town Administrator may recommend the payment of a discretionary bonus to any current or prospective employee (other than the Town Administrator) for any purpose which advances the interests of the Town and its employees. Examples of eligible bonus types may include, but are not limited to, those listed in the table below:

Discretionary Bonus Examples

Category	Bonus Examples
Employee Performance	<ul style="list-style-type: none">- Contributions which significantly improve the efficiency or effectiveness of Town services- Exceptional job performance- Temporary job performance above pay grade- Work performed during hazardous conditions or following a disaster or emergency event
Professional Accomplishments	<ul style="list-style-type: none">- Professional certification, credentialing, or licensing- Successful completion of a continuing education program- Successful completion of a degree program
Recruitment & Retention	<ul style="list-style-type: none">- New hire referral bonus- New hire sign-on bonus- Retention bonus
Temporary Hardship	<ul style="list-style-type: none">- Commuter stipend during periods of high fuel prices
Other	<ul style="list-style-type: none">- Holiday bonus

To initiate consideration of a discretionary bonus, the Town Administrator shall submit a written recommendation to the Mayor. Discretionary bonuses paid to the Town Administrator must be initiated by the Mayor. All discretionary bonuses shall be subject to review and approval by the Mayor. Subject to economic conditions and budgetary limitations, the Mayor shall have the sole discretion to determine whether to pay a discretionary bonus and, if approved, the amount of any bonus to be paid.

Effective Date: Discretionary bonuses will be paid to eligible employees as soon as practicable following approval by the Mayor.

Longevity Pay

Purpose: Longevity pay is a financial incentive offered to employees based on their length of service with the Town. Longevity pay is intended to serve as a strategic investment in the Town's human capital by promoting employee retention, preserving institutional knowledge, and minimizing disruption to Town operations. When authorized in the annual budget ordinance, longevity pay will be paid to each eligible employee as a one-time payment and shall be excluded from the employee's base wages.

Eligibility: All full-time employees with at least five (5) years of continuous service with the Town.

Method of Determination: When authorized in the annual budget ordinance, the Town Administrator shall identify, no later than May 31st of each calendar year, all full-time employees who have, or will have, at least five (5) years of continuous service with the Town as of June 30th of that calendar year. Using the schedule below, the Town Administrator shall calculate the amount of longevity pay to be paid to each eligible employee based on their years of continuous service with the Town:

Longevity Pay Schedule

Years of Service	Longevity Bonus
5-9	1.0% of Employee's Base Wages
10-19	2.0% of Employee's Base Wages
20+	3.0% of Employee's Base Wages

Effective Date: When authorized in the annual budget ordinance, longevity pay will be paid to eligible employees on July 1st of each applicable calendar year.

TOWN OF SEABROOK ISLAND, SOUTH CAROLINA

RESOLUTION NO. 2025-01

ADOPTED _____

A RESOLUTION IN SUPPORT OF THE TOWN OF SEABROOK ISLAND’S REQUEST FOR FUNDING UNDER THE FY 2026 TRANSPORTATION SALES TAX ANNUAL ALLOCATION PROGRAM FOR THE SEABROOK ISLAND ROAD IMPROVEMENT PROJECT

WHEREAS, on December 17, 2024, the Town of Seabrook Island (the “Town”) received a notification from Charleston County (the “County”) regarding the availability of funding under the County’s FY 2026 Transportation Sales Tax (the “TST”) Annual Allocation Program; and

WHEREAS, pursuant to the annual allocations approved by Charleston County Council, the County anticipates that approximately \$4,000,000 will be available for resurfacing projects, \$2,000,000 will be available for local paving projects, \$1,375,000 will be available for intersection improvements, and \$750,000 will be available for pedestrian/bike enhancement projects in FY 2026; and

WHEREAS, the Town has submitted a request for funding under the County’s FY 2026 TST Annual Allocation Program for the Seabrook Island Road Improvement Project (the “Project”); and

WHEREAS, Seabrook Island Road is the ONLY means of vehicular access to and from Seabrook Island; and

WHEREAS, during periods of high tide and storm events, low-lying sections of Seabrook Island Road are subject to tidal flooding; and

WHEREAS, periodic inundation of Seabrook Island Road presents a significant threat to public health and safety; and

WHEREAS, during the recent nor’easter in December of 2023, personnel from the St. Johns Fire District were called upon to rescue individuals from multiple flooded vehicles on Seabrook Island Road, and the road itself was impassable until flood waters receded; and

WHEREAS, as the only means of access on and off the island, public safety agencies, including Charleston County Emergency Medical Services (EMS), the Charleston County Sheriff’s Office, and St. Johns Fire District, depend on Seabrook Island Road in order to provide a timely and effective response to emergency situations;; and

WHEREAS, Seabrook Island Road serves approximately 7,700 vehicle trips per day (per SCDOT), approximately 2,100 full-time residents, approximately 2,600 dwelling units, more than 2,400 resident and non-resident businesses (including contractors, subcontractors, and employees), and thousands of non-resident property owners, guests, and tourists (especially during the busy summer months); and

WHEREAS, Seabrook Island Road serves properties in three jurisdictions, including the Town of Seabrook Island, the Town of Kiawah Island, and unincorporated Charleston County; and

WHEREAS, Seabrook Island Road is essential to the economic health and prosperity of Seabrook Island, and provides access to many businesses and organizations, including Bohicket Marina & Market, Seabrook Island Club facilities, St. Christopher Camp & Conference Center, more than 600 short-term rental properties, Freshfields Village, the future Seafields senior living community, and the future MUSC Health Sea Islands Medical Pavilion; and

WHEREAS, the frequency of minor, moderate, and major coastal flooding events are expected to increase as sea levels continue to rise in relation to the land, and raising the low-lying sections of Seabrook Island Road will improve the community's resiliency against the ongoing threat posed by sea level rise; and

WHEREAS, the Town has engaged an engineering consultant to design and permit various improvements related to the Project; and

WHEREAS, the Project is intended to raise low-lying portions of Seabrook Island Road to an elevation of +/- 6.75 feet (NAVD 88), beginning at the intersection of Seabrook Island Road, Betsy Kerrison Parkway and Village Green Lane (roundabout) and extending approximately 5,150 LF southwest to the intersection of Seabrook Island Road and Landfall Way. In addition, the Project will include the installation of roadside drainage swales and infrastructure to reduce flooding and ponding upon travel lanes and within the road right-of-way; and

WHEREAS, according to the engineer's Preliminary Opinion of Probable Construction Cost, prepared on February 8, 2024, the estimated cost of the Project is \$3,360,000; and

WHEREAS, at present, the Town has committed approximately \$2,500,000 in its Road and Drainage Fund to be used toward the Project;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council for the Town of Seabrook Island, that the Town fully supports the request for funding from the FY 2026 TST Annual Allocation Program for the Project; and

BE IT FURTHER RESOLVED, in addition to any funds received from the FY 2026 TST Annual Allocation Program, the Mayor and Council of the Town are committed to identifying and pursuing additional revenue sources to ensure that the Project is fully funded.

SIGNED AND SEALED this ____ day of _____, 2025, having been duly adopted by the Town Council for the Town of Seabrook Island on the 28th day of January, 2025.

Signed: _____
Bruce Kleinman, Mayor

Witness:

Peter D. Wiggins II, Town Clerk