

Town of Seabrook Island  
Ways and Means Committee Meeting  
September 18, 2018  
2:30 P.M.

After the pledge of allegiance, Mayor Ciancio called the meeting to order. Council members Crane, Gregg, Finke and Wells, Town Clerk Allbritton and Town Administrator Cronin attended the meeting. Mayor Ciancio led the pledge of allegiance and confirmed that the requirements of the South Carolina Freedom of Information Act had been met.

The Mayor reminded Council that it had previously considered revision of the Town's time share ordinance. He reviewed the definition of the terms "vacation time share ownership interest" and "vacation multiple ownership interest" and discussed the differences between the two. There was an extended discussion of what goals the Town was attempting to achieve in its proposed revision of its ordinance. In that regard, it was noted that residents had expressed concern with multiple owners of property presenting parking issues and problems with use of the island's amenities. It was suggested that the Mayor appoint a committee to consider the issue and make a recommendation to Council.

Councilwoman Finke stated that she had received a comment from a resident who noted that her Berkeley Electric franchise fee had been paid to the Town of Kiawah Island. Berkeley Electric has been contacted and indicated it would conduct a review of the franchise fees paid by residents of both Kiawah and Seabrook and make whatever adjustment are deemed appropriate.

Councilman Gregg indicated that the proposed revisions of the Employee Handbook had been revised to incorporate council member's comments. He noted that he had received additional comments from Mayor Ciancio. Councilwoman Finke questioned language in the proposed handbook which indicated that in the event of a natural disaster, the pay of employees would be suspended or reduced unless the Mayor provided written notice to the contrary. Revisions to the language were suggested by Council. Councilman Gregg indicated he would review the suggested changes with outside counsel.

Councilman Gregg noted that several years ago the Town had publicly request bids for debris monitoring services. Rostan Solutions was the only bidder, and the town had entered into an agreement with Rostan Solutions which contained a termination date of September 3, 2017, and an option for the Town to renew the agreement for two periods of two years each. The Town had inadvertently failed to provide notice within the required time frame, therefore, the agreement has expired. Rostan has indicated

that it was willing to renew on the same terms. Councilman Gregg suggested that if, during this hurricane season, the Town should require Rostan's services, the Mayor could retain Rostan under the emergency procurement provisions of the Town's procurement ordinance. Alternatively, the Town could explore whether it would be possible to enter into an extension of the now expired agreement with Rostan for the remainder of the initial two year renewal period. Councilman Gregg also recommended that the Town pursue competitive bidding for procurement of debris monitoring services with the objective of entering into a new agreement in 2019.

Councilman Wells reported on the Dolphin Education Program. He noted that the program has been reduced to four days a week. He indicated that in the near future a report on the activity of the program would be made to Council.

Town Administrator Cronin noted that at the next regularly scheduled meeting Council would consider for second reading an ordinance to rezone 2460 Seabrook Island Road from Single Family Residential to Agricultural Conservation. Council will also consider for second reading an ordinance regarding the definition of the terms "lead" and "on lead." The Mayor noted that a number of other municipalities had defined the terms to exclude electronic shock collars including the City of Charleston, North Myrtle Beach, Myrtle Beach, the State of South Carolina State Parks and the Town of Kiawah Island. The Mayor also noted that his research had indicated that the use of electronic shock collars was intended primarily for training purposes and that such collar required a degree of training and skill. Town Administrator Cronin stated that ordinances regarding fishing on the beach and to amend the Development Standards Ordinance with respect to fences and retaining walls would be presented to Council for second reading at its next meeting. Because of timing issues, Council will be asked to defer consideration of the latter ordinance until the Planning Commission has made a recommendation.

Town Administrator Cronin reported that the contract with ESP Associates, P.A. for work on the Seabrook Island Road Master Plan had been signed and that he would schedule a kick-off meeting in the next week or so.

Town Administrator Cronin noted that because of Hurricane Florence, the 2019 budget process was slightly behind schedule. He hopes to have the draft budget to the Mayor shortly for review and comment. The goal is to have the draft budget to council members by the end of the month of September.

Town Administrator Cronin stated that he was in the process of preparing a Request for Proposal for landscaping services. There was a general discussion regarding the town's decision to replace its auditor. It was agreed that there was no need to go for out for public bidding for the auditor as it would be considered a contract

for professional services. Town Administrator Cronin will consider the background of three or four auditing firms and bring the final two in for interviews with the Mayor. The final decision will be brought to Council for approval.

The Town Administrator noted that there was a sufficient carry-forward of Accommodation Tax receipts to be able to fund the Beach Patrol for at least one more year. He also reported that meetings on the Comprehensive Plan had been delayed due to Hurricane Florence. This will require consideration of multiple elements of the plan at the next regularly scheduled meeting. The Town Administrator responded to questions from the Mayor regarding the housing element of the plan.

There being no further business, the meeting adjourned at 4:20 p.m.



---

Town Clerk

Date: September 25, 2018